



**CITY OF WHARTON  
CITY COUNCIL REGULAR MEETING**

**Monday, January 22, 2024  
7:00 PM**


***CITY HALL 120 EAST CANEY STREET  
WHARTON, TX 77488***

**NOTICE OF  
CITY OF WHARTON  
CITY COUNCIL REGULAR MEETING**

Notice is hereby given that a City Council Regular Meeting will be held on Monday, January 22, 2024, at 7:00 p.m. at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 18th day of January 2024.


By:   
Tim Barker, Mayor

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council Regular Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 18, 2024, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 18th day of January 2024.

**CITY OF WHARTON**

By:   
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**City Council Regular Meeting**  
**Monday, January 22, 2024**  
**City Hall - 7:00 PM**

**Call to Order –Opening Devotion –Pledge of Allegiance.**

**Roll Call and Excused Absences.**

**Public Comments.**

**Wharton Moment.**

**Review and Consider:**

1. Presentation: Presentation to Harold Matula for 38 years of service to the City of Wharton.
2. City of Wharton Financial Report for December 2023.
3. City of Wharton Municipal Election 2024: Ordinance: An ordinance ordering a City Officer's Election to be held as a joint election with Wharton County Elections Department for the purpose of electing the positions of Mayor and Councilmembers; Providing for the date, time, and place of the election, Notice of the Election, Filing Applications; Drawing for Ballot Positions, Use of Accessible Voting System, Appointment of Election Workers, Early Voting and Making Election Returns.

Una ordenanza ordenando una eleccion de funcionarios de la ciudad a celebrarse de forma conjunta con el departamento de elecciones alcalde y del condado de Wharton con el proposito de elegir puestos de concejales; asignando la fecha, Horas, Y presentacion de solicitudes, sorteo para lugares en la balota, use de sistema de votacion accesible, Nombramiento de los trabaj adores de la eleccion, votacion anticipada, Y entrega de los resultados de la eleccion.
4. Resolution: A resolution of the Wharton City Council approving a Joint Election Agreement with the Wharton County Elections Department for the City Election; and authorizing the Mayor of the City of Wharton to execute the agreement.
5. Resolution: A resolution of the Wharton City Council approving a three-year agreement with two additional one-year periods for Auditing Services for the City of Wharton and authorizing the Mayor of the City of Wharton to execute all documents related to agreements on behalf of the City of Wharton.
6. Resolution: A resolution of the Wharton City Council approving the submission of a VOCA Grant-Victim's Assistance Officer Application for the Wharton Police Department for one year and authorizing the Mayor of the City of Wharton to execute all documents related to said grant.

7. Request from Chief of Police, Terry Lynch, regarding the 6th Annual Cops ‘n Rodders Car Show for the following:
- A. Waive all fees associated with renting the Wharton Civic Center.
  - B. Allow participants and spectators to utilize restroom facilities in the Civic Center.
  - C. Allow the use of food trucks/vendors and waive permit fees.
  - D. Allow the consumption of alcoholic beverages on the outdoor premises of the Civic Center.
  - E. Allow the Police Department to close the roadway of University Street from Fulton Street to the entrance of the Department of Human Services Driveway, prior to and throughout the duration of the event. (8:00 a.m. – 4:00 p.m.)
  - F. Use of the blue trash cans and liners from the Parks Department.
  - G. Have the street sweeper sweep the parking area of the Civic Center on April 26, 2024.
  - H. Should it rain, allow the potential fallback day on April 28, 2024.
8. Resolution: A resolution of the Wharton City Council authorizing the submission of an application to the Governor’s Office Criminal Justice Division to replace body-worn cameras for the Wharton Police Department and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.
9. Request from Chief of Police, Terry David Lynch, regarding the Touch-A-Truck event for the following:
- A. Use of Riverfront Park without fees.
  - B. Road Closure 100 East Elm Street at South Fulton Street to 300 East Elm Street at South Resident Street.
  - C. Use of City barricades.
  - D. Allow the use of food trucks/vendors and waive permit fees.
  - E. Have the Street Sweeper sweep the area on March 8, 2024.
10. Resolution: A resolution of the Wharton City Council accepting a donation for the Police Academy Sponsorship and authorizing the Mayor of the City of Wharton to execute all documents related to said donations.
11. Resolution: A resolution of the Wharton City Council authorizing and ratifying the Wastewater Treatment Plant No. 2 emergency repairs through Green Pump & Supply and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase.
12. Application by American Care EMS Inc. for an Ambulance Provider Permit.
13. Pay Request No. 8 and Final from CF McDonald Electric, Inc., for the Texas HMGP Project DR-4332-0105 COW Critical Facility Generators.
14. Pay Request No. 12 from E-Contractors for the Wharton Well and Water Plant Contract No. 1 – General Construction.




- [15.](#) Update of City of Wharton Grant Programs.
- [16.](#) Update of City of Wharton on-going projects.
- [17.](#) Appointments, Resignations, and Vacancies to the City of Wharton Boards, Commissions, and Committees:
  - A. Resignations.
  - B. Appointments.
  - C. Vacancies.
- [18.](#) City Council Boards, Commissions, and Committee Reports:
  - A. Finance Committee meeting held January 8, 2024.
- [19.](#) Department Head Reports:
  - A. City Secretary/Personnel.
  - B. Code Enforcement.
  - C. Community Services Department/Civic Center.
  - D. Emergency Management.
  - E. E. M. S. Department.
  - F. Fire Department.
  - G. Fire Marshal.
  - H. Legal Department.
  - I. Municipal Court.
  - J. Police Department.
  - K. Public Works Department.
  - L. Water/Sewer Department.
  - M. Weedy Lots/Sign Ordinance.
  - N. Wharton Regional Airport.

**Adjournment.**


City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Presentation: Presentation to Harold Matula for 38 years of service to the City of Wharton.
<p>Mayor, Tim Baker, will present a plaque to Harold Matula for his 38 years of service to the City of Wharton.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	City of Wharton Financial Report for December 2023.
<p>Attached you will find a copy of the City of Wharton Financial Report for the month of December 2023.</p> <p>Finance Director, Joan Andel, will present the report.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

10 -General  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUE SUMMARY</b>						
	Ad Valorum Taxes	702,336.00	156,427.59	160,395.92	22.84	541,940.08
	Sales Tax	1,976,792.00	182,830.58	529,336.96	26.78	1,447,455.04
	Other Taxes	1,226,861.00	163,601.17	230,108.01	18.76	996,752.99
	License and Permits	478,162.00	11,765.73	79,254.86	16.57	398,907.14
	Fines and Forfeitures	180,050.00	18,589.99	51,218.23	28.45	128,831.77
	Industrial District Pmt.	1,520,653.00	1,300,000.00	1,300,000.00	85.49	220,653.00
	Charges for Services	14,250.00	408.00	974.68	6.84	13,275.32
	Interest and Miscellaneous	96,500.00	7,811.72	29,691.34	30.77	66,808.66
	Intergovernmental	345,488.00	0.00	4,750.00	1.37	340,738.00
	Transfers In	1,851,045.00	0.00	95,837.58	5.18	1,755,207.42
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	8,392,137.00	1,841,434.78	2,481,567.58	29.57	5,910,569.42
		=====	=====	=====	=====	=====

**EXPENDITURE SUMMARY**

	Mayor & Council	30,325.00	1,065.74	3,205.84	10.57	27,119.16
	City Manager	283,369.00	22,271.87	64,352.03	22.71	219,016.97
	City Secretary	275,287.00	23,453.49	65,713.02	23.87	209,573.98
	Legal and Professional Se	74,000.00	14,605.08	21,136.98	28.56	52,863.02
	Finance	395,990.00	30,625.25	82,168.85	20.75	313,821.15
	Municipal Courts	188,677.00	12,769.28	40,264.81	21.34	148,412.19
	Central Services	106,350.00	20,617.83	35,531.95	33.41	70,818.05
	Police	2,783,350.00	192,634.34	622,408.31	22.36	2,160,941.69
	Fire	423,204.00	40,354.44	83,382.26	19.70	339,821.74
	Code Enforcement	424,335.00	36,170.93	90,316.25	21.28	334,018.75
	Emergency Management	142,110.00	13,280.79	34,708.00	24.42	107,402.00
	Animal Control	82,341.00	6,056.84	18,699.07	22.71	63,641.93
	Communications	641,368.00	48,799.66	144,293.69	22.50	497,074.31
	Streets & Drainage	1,291,452.00	62,124.86	201,821.30	15.63	1,089,630.70
	Garage	198,528.00	12,891.15	38,332.36	19.31	160,195.64
	Facilities Maintenance	280,080.00	17,701.46	61,836.57	22.08	218,243.43
	Grant Admin/Housing	0.00	0.00	0.00	0.00	0.00
	Recreation	38,150.00	10,902.65	11,512.21	30.18	26,637.79
	Pool	70,080.00	67.18	134.19	0.19	69,945.81
	Grants	233,238.00	26,934.02	52,718.73	22.60	180,519.27
	Lease Payments	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	400,500.00	0.00	77,506.82	19.35	322,993.18
	Transfers-Out	29,403.00	0.00	0.00	0.00	29,403.00
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	8,392,137.00	593,326.86	1,750,043.24	20.85	6,642,093.76

CITY OF WHARTON  
FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2023

Item-2.

10 -General  
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		0.00	1,248,107.92	731,524.34	0.00	( 731,524.34)

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

11 - PEG FUND  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Other Taxes	2,500.00	0.00	379.37	15.17	2,120.63
	Interest and Miscellaneou	0.00	3.27	9.57	0.00	( 9.57)
		-----	-----	-----	-----	-----
	<b>** TOTAL REVENUES **</b>	<b>2,500.00</b>	<b>3.27</b>	<b>388.94</b>	<b>15.56</b>	<b>2,111.06</b>
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Operations	2,500.00	0.00	0.00	0.00	2,500.00
		-----	-----	-----	-----	-----
	<b>** TOTAL EXPENDITURES **</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
		=====	=====	=====	=====	=====
	<b>EXCESS REVENUES/EXPENDITURES</b>	<b>0.00</b>	<b>3.27</b>	<b>388.94</b>	<b>0.00</b>	<b>( 388.94)</b>
		=====	=====	=====	=====	=====

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

12 -Hotel/Motel  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Other Taxes	300,000.00	0.00	72,568.65	24.19	227,431.35
	Interest and Miscellaneou	100.00	2.50	14.61	14.61	85.39
	Intergovernmental	0.00	0.00	0.00	0.00	0.00
	Transfers In	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	300,100.00	2.50	72,583.26	24.19	227,516.74
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Operations	58,148.00	960.56	52,292.06	89.93	5,855.94
	Transfers-Out	241,952.00	10,000.00	50,000.00	20.67	191,952.00
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	300,100.00	10,960.56	102,292.06	34.09	197,807.94
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	( 10,958.06)	( 29,708.80)	0.00	29,708.80
		=====	=====	=====	=====	=====

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

14 -Seizure  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Interest and Miscellaneou	700.00	21.36	5,362.49	766.07	( 4,662.49)
	Intergovernmental	4,000.00	0.00	( 975.00)	24.38-	4,975.00
	Transfers In	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
	<b>** TOTAL REVENUES **</b>	<b>4,700.00</b>	<b>21.36</b>	<b>4,387.49</b>	<b>93.35</b>	<b>312.51</b>
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Operations	4,700.00	0.00	0.00	0.00	4,700.00
	Transfers-Out	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
	<b>** TOTAL EXPENDITURES **</b>	<b>4,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,700.00</b>
		=====	=====	=====	=====	=====
	<b>EXCESS REVENUES/EXPENDITURES</b>	<b>0.00</b>	<b>21.36</b>	<b>4,387.49</b>	<b>0.00</b>	<b>( 4,387.49)</b>
		=====	=====	=====	=====	=====



CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

20 -Debt Service Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Ad Valorum Taxes	2,369,732.00	594,036.98	606,224.46	25.58	1,763,507.54
	Interest and Miscellaneou	164,855.00	50.98	117.11	0.07	164,737.89
	Intergovernmental	150,000.00	0.00	0.00	0.00	150,000.00
	Transfers In	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	2,684,587.00	594,087.96	606,341.57	22.59	2,078,245.43
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Lease Payments	2,684,587.00	0.00	388,215.99	14.46	2,296,371.01
	Transfers-Out	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	2,684,587.00	0.00	388,215.99	14.46	2,296,371.01
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	594,087.96	218,125.58	0.00	( 218,125.58)
		=====	=====	=====	=====	=====

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

30 -Capital Improvement Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Interest and Miscellaneou	0.00	80.10	237.67	0.00	( 237.67)
	Intergovernmental	0.00	0.00	0.00	0.00	0.00
	Transfers In	100,000.00	0.00	0.00	0.00	100,000.00
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	100,000.00	80.10	237.67	0.24	99,762.33
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Capital Outlay	100,000.00	0.00	0.00	0.00	100,000.00
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	100,000.00	0.00	0.00	0.00	100,000.00
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	80.10	237.67	0.00	( 237.67)
		=====	=====	=====	=====	=====

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

41 -Water & Sewer Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Charges for Services	6,233,724.00	446,560.29	1,376,794.82	22.09	4,856,929.18
	Interest and Miscellaneous	11,000.00	12,000.88	35,889.12	326.26	( 24,889.12)
	Intergovernmental	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
	<b>** TOTAL REVENUES **</b>	<b>6,244,724.00</b>	<b>458,561.17</b>	<b>1,412,683.94</b>	<b>22.62</b>	<b>4,832,040.06</b>
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Planning and Comm Develop	219,779.00	8,509.96	29,390.91	13.37	190,388.09
	Water/Sewer Admin.	244,710.00	17,123.00	53,106.13	21.70	191,603.87
	Water Operations	1,668,015.00	185,062.87	410,516.56	24.61	1,257,498.44
	Sewer Operations	1,102,068.00	70,885.15	123,285.78	11.19	978,782.22
	Solid Waste Operations	0.00	0.00	0.00	0.00	0.00
	Lease Payments	1,051,081.00	0.00	117,855.99	11.21	933,225.01
	Capital Outlay	709,020.00	0.00	0.00	0.00	709,020.00
	Transfers-Out	1,250,051.00	0.00	95,837.58	7.67	1,154,213.42
		-----	-----	-----	-----	-----
	<b>** TOTAL EXPENDITURES **</b>	<b>6,244,724.00</b>	<b>281,580.98</b>	<b>829,992.95</b>	<b>13.29</b>	<b>5,414,731.05</b>
		=====	=====	=====	=====	=====
	<b>EXCESS REVENUES/EXPENDITURES</b>	<b>0.00</b>	<b>176,980.19</b>	<b>582,690.99</b>	<b>0.00</b>	<b>( 582,690.99)</b>
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CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

42 -Solid Waste Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Charges for Services	1,792,395.00	148,904.84	445,785.60	24.87	1,346,609.40
	Interest and Miscellaneou	800.00	95.83	276.08	34.51	523.92
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	1,793,195.00	149,000.67	446,061.68	24.88	1,347,133.32
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Solid Waste Operations	1,793,195.00	136,567.42	394,839.87	22.02	1,398,355.13
	Lease Payments	0.00	0.00	0.00	0.00	0.00
	Transfers-Out	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	1,793,195.00	136,567.42	394,839.87	22.02	1,398,355.13
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	12,433.25	51,221.81	0.00	( 51,221.81)
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CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

43 -EMS Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Charges for Services	856,100.00	93,782.01	269,262.58	31.45	586,837.42
	Interest and Miscellaneou	20,000.00	7,081.30	22,052.51	110.26	( 2,052.51)
	Intergovernmental	1,956,244.00	200,000.00	273,430.00	13.98	1,682,814.00
	Transfers In	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	2,832,344.00	300,863.31	564,745.09	19.94	2,267,598.91
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	EMS Operations	2,733,932.00	192,405.58	523,149.58	19.14	2,210,782.42
	Lease Payments	0.00	0.00	0.00	0.00	0.00
	Transfers-Out	98,412.00	0.00	0.00	0.00	98,412.00
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	2,832,344.00	192,405.58	523,149.58	18.47	2,309,194.42
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	108,457.73	41,595.51	0.00	( 41,595.51)
		=====	=====	=====	=====	=====

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

44 -Civic Center Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Charges for Services	72,851.00	8,151.00	18,491.00	25.38	54,360.00
	Interest and Miscellaneou	575.00	3.88	13.56	2.36	561.44
	Intergovernmental	0.00	0.00	0.00	0.00	0.00
	Transfers In	258,355.00	10,000.00	50,000.00	19.35	208,355.00
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	331,781.00	18,154.88	68,504.56	20.65	263,276.44
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Civic Center Operations	317,891.00	21,591.21	61,704.59	19.41	256,186.41
	Lease Payments	13,890.00	0.00	6,043.80	43.51	7,846.20
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	331,781.00	21,591.21	67,748.39	20.42	264,032.61
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	( 3,436.33)	756.17	0.00	( 756.17)
		=====	=====	=====	=====	=====

CITY OF WHARTON  
 FINANCIAL STATEMENT  
 AS OF: DECEMBER 31ST, 2023

Item-2.

45 -Airport Fund  
 FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	Charges for Services	323,500.00	20,921.70	68,804.70	21.27	254,695.30
	Interest and Miscellaneous	1,469.00	212.25	632.61	43.06	836.39
	Intergovernmental	50,000.00	0.00	0.00	0.00	50,000.00
	Transfers In	0.00	0.00	0.00	0.00	0.00
		-----	-----	-----	-----	-----
**	TOTAL REVENUES **	374,969.00	21,133.95	69,437.31	18.52	305,531.69
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	Airport Operations	349,177.00	9,354.36	28,264.98	8.09	320,912.02
	Lease Payments	25,792.00	0.00	11,743.05	45.53	14,048.95
		-----	-----	-----	-----	-----
**	TOTAL EXPENDITURES **	374,969.00	9,354.36	40,008.03	10.67	334,960.97
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	11,779.59	29,429.28	0.00	( 29,429.28)
		=====	=====	=====	=====	=====

COMPANY: 61 - Consolidated Cash  
ACCOUNT: 1000 Cash in Bank  
TYPE: Check  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2023 THRU 12/31/2023  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

Item-2.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000	12/04/2023	CHECK	116601	Sun Life Financial	3,409.74CR	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116602	AFLAC	2,059.80CR	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116603	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116604	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116605	Legal Shield	509.25CR	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116606	TML GROUP BENEFITS RISK P	101,661.56CR	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116607	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116608	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/04/2023	CHECK	116609	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/06/2023	CHECK	116610	TEXASGULF CREDIT UNION	1,476.00CR	OUTSTND	A	0/00/0000
1000	12/06/2023	CHECK	116611	TEXAS MUNICIPAL RETIREMEVOIDED	24,437.43CR	VOIDED	A	12/06/2023
1000	12/12/2023	CHECK	116612	CAIN, MILES M	66.72CR	OUTSTND	G	0/00/0000
1000	12/12/2023	CHECK	116613	CHAVEZ, OMAR	45.16CR	OUTSTND	G	0/00/0000
1000	12/11/2023	CHECK	116614	WHARTON CO CLERK	1,462.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116615	PROSPERITY BANK	320.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116616	PROSPERITY BANK	284.81CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116617	PROSPERITY BANK	358.63CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116618	PROSPERITY BANK	69.99CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116619	PROSPERITY BANK	598.17CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116620	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116621	AIR FILTERS, INC	339.36CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116622	AQUA-TECH LABORATORIES, I	1,691.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116623	BACK 40 CARWASH, LLC	150.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116624	CCRMA TOLL PROCESSING	17.34CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116625	COBURN'S NEW CANEY (56)	1,188.32CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116626	EL CAMPO MEMORIAL HOSPITAL	511.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116627	G-M INSPECTION SERVICES	2,600.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116628	GOLD STAR PETROLEUM, INC.	17,179.47CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116629	HDR ENGINEERING, INC.	3,403.62CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116630	MID COAST MEDICAL CLINIC	30.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116631	MUSTANG RENTAL SERVICES	4,349.48CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116632	ODESSA PUMPS & EQUIPMENT INC.	5,164.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116633	ROBERSON A/C & REFRIGERAT	360.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116634	VERIZON WIRELESS	627.48CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116635	ANDREW JAMES WALIGURA	100.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116636	WHARTON FEED & SUPPLY	35.99CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116637	WHARTON JOURNAL SPECTATOR	2,181.36CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116638	ZFNB - TEXAS CORPORATE TRUST	600.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116639	AARON GARZA	50.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116640	AIR CONDITIONING INNOVATIVE	426.95CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116641	ALAMO LUMBER COMPANY	1,420.07CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116642	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116643	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116644	THE ALLIANCE FOR INTERSTATE 69	1,265.00CR	OUTSTND	A	0/00/0000



COMPANY: 61 - Consolidated Cash  
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FOLIO: All

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CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

Item-2.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000	12/11/2023	CHECK	116645	AMAZON CAPITAL SERVICES	1,081.25CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116646	AQUA-TECH LABORATORIES, I	2,178.75CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116647	ARNOLD OIL COMPANY	1,611.17CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116648	ASCO EQUIPMENT	73.35CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116649	AT & T	92.22CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116650	AT&T	321.28CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116651	AT&T	1,418.88CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116652	AUBREY MATULA	350.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116653	BARBEE SERVICES, INC.	3,927.29CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116654	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116655	BIO-AQUATIC TESTING, INC	700.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116656	RONNIE BOLLUM	651.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116657	BOUND TREE MEDICAL, LLC	2,926.27CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116658	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116659	BRAZORIA COUNTY WATER LAB	510.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116660	BSI ONLINE BACKFLOW SOLUTIONS,	495.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116661	BUCKEYE CLEANING CENTER	235.38CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116662	BUD LEE SERVICES LLC	9,598.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116663	JOHNNY BUSBY	13.09CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116664	CALVIN HEDRICK	500.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116665	CAPITAL ONE (WALMART)	918.88CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116666	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116667	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116668	CENTERPOINT ENERGY	65.02CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116669	CHERYL'S EXXON	7.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116670	CINTAS CORPORATION	782.03CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116671	CIVICPLUS, LLC	3,038.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116672	COBURN'S NEW CANEY (56)	3,736.74CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116673	CORE & MAIN LP	5,792.65CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116674	CUSTOM CREATIONS	88.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116675	D SMITH CONSTRUCTION	1,000.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116676	DAISY VELAZQUEZ	200.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116677	DANIEL LANDRY	50.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116678	DAVID PETTIT ECONOMIC DEV	11,000.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116679	DELL MARKETING L.P.	6,523.99CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116680	DSS DRIVING SAFETY SERVICES, L	1,422.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116681	EL CAMPO MEMORIAL HOSPITAL	251.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116682	ESO SOLUTIONS, INC.	2,803.62CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116683	PAULA FAVORS	405.81CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116684	FLORES TIRE SERVICE, INC.	203.11CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116685	FORECLOSURE CLEANING & MAINTEN	811.88CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116686	FRAZER LTD	16,895.96CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116687	GFL ENVIRONMENTAL (WCA)	128,436.74CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116688	GOLD STAR PETROLEUM, INC.	13,360.24CR	OUTSTND	A	0/00/0000

COMPANY: 61 - Consolidated Cash  
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FOLIO: All

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STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

Item-2.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000	12/11/2023	CHECK	116689	GREAT WESTERN DINING SERVICE,	2,357.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116690	JEFFERY L GUBBELS	2,230.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116691	PHILIP HAMLIN	1,337.60CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116692	HARRIS COUNTY A/R RADIO	187.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116693	HAWKINS, INC	960.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116694	HDR ENGINEERING, INC.	2,862.70CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116695	HENRY SCHEIN, INC	257.10CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116696	INVENTORY TRADING COMPANY	425.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116697	HODGES WELDING SUPPLY	527.43CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116698	IMPACT TIRE AND SERVICE, LLC	890.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116699	J AND M PRINTING	88.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116700	JOHNNIE GONZALES	32.75CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116701	L ROSNIAK LLC	2,986.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116702	LOWER COLORADO RIVER AUTHORITY	250.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116703	TERRY DAVID LYNCH	79.28CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116704	MCCI, LLC	2,199.62CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116705	MCI	69.01CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116706	METRO FIRE APPARATUS	1,602.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116707	MLK CHURCH OF CHRIST	200.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116708	MUSTANG RENTAL SERVICES	3,995.95CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116709	NUTRIEN AG SOLUTIONS	96.22CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116710	O'REILLY AUTOMOTIVE STORES, IN	591.36CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116711	ODESSA PUMPS & EQUIPMENT INC.	1,212.88CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116712	ORKIN	256.99CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116713	PEST ARREST LL (BUGABUG)	785.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116714	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116715	PIC INC	267.95CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116716	PITNEY BOWES BANK INC	900.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116717	PRESLEY'S ALTERNATOR	159.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116718	QUALITY HOT-MIX INC	1,118.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116719	QUILL CORPORATION	3,196.84CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116720	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116721	RAM COUNTRY	112.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116722	RATH PLUMBING CO	7.55CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116723	RAVE WIRELESS, INC.	3,994.66CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116724	RELIANT ENERGY	146.24CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116725	REYNA'S CAFE	75.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116726	RICHMOND RD. TRUCK & AUTO PART	498.81CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116727	SELENA RIOS	170.52CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116728	MARK RISINGER	1,800.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116729	ROBERSON A/C & REFRIGERAT	417.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116730	ROTARY CLUB OF WHARTON	80.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116731	SAFETY SHOE DISTRIBUTORS, LLP	130.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116732	SCHMIDT IMPLEMENT INC.	160.91CR	OUTSTND	A	0/00/0000

COMPANY: 61 - Consolidated Cash  
ACCOUNT: 1000 Cash in Bank  
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FOLIO: All

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STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

Item-2.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000	12/11/2023	CHECK	116733	SHOPPA'S FARM SUPPLY	597.91CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116734	SPARKLIGHT/ NEWWAVE	378.82CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116735	STAR PARTS INC	175.24CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116736	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116737	PATROUHAL TIRE	2,421.78CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116738	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116739	STRYKER SALES LLC	1,088.96CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116740	SUTHERLAND LUMBER CO.	1,012.90CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116741	PATRICK KRPEC DBA	150.75CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116742	TEC-TRONIC SYSTEMS, INC	589.37CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116743	TEXAS COMMISSION ON	7,945.40CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116744	TEXAS PUBLIC PURCHASING ASSOCI	95.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116745	TEXAS QUALITY LAWN EQUIPMENT	71.93CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116746	THOMSON REUTERS - WEST	259.06CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116747	TMCA, INC.	125.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116748	TRACTOR SUPPLY CREDIT PLAN	330.35CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116749	TRADITIONS CHEVROLET	877.78CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116750	SCJC INVESTMENTS, LLC	925.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116751	HD SUPPLY, INC USA BLUE BOOK	629.95CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116752	VERIZON WIRELESS	3,083.11CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116753	VONDERAU	1,122.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116754	WALLER COUNTY ASPHALT	1,493.80CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116755	WHARTON COUNTY ELECTRIC C	1,614.01CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116756	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116757	PAUL WEBB	14,531.08CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116758	WEX BANK	26.25CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116759	WHARTON CHEVY GMC	972.41CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116760	WHARTON CO CLERK	126.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116761	WHARTON COUNTY SHERIFF'S OFFIC	222.50CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116762	WHARTON COUNTY YOUTH	50.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116763	WHARTON LAWN & GARDEN	60.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116764	WHARTON TRACTOR	158.54CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116765	WHARTON VETERINARY CLINIC, PLL	421.75CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116766	THERESA WITTIG	83.62CR	OUTSTND	A	0/00/0000
1000	12/13/2023	CHECK	116767	ALSAY INCORPORATED	48,000.00CR	OUTSTND	A	0/00/0000
1000	12/13/2023	CHECK	116768	ARANDA INDUSTRIES, LLC	65,377.65CR	OUTSTND	A	0/00/0000
1000	12/13/2023	CHECK	116769	MONTEREY SQUARE BUSINESS ASSOC	500.00CR	OUTSTND	A	0/00/0000
*** 1000	12/18/2023	CHECK	116786	BUD LEE SERVICES LLC	4,875.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116787	CALA BRAKE	288.65CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116788	SHERWIN WILLIAMS	124.30CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116789	UNITED STATES POST OFFICE	269.74CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116790	WHARTON CO CLERK	82.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116791	ALETRA HAYNES	200.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116792	AMAZON CAPITAL SERVICES	1,174.24CR	OUTSTND	A	0/00/0000

COMPANY: 61 - Consolidated Cash  
 ACCOUNT: 1000 Cash in Bank  
 TYPE: Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 12/01/2023 THRU 12/31/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

Item-2.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000	12/18/2023	CHECK	116793	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116794	AT & T	1,667.14CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116795	AT&T MOBILITY	905.10CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116796	BIG STATE PLUMBING SERVICES	1,375.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116797	CAPITAL ONE (WALMART)	71.08CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116798	CENTERPOINT ENERGY	347.48CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116799	CORE & MAIN LP	3,831.56CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116800	CUMMINS SOUTHERN	3,567.33CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116801	CUSTOM CREATIONS	15.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116802	DXI INDUSTRIES, INC.	3,838.80CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116803	EL CAMPO MEMORIAL HOSPITAL	80.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116804	FRAZER LTD	37.23CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116805	GREEN PUMP & SUPPLY	5,780.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116806	HDR ENGINEERING, INC.	2,684.29CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116807	HEB CREDIT RECEIVABLES	70.51CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116808	KIRBY BUILT LLC	11,775.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116809	MUSTANG RENTAL SERVICES	3,123.43CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116810	NORTHERN SAFETY CO., INC.	403.96CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116811	QUADMED, INC.	1,044.17CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116812	RELENTLESS DEFENDER APPAREL	140.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116813	TEXAS CRIME VICTIMS	20.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116814	THOMSON REUTERS - WEST	102.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116815	SCJC INVESTMENTS, LLC	925.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116816	SAFEBUILT LLC	16,894.25CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116817	WHARTON CO FRIENDS OF	40.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116818	WHARTON VOLUNTEER FIRE DE	63.17CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116819	WHARTON/ MATAGORDA COURT	20.00CR	OUTSTND	A	0/00/0000
1000	12/18/2023	CHECK	116820	WHARTON/MATAGORDA CPS	60.00CR	OUTSTND	A	0/00/0000
1000	12/20/2023	CHECK	116821	TEXASGULF CREDIT UNION	1,476.00CR	OUTSTND	A	0/00/0000
1000	12/19/2023	CHECK	116822	WHARTON CO CLERK	208.00CR	OUTSTND	A	0/00/0000
1000	12/19/2023	CHECK	116823	GULF COAST GFOA	160.00CR	OUTSTND	A	0/00/0000
1000	12/20/2023	CHECK	116824	FIFTH ASSET, INC	11,000.00CR	OUTSTND	A	0/00/0000
1000	12/29/2023	CHECK	116825	FORECLOSURE CLEANING & MAINTEN	811.88CR	OUTSTND	A	0/00/0000
1000	12/29/2023	CHECK	116826	PRUDENTIA, INC.	6,311.77CR	OUTSTND	A	0/00/0000
1000	12/29/2023	CHECK	116827	UNITED STATES POST OFFICE	1,220.22CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1000

CHECK	TOTAL:	687,242.89CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00

COMPANY: 61 - Consolidated Cash  
ACCOUNT: 1000 Cash in Bank  
TYPE: Check  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2023 THRU 12/31/2023  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 5,000.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

Item-2.

ACCOUNT	DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000	12/04/2023	CHECK	116606	TML GROUP BENEFITS RISK P	101,661.56CR	OUTSTND	A	0/00/0000
*** 1000	12/06/2023	CHECK	116611	TEXAS MUNICIPAL RETIREMEVOIDED	24,437.43CR	VOIDED	A	12/06/2023
*** 1000	12/11/2023	CHECK	116628	GOLD STAR PETROLEUM, INC.	17,179.47CR	OUTSTND	A	0/00/0000
*** 1000	12/11/2023	CHECK	116632	ODESSA PUMPS & EQUIPMENT INC.	5,164.00CR	OUTSTND	A	0/00/0000
*** 1000	12/11/2023	CHECK	116662	BUD LEE SERVICES LLC	9,598.00CR	OUTSTND	A	0/00/0000 (A)
*** 1000	12/11/2023	CHECK	116673	CORE & MAIN LP	5,792.65CR	OUTSTND	A	0/00/0000
*** 1000	12/11/2023	CHECK	116678	DAVID PETTIT ECONOMIC DEV	11,000.00CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116679	DELL MARKETING L.P.	6,523.99CR	OUTSTND	A	0/00/0000
*** 1000	12/11/2023	CHECK	116686	FRAZER LTD	16,895.96CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116687	GFL ENVIRONMENTAL (WCA)	128,436.74CR	OUTSTND	A	0/00/0000
1000	12/11/2023	CHECK	116688	GOLD STAR PETROLEUM, INC.	13,360.24CR	OUTSTND	A	0/00/0000
*** 1000	12/11/2023	CHECK	116743	TEXAS COMMISSION ON	7,945.40CR	OUTSTND	A	0/00/0000
*** 1000	12/11/2023	CHECK	116757	PAUL WEBB	14,531.08CR	OUTSTND	A	0/00/0000
*** 1000	12/13/2023	CHECK	116767	ALSAY INCORPORATED	48,000.00CR	OUTSTND	A	0/00/0000 Pump Rental
1000	12/13/2023	CHECK	116768	ARANDA INDUSTRIES, LLC	65,377.65CR	OUTSTND	A	0/00/0000 Utility Relocation
*** 1000	12/18/2023	CHECK	116805	GREEN PUMP & SUPPLY	5,780.00CR	OUTSTND	A	0/00/0000
*** 1000	12/18/2023	CHECK	116808	KIRBY BUILT LLC	11,775.00CR	OUTSTND	A	0/00/0000 (B)
*** 1000	12/18/2023	CHECK	116816	SAFEBUILT LLC	16,894.25CR	OUTSTND	A	0/00/0000
*** 1000	12/20/2023	CHECK	116824	FIFTH ASSET, INC	11,000.00CR	OUTSTND	A	0/00/0000 (C)
*** 1000	12/29/2023	CHECK	116826	PRUDENTIA, INC.	6,311.77CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1000	CHECK	TOTAL:	527,665.19CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

TOTALS FOR Consolidated Cash	CHECK	TOTAL:	527,665.19CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

(A) Concrete Work for Public Works

(B) Picnic Tables & Benches, & Trash Receptacles to Parks & Airport

(C) Debt Book Subscription

Prosperity Bank Credit Card  
Closing date 12/31/2023

Gwyn Teves	\$100.00
Joseph Pace	\$1,170.08
Paula Favors	\$421.61
Terry Lynch	\$1,395.56
Joan Andel	\$828.13
Roderick Semien	\$1,855.00
Christy Gonzales	\$233.76

All of the expenditures charged to the Prosperity Bank credit cards are within the credit card procedures established.

**CITY OF WHARTON  
PROSPERITY  
BANK BALANCES**

<b>Account</b>	<b>12/31/23</b>
General	\$1,117,525.72
PEG	\$15,390.82
Hotel/Motel	\$6,927.64
Municipal Technology	\$4,987.73
Seizure	\$16,127.29
Fire Special Revenue	\$396.74
Municipal Building	\$4,938.44
Debt	\$247,206.83
CDBG	\$5,097.03
Tax Notes 2017	\$325,425.89
2011 Tax & Rev Bond	\$183,640.68
2013 Bond	\$8,190.20
Capital Improvement	\$377,321.35
QECB	\$815,614.16
2015 Bond	\$142,974.33
USDA Water Well Plant	\$238,340.79
2019 Tax Anticipation Notes	\$51,674.83
2019 Bond	\$149,511.13
Tax Notes Series 2020	\$1,491,173.64
FM 1301 Project	\$220,374.50
Utility Relocation SIB	\$59,644.96
Water/Sewer	\$326,825.58
Solid Waste	\$211,277.54
EMS	\$224,716.92
Civic Center	\$14,877.98
Airport	\$93,064.42
Consolidated Cash	\$73,607.02
Payroll	\$9,707.59
Credit Card Clearing	\$41,130.31
Railroad Depot	\$840.65
Hurricane Harvey Infrastructure	\$595,352.76
	<b>\$7,073,885.47</b>

Monthly average yield for December 2023 was .25%

TEXPOOL INVESTMENTS  
SUMMARY OF ACCOUNTS  
FOR THE MONTH ENDING DECEMBER 2023

ACCOUNT	BEGINNING BALANCE 12/01/23	INVESTMENTS	RETIREMENTS	INTEREST EARNED	ENDING BALANCE 12/31/23
General Fund	975,304.80	1,000,000.00	0.00	6,066.51	1,981,371.31
Hotel/Motel Fund	108.19	0.00	0.00	0.62	108.81
Municipal Court Technology	5,368.68	0.00	0.00	24.49	5,393.17
Seizure Fund	3,913.52	0.00	0.00	17.94	3,931.46
Municipal Court Building Security	67,367.76	0.00	0.00	307.23	67,674.99
Debt Service	2,975.42	0.00	0.00	13.64	2,989.06
2011 Tax & Revenue	5,196.67	0.00	0.00	23.63	5,220.30
2019 Tax Anticipation Notes	631.04	0.00	0.00	2.79	633.83
2019 Bond Fund	1,257,691.01	0.00	0.00	5,735.52	1,263,426.53
Utility Relocation SIB	5,104,153.68	0.00	(100,000.00)	23,217.75	5,027,371.43
Water & Sewer Fund	2,607,350.28	0.00	0.00	11,890.48	2,619,240.76
Solid Water Fund	517.60	0.00	0.00	2.48	520.08
EMS Fund	1,547,472.96	0.00	0.00	7,057.02	1,554,529.98
Civic Center Fund	498.06	0.00	0.00	2.17	500.23
Airport Fund	42,657.95	0.00	0.00	194.58	42,852.53
<b>TOTAL TEXPOOL INVESTMENTS</b>	<b>\$11,621,207.62</b>	<b>\$1,000,000.00</b>	<b>(\$100,000.00)</b>	<b>\$54,556.85</b>	<b>\$12,575,764.47</b>

The monthly average yield for December was 5.37%

The City of Wharton's investments are in compliance with the investment strategy as expressed in the investment policy and with the relevant provisions of Chapter 2256 of the Texas Government Code and with Generally Accepted Accounting Principles.

  
Joseph R. Pace., City Manager

  
Joan Andel, Finance Director



**CITY OF WHARTON**

**SELECTED FINANCIAL INFORMATION**

**January 2024**

<b>AD VOLAREM TAXES - CURRENT TAXES</b>	<b>Actual YTD FY 2022-2023</b>	<b>Actual YTD FY 2023-2024</b>	<b>% Change</b>
Assessed Value	664,840,640	726,127,606	9.22%
Exemptions	(12,646,607)	(13,166,321)	4.11%
Net Taxable Value Before Freeze	652,194,033	712,961,285	9.32%
Less: Total Freeze Taxable	(98,508,729)	(107,302,589)	N/A
Freeze Adjusted Taxable	553,685,304	605,658,696	9.39%
Tax Rate per \$100 Value	0.41761	0.45386	8.68%
Tax Levy Before Freeze Ceiling	2,312,245	2,748,843	18.88%
Plus: Freeze Ceiling	289,292	273,736	N/A
Tax Levy	2,601,537	3,022,579	16.18%
Estimated Delinquency	(78,046)	(90,677)	16.18%
Estimated Tax Revenue	2,523,491	2,931,901	16.18%
Actual Collections to Date-Current	711,150	747,075	5.05%
Variance Over (Under) from Estimated Collections	(1,812,341)	(2,184,826)	

**ANALYSIS OF SALES TAX**

	<b>FY 2022-2023 Actual</b>			<b>FY 2023-2024 Actual</b>			<b>FY 2024</b>	<b>Comparisons</b>			
	<b>City</b>	<b>WEDCO</b>	<b>Total</b>	<b>City</b>	<b>WEDCO</b>	<b>Total</b>	<b>Net</b>	<b>2022-23 to 2023-24</b>		<b>2023-24 to Budget</b>	
							<b>Budget</b>	<b>\$ Dif</b>	<b>% Dif</b>	<b>\$ Dif</b>	<b>% Dif</b>
October	151,031	75,516	226,547	182,831	91,415	274,246	147,295	31,799	21.05%	35,535	24.13%
November	155,562	77,781	233,344	164,046	82,023	246,069	151,781	8,484	5.45%	12,265	8.08%
December	199,559	99,779	299,338	0	0	-	195,337				
January	141,640	70,820	212,460	0	0		137,998				
February	174,300	87,150	261,450	0	0		170,331				
March	196,365	98,182	294,547	0	0		192,175				
April	133,381	66,690	200,071	0	0		129,821				
May	162,927	81,464	244,391	0	0		159,072				
June	212,880	106,440	319,321	0	0		208,526				
July	149,588	74,794	224,382	0	0		145,866				
August	187,302	93,651	280,953	0	0		183,203				
September	159,205	79,602	238,807	0	0		155,387				
<b>Total</b>	<b>2,023,740</b>	<b>1,011,870</b>	<b>3,035,610</b>	<b>346,877</b>	<b>173,438</b>	<b>520,315</b>	<b>1,976,792</b>	<b>40,283</b>	<b>13.14%</b>	<b>47,801</b>	<b>15.98%</b>



# Monthly Newsletter: January 2024

## ANNOUNCEMENTS

### TexPool Direct Check Purchase Acceptance

Based on participant feedback, effective December 1, 2023, TexPool now offers direct check purchases into TexPool and TexPool Prime. Please send checks to one of the addresses below or contact TexPool Participant Services to learn more.

### Regular Mail:

TexPool Participant Services  
PO Box 219198  
Kansas City, MO 64121-9198

### Overnight Delivery:

TexPool Participant Services  
430 W 7th Street Suite 219198  
Kansas City, MO 64105-1407

### We welcome the following entities who joined TexPool in December 2023:

#### TexPool

- City of Van
- Mission Redevelopment Authority
- American Can dba Texans Can Academies
- University Health System Foundation

#### TexPool Prime

- City of Van
- Mission Redevelopment Authority
- American Can dba Texans Can Academies
- University Health System Foundation

### Upcoming Events

February 19, 2024  
**Texas Association of School Business Officials (TASBO) Annual Conference**  
San Antonio, TX

### TexPool Advisory Board Members

- |                    |                 |
|--------------------|-----------------|
| Patrick Krishock   | David Landeros  |
| Belinda Weaver     | Sharon Matthews |
| Deborah Laudermilk | David Garcia    |
| Valarie Van Vlack  | Dina Edgar      |

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

## Economic and Market Commentary: A year of intrigue

January 1, 2024

So much for trying to control the markets.

Taking the podium after the Federal Open Market Committee (FOMC) meeting in mid December, Federal Reserve Chair Jerome Powell had the chance to push back against investor optimism that policymakers will issue around five quarter-point cuts next year. FOMC voters essentially admitted the tightening cycle is over by holding rates at 5.25-5.5% and penciling in 75 basis points of rate cuts in 2024, per the new dot plot in its Summary of Economic Projects. But a significant gap remained between the Wall Street and Washington. Had Powell used the Q&A with reporters to tell the markets cool their jets, their expectations might have met Fed projections.

Instead, he said monetary policy likely had reached its peak and even acknowledged the FOMC had discussed when it might ease. Because Powell said that participants had the time to take the relatively unchanged Consumer Price Index numbers for November into account, the markets were jubilant. Despite later attempts by other Fed officials—including the influential New York Fed President John Williams—traders reacted even more optimistically by pricing in nearly six quarter-point cuts in 2024, exacerbating the disconnect.

In contrast, we take Chair Powell's word "cautiously" at face value and anticipate only 75 basis points of easing in 2024. We just don't see inflation declining enough to satisfy

*(continued page 6)*

### Performance as of December 31, 2023

	TexPool	TexPool Prime
Current Invested Balance	\$31,950,119,976	\$12,905,533,293
Weighted Average Maturity**	38 Days	44 Days
Weighted Average Life**	92 Days	68 Days
Net Asset Value	1	1.00030
Total Number of Participants	2,825	542
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$134,749,254.83	\$58,869,087.25
Management Fee Collected	\$995,197.80	\$506,956.75
Standard & Poor's Current Rating	AAAm	AAAm

### Month Averages

Average Invested Balance	\$29,562,359,862	\$12,388,400,416
Average Monthly Rate*	5.37%	5.60%
Average Weighted Average Maturity**	39	46
Average Weighted Average Life**	98	74

\*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

\*\*See page 2 for definitions.

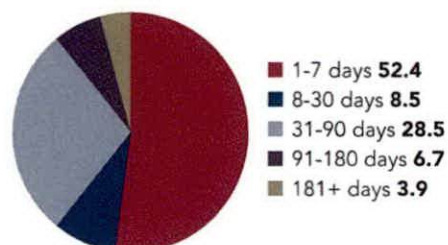
Past performance is no guarantee of future results.





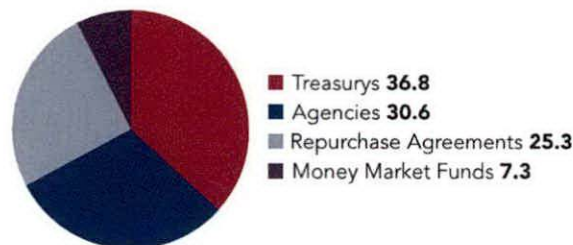
## Portfolio by Maturity (%)

As of December 31, 2023



## Portfolio by Type of Investment (%)

As of December 31, 2023



## Portfolio Asset Summary as of December 31, 2023

	Book Value	Market Value
Uninvested Balance	\$1,284.78	\$1,284.78
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	99,368,657.24	99,368,657.24
Interest and Management Fees Payable	-134,749,268.51	-134,749,268.51
Payable for Investments Purchased	-991,778,890.00	-991,778,890.00
Accrued Expenses & Taxes	-103,811.31	-103,811.31
Repurchase Agreements	8,341,959,000.00	8,341,959,000.00
Mutual Fund Investments	2,402,085,200.00	2,402,085,200.00
Government Securities	10,081,407,563.89	10,079,881,612.70
US Treasury Bills	10,202,815,205.51	10,205,183,035.03
US Treasury Notes	1,949,115,034.13	1,948,379,475.45
<b>Total</b>	<b>\$31,950,119,975.73</b>	<b>\$31,950,226,295.38</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

## Participant Summary

	Number of Participants	Balance
School District	621	\$10,466,575,237.53
Higher Education	60	\$1,304,723,098.66
County	198	\$3,847,841,846.21
Healthcare	93	\$1,615,820,075.16
Utility District	922	\$4,787,543,956.19
City	500	\$8,150,002,493.97
Emergency Districts	106	\$353,297,890.20
Economic Development Districts	89	\$193,861,281.24
Other	236	\$1,230,428,980.13

### \*\*Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.



**Daily Summary**

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Invested Balance	NAV	WAM Days	WAL Days
12/1	5.3634%	0.000146942	\$28,698,602,362.31	1.00006	40	104
12/2	5.3634%	0.000146942	\$28,698,602,362.31	1.00006	40	104
12/3	5.3634%	0.000146942	\$28,698,602,362.31	1.00006	40	104
12/4	5.3797%	0.000147390	\$28,671,058,716.02	1.00000	38	101
12/5	5.3794%	0.000147382	\$28,597,824,154.10	0.99999	38	102
12/6	5.3702%	0.000147129	\$28,661,213,455.23	1.00000	38	101
12/7	5.3741%	0.000147235	\$28,642,544,484.94	1.00000	38	100
12/8	5.3697%	0.000147115	\$28,886,670,769.40	0.99995	39	98
12/9	5.3697%	0.000147115	\$28,886,670,769.40	0.99995	39	98
12/10	5.3697%	0.000147115	\$28,886,670,769.40	0.99995	39	98
12/11	5.3713%	0.000147160	\$28,927,701,035.59	0.99995	37	96
12/12	5.3724%	0.000147190	\$28,940,080,880.23	0.99996	38	99
12/13	5.3717%	0.000147169	\$28,742,320,966.57	1.00000	39	100
12/14	5.3706%	0.000147141	\$28,581,602,940.81	1.00000	40	99
12/15	5.3627%	0.000146922	\$28,479,165,145.75	0.99997	40	100
12/16	5.3627%	0.000146922	\$28,479,165,145.75	0.99997	40	100
12/17	5.3627%	0.000146922	\$28,479,165,145.75	0.99997	40	100
12/18	5.3600%	0.000146849	\$29,545,386,988.33	1.00000	37	93
12/19	5.3660%	0.000147014	\$29,591,710,857.56	1.00000	41	98
12/20	5.3635%	0.000146945	\$29,621,174,693.46	1.00001	40	97
12/21	5.3643%	0.000146967	\$29,362,002,501.70	1.00000	41	99
12/22	5.3637%	0.000146952	\$30,316,523,811.33	0.99997	41	96
12/23	5.3637%	0.000146952	\$30,316,523,811.33	0.99997	41	96
12/24	5.3637%	0.000146952	\$30,316,523,811.33	0.99997	41	96
12/25	5.3637%	0.000146952	\$30,316,523,811.33	0.99997	41	96
12/26	5.3628%	0.000146927	\$30,779,608,142.15	1.00001	38	93
12/27	5.3720%	0.000147179	\$30,981,302,042.31	0.99998	37	94
12/28	5.3818%	0.000147446	\$31,477,853,844.32	0.99996	37	90
12/29	5.3836%	0.000147495	\$31,950,119,975.73	1.00000	38	92
12/30	5.3836%	0.000147495	\$31,950,119,975.73	1.00000	38	92
12/31	5.3836%	0.000147495	\$31,950,119,975.73	1.00000	38	92
<b>Average:</b>	<b>5.3694%</b>	<b>0.000147108</b>	<b>\$29,562,359,861.56</b>	<b>0.99999</b>	<b>39</b>	<b>98</b>

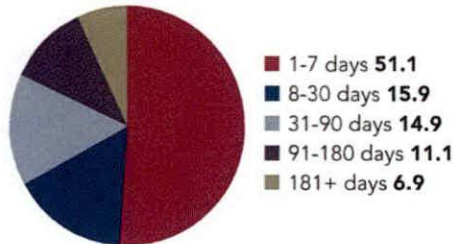




## TEXPOOL Prime

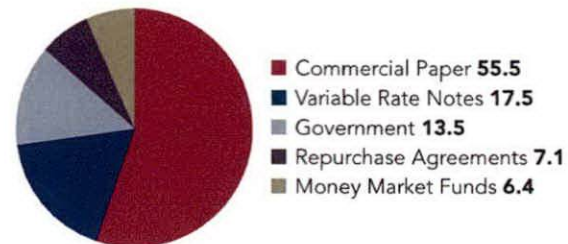
### Portfolio by Maturity (%)

As of December 31, 2023



### Portfolio by Type of Investment (%)

As of December 31, 2023



### Portfolio Asset Summary as of December 31, 2023

	Book Value	Market Value
Uninvested Balance	\$169.55	\$169.55
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	21,348,142.17	21,348,142.17
Interest and Management Fees Payable	-58,869,110.00	-58,869,110.00
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-51,386.25	-51,386.25
Repurchase Agreements	917,161,000.00	917,161,000.00
Commercial Paper	7,385,403,341.17	7,387,822,262.60
Mutual Fund Investments	830,153,483.22	830,358,026.57
Government Securities	1,743,387,652.75	1,743,664,335.00
Variable Rate Notes	2,067,000,000.00	2,068,021,249.95
<b>Total</b>	<b>\$12,905,533,292.61</b>	<b>\$12,909,454,689.59</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services

### Participant Summary

	Number of Participants	Balance
School District	152	\$3,935,135,941.61
Higher Education	19	\$683,956,406.66
County	51	\$1,044,114,052.22
Healthcare	21	\$571,454,704.88
Utility District	64	\$433,548,836.51
City	106	\$2,747,791,005.91
Emergency Districts	27	\$86,854,785.92
Economic Development Districts	19	\$53,891,457.77
Other	83	\$3,348,784,079.29



## TEXPOOL *Prime*

### Daily Summary

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool <i>Prime</i> Invested Balance	NAV	WAM Days	WAL Days
12/1	5.6018%	0.000153475	\$12,189,525,275.33	1.00009	49	80
12/2	5.6018%	0.000153475	\$12,189,525,275.33	1.00009	49	80
12/3	5.6018%	0.000153475	\$12,189,525,275.33	1.00009	49	80
12/4	5.6087%	0.000153664	\$12,258,335,740.23	1.00026	46	77
12/5	5.6078%	0.000153638	\$12,305,264,205.48	1.00027	46	76
12/6	5.5965%	0.000153328	\$12,306,118,279.47	1.00029	46	76
12/7	5.5930%	0.000153232	\$12,246,135,010.48	1.00029	46	74
12/8	5.5907%	0.000153169	\$12,317,413,429.27	1.00013	47	75
12/9	5.5907%	0.000153169	\$12,317,413,429.27	1.00013	47	75
12/10	5.5907%	0.000153169	\$12,317,413,429.27	1.00013	47	75
12/11	5.5945%	0.000153273	\$12,230,614,780.77	1.00027	47	75
12/12	5.5947%	0.000153280	\$12,280,591,896.04	1.00028	47	75
12/13	5.5945%	0.000153275	\$12,208,827,981.15	1.00027	47	76
12/14	5.5912%	0.000153184	\$11,895,965,305.53	1.00044	49	78
12/15	5.5976%	0.000153360	\$11,777,599,241.91	1.00028	51	79
12/16	5.5976%	0.000153360	\$11,777,599,241.91	1.00028	51	79
12/17	5.5976%	0.000153360	\$11,777,599,241.91	1.00028	51	79
12/18	5.5989%	0.000153395	\$11,857,057,359.86	1.00043	48	76
12/19	5.5993%	0.000153405	\$11,872,299,668.13	1.00043	48	75
12/20	5.5969%	0.000153339	\$11,875,061,162.93	1.00044	47	75
12/21	5.5816%	0.000152921	\$12,598,205,071.21	1.00041	44	71
12/22	5.5800%	0.000152876	\$12,740,356,614.17	1.00017	45	71
12/23	5.5800%	0.000152876	\$12,740,356,614.17	1.00017	45	71
12/24	5.5800%	0.000152876	\$12,740,356,614.17	1.00017	45	71
12/25	5.5800%	0.000152876	\$12,740,356,614.17	1.00017	45	71
12/26	5.5815%	0.000152917	\$13,029,265,567.91	1.00037	42	67
12/27	5.5903%	0.000153158	\$13,155,167,884.45	1.00037	41	65
12/28	5.5968%	0.000153338	\$13,389,862,800.44	1.00041	42	65
12/29	5.6106%	0.000153715	\$12,905,533,292.61	1.00030	44	68
12/30	5.6106%	0.000153715	\$12,905,533,292.61	1.00030	44	68
12/31	5.6106%	0.000153715	\$12,905,533,292.61	1.00030	44	68
<b>Average:</b>	<b>5.5951%</b>	<b>0.000153291</b>	<b>\$12,388,400,415.75</b>	<b>1.00027</b>	<b>46</b>	<b>74</b>





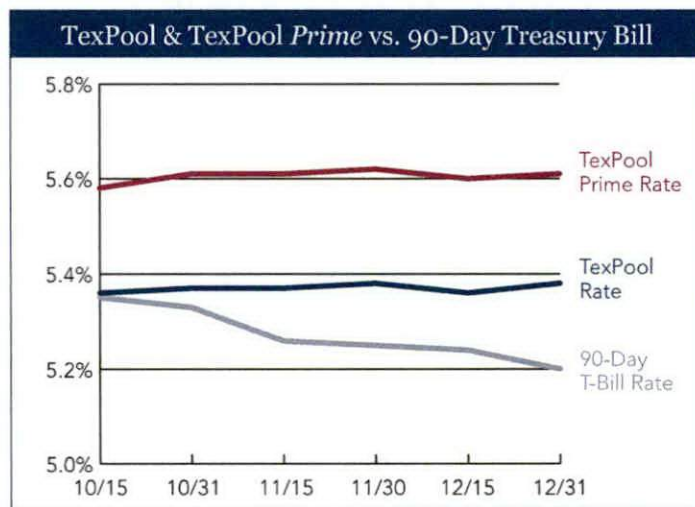
Participant Services  
1001 Texas Ave. Suite 1150  
Houston, TX 77002

policymakers, especially as energy prices have accounted for much of the decrease. Officials have not put the cautionary tale of the 1970s back on the shelf. If PCE/CPI are stubborn or surprise to the upside, the Fed likely will dig in. The stakes are high as the Fed tries to avoid pushing the economy into a recession if it holds rates too high for too long.

Who—the Fed or the markets—is correct about the path of policy in 2024 will not be known until the first cut actually comes. It is possible that the two sides could align, especially if Powell and other Fed officials ratchet up their rhetoric to challenge the investor narrative. That could come in the late January FOMC meeting. It won't have an updated SEP, but will have more inflation data and the usual press conference.

This scenario would keep cash attractive, even as some investors extend duration to other asset classes. Most liquidity products should continue to mirror the target range whether it stays put or declines. You might think clients would exit the broad sector as yields fall. But past instances of policy easing actually have led to asset inflows as yields declined slower than other cash options and direct securities. There's not assured, of course, but we can guarantee 2024 will have an abundance of intrigue.

At the end of the month, yields on 1-, 3-, 6- and 12-month U.S. Treasuries were 5.40%, 5.35%, 5.27% and 4.78%, respectively; the 1-, 3-, 6- and 12-month Bloomberg Short-Term Bank Yield Index rates (BSBY) were 5.47%, 5.45%, 5.36% and 5.17%, respectively.



*90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.*

*Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury Bills.*

*Past performance is no guarantee of future results.*

Wharton County Tax Office

Run Date: 1/8/2024 10:42:14AM

Distribution Summary 2 Report

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Start Date from 12/01/2023 to 12/31/2023 and Tax Unit Numbers = {multiple}

CWH - CITY OF WHARTON

Current Levy M&O	180,735.72	Delinquent Levy M&O	908.52
Current Penalty M&O	0.00	Delinquent Penalty M&O	107.68
Current Interest M&O	0.00	Delinquent Interest M&O	330.82
Current Other M&O	0.00	Delinquent Other M&O	0.00
Cur Rendition Penalty M&O	0.00	Delq Rendition Penalty M&O	0.00
Cur Rendition Fraud M&O	0.00	Delq Rendition Fraud M&O	0.00

Total Current M&O	180,735.72	Total Delinquent M&O	1,347.02
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Current Levy I&S	689,041.67	Delinquent Levy I&S	2,596.11
Current Penalty I&S	0.00	Delinquent Penalty I&S	307.51
Current Interest I&S	0.00	Delinquent Interest I&S	567.50
Current Other I&S	0.00	Delinquent Other I&S	0.00
Cur Rendition Penalty I&S	0.00	Delq Rendition Penalty I&S	0.00
Cur Rendition Fraud I&S	0.00	Delq Rendition Fraud I&S	0.00

Total Current I&S	689,041.67	Total Delinquent I&S	3,471.12
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Current Levy	869,777.39	Delinquent Levy	3,504.63
Current Penalty	0.00	Delinquent Penalty	415.19
Current Interest	0.00	Delinquent Interest	898.32
Current Other	0.00	Delinquent Other	0.00
Cur Rendition Penalty	0.00	Delq Rendition Penalty	0.00
Cur Rendition Fraud	0.00	Delq Rendition Fraud	0.00

Total Current	869,777.39	Total Delinquent	4,818.14
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Grand Total M&O 182,082.74

Grand Total I&S 692,512.79

Grand Total S1 0.00

Total Due to Jurisdiction 874,595.53


Total Due to Delq Tax Atty 948.53

Total Due CAD 0.00



City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	<p>City of Wharton Municipal Election 2024: Ordinance: An ordinance ordering a City Officer's Election to be held as a joint election with Wharton County Elections Department for the purpose of electing the positions of Mayor and Councilmembers; Providing for the date, time, and place of the election, Notice of the Election, Filing Applications; Drawing for Ballot Positions, Use of Accessible Voting System, Appointment of Election Workers, Early Voting and Making Election Returns.</p> <p>Una ordenanza ordenando una eleccion de funcionarios de la ciudad a celebrarse de forma conjunta con el departamento de elecciones alcalde y del condado de Wharton con el proposito de elegir puestos de concejales; asignando la fecha, Horas, Y presentacion de solicitudes, sorteo para lugares en la balota, use de sistema de votacion accesible, Nombramiento de los trabajadores de la eleccion, votacion anticipada, Y entrega de los resultados de la eleccion.</p>
<p>Attached is a draft copy of the ordinance, in English and Spanish versions as required by law, ordering a City's Officer's Election to be held as a joint election with the Wharton County Elections Department. The City Council positions that are up for election are four (4) City Council positions, which are Mayor-At-Large, District No.'s 2, 4, &amp; 6 At-Large.</p> <p>City Secretary Paula Favors will be available during the meeting to answer questions regarding the City's election.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

**CITY OF WHARTON, TEXAS  
ORDINANCE NO. 2024-XX**

**AN ORDINANCE ORDERING A CITY OFFICERS ELECTION TO BE HELD AS A JOINT ELECTION WITH WHARTON COUNTY ELECTIONS DEPARTMENT FOR THE PURPOSE OF ELECTING THE POSITIONS OF MAYOR AND COUNCILMEMBERS; PROVIDING FOR THE DATE, TIME, AND PLACE OF THE ELECTION, NOTICE OF THE ELECTION, FILING APPLICATIONS, DRAWING FOR BALLOT POSITIONS, USE OF ACCESSIBLE VOTING SYSTEM, APPOINTMENT OF ELECTION WORKERS, EARLY VOTING, AND MAKING ELECTION RETURNS.**

**BE IT ORDAINED by the City Council of the City of Wharton, Texas:**

"Section 32 of the City Charter provides that regular elections to elect members of the city council shall be held on the first Saturday of May each year. At the regular election in each even-numbered year, the voters shall elect a mayor and three councilmen. At the regular election in each odd-numbered year, the voters shall elect three (3) councilmen. The mayor and councilmen shall serve for terms and numbered places as provided in Article II of this charter. The city council may, by ordinance or resolution, order special elections, fix the dates, give notice, and provide all means for holding such special elections."

**Joint Election**

Wharton County Elections Department will be conducting the duties as described in the Joint Election Agreement.

**Position**

An election shall be held in the City of Wharton, Texas, for the purpose of electing the following officials for the City:

Mayor – At Large  
Councilmember – District No. 2  
Councilmember - District No. 4  
Councilmember at Large - Place No. 6

**Date**

An election shall be held in the City of Wharton, Texas, on **May 4, 2024**.

**Time**

The polls shall open for voting at **7 a.m.** and shall close at **7 p.m.**

**Location**

City of Wharton  
Ordinance No. 2024-XX  
Page 2

The election shall be held at:

**LOCATION OF POLLING PLACE (UBICACIÓN DEL LUGAR DE VOTACIÓN)**

Wharton Civic Center – Duncan Auditorium	1924 N. Fulton St. Wharton, Texas 77488
Wharton County Library – El Campo Branch	200 W. Church. El Campo, Texas 77437
Wharton County Library – East Bernard Branch	746 Clubside Drive East Bernard, Texas 77435

**Notice of City Officers' Election**

The Mayor shall cause a notice by publication of this election to be published at least once in a newspaper that is published in the City of Wharton, Texas, and that is in the jurisdiction of the City of Wharton, Texas, which publication shall be not earlier than the **30th day** nor later than the **10th day** before election day.

The Mayor shall also give notice of the election by causing a copy of the notice of election to be posted not later than the **21st day** before election day on the bulletin board located at the City Hall, 120 East Caney, Wharton, Texas, and used for posting notices of meetings of the Wharton City Council. The notice shall include the location of the polling place.

**Eligibility to Vote**

The election shall be held in accordance with the Election Code of the State of Texas. Only qualified resident voters of the City of Wharton, Texas, shall be eligible to vote in the election.

**Candidate Names**

The City Secretary shall, in accordance with the terms and provisions of the Texas Election Code, order the candidate names to be printed on the ballots for said General Election.

**Filing**

Candidates must file applications for a place on the ballot with the City Secretary of the City of Wharton, Texas, beginning on **January 17, 2024**, and continuing through **5:00 p.m.** on **February 16, 2024**. A declaration of write-in candidacy must be filed no later than **5:00 p.m.** on **February 20, 2024**.

Candidates for City Councilmember must designate the position filed for either Mayor – At Large, Councilmember – District No. 2, Councilmember - District No. 4, or Councilmember at Large - Place No. 6.

**Drawing for Ballot Positions**

City of Wharton  
Ordinance No. 2024-XX  
Page 3

On February 22, 2024, at 10:00 a.m., a drawing will take place in the office of the City Secretary for the purpose of determining the order of the candidates' names as they are to appear on the ballot.

The City Secretary shall post a notice of the date, hour, and place of the drawing and this notice shall remain posted continuously for at least 72 hours immediately preceding the scheduled time of the drawing.

### **Ballots**

Paper ballots shall be used for the purposes of provisional and mail-out for early voting and provisional for election day.

### **Accessible Voting System**

Section 61.012 of the Texas Election Code requires that the City of Wharton must provide at least one accessible voting system in each polling place used in a Texas election on or after January 1, 2006. This system must comply with state and federal laws setting the requirements for voting systems that permit voters with physical disabilities to cast a secret ballot.

The Office of the Texas Secretary of State has certified that the ExpressVote BMD voting machines are an accessible voting system that may legally be used in Texas elections.

Sections 123.032 and 123.035 of the Texas Election Code authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems. The City of Wharton shall lease or rent from the County of Wharton as authorized by Section 123.032.

The City of Wharton hereby adopts for use in Early Voting and Election Day Voting the ExpressVote BMD voting machines as approved by the Secretary of State to comply with HAVA requirements.

### **Elections Recording Management Tabulation System**

The City of Wharton shall lease or rent from the County the ERM (Elections Recording Management) systems for tabulation purposes if needed.

### **Election Officers**

The Wharton County Elections Department (WCED) will be responsible for the appointment of the presiding judge and alternate judge. The following-named persons are appointed officers for the election:

Early Voting Presiding Judge: Lorna Kaiser  
Early Voting Alternate Presiding Judge: Bertha Abraham

City of Wharton  
 Ordinance No. 2024-XX  
 Page 4

Election Day Presiding Judge: Melvin Sands  
 Election Day Alternate Judge: Lorna Kaiser

WCED shall arrange the training. WCED is responsible for notifying the election presiding and alternate judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code and will take the necessary steps to ensure that the presiding and alternate judges appointed are eligible to serve. The presiding judge, with the assistance from WCED, will be responsible for ensuring the eligibility of each appointed clerk hired to assist the judge in the conduct of the election.

### **Early Voting**

Wharton County Elections Administrator is Cindy Richter appointed early voting clerk and is authorized to appoint other deputies to serve as early voting clerks.

The early voting by personal appearance for the above-designated election shall take place at:

#### **EARLY VOTING LOCATION (*Ubicación de las casillas electorales de votación anticipada*)**

Wharton County Library – El Campo Branch – Mayors room	200 W. Church. El Campo, Texas 77437
Wharton County Annex D, Classroom 115	315 E. Milam Street Wharton, Texas 77488
Wharton County Library – East Bernard	746 Clubside Drive East Bernard, Texas 77435

The place for early voting shall remain open on each day that is not a Saturday, Sunday, or an official state holiday, between the hours of **8 a.m.** and **5 p.m.**, beginning on **April 22, 2024**, and continuing through **April 26, 2024; Monday, April 29, 2024**, and continuing through **Tuesday, April 30, 2024**, between the hours of **7 a.m.** to **7 p.m.**

Voters may send ballot applications and mailed ballots to the Wharton County Elections Administrator's office at P.O. Box 390, Wharton, TX 77488.

### **Early Voting Ballot Board**

An Early Voting Ballot Board is hereby established for the purpose of early voting results. Wharton County Elections Administrator shall appoint the Presiding Judge of the Early Voting Ballot Board. Wharton County Elections Administrator shall act as Early Voting Ballot Board Clerk.

### **Compensation for Election Officials and Clerks**

The election officials and clerks shall be compensated in the following manner:

The Election Judge for the May 4, 2024, General Election shall be paid \$9.25 per hour. The Election Judge shall also be paid \$25.00 for delivering the precinct records, keys to the ballot box or other election equipment, and unused election supplies after the election.

The Alternate Judge for the May 4, 2024, General Election shall be paid \$8.75 per hour.

City of Wharton  
Ordinance No. 2024-XX  
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The Election Clerk(s) for the May 4, 2024 General Election shall be paid \$8.75 per hour.

**Writ of Election**

Wharton County Elections Administrator shall deliver to the above-appointed presiding judge for the election not later than the **15th day** before election day.

**Returns**

"Section 41 of the City Charter provides that city elections shall be canvassed within one (1) week after the election; however, pursuant to changes in the Texas Election Code, Section 67.003, the local canvass shall convene not earlier than the third day or later than the 11<sup>th</sup> day after the election day." The period for official canvass shall be from May 7 – 15, 2024. The officers holding the election shall make returns of the results thereof to the Mayor of this City, as required by the Election Code of the State of Texas.

**Order**

The City Council of the City of Wharton, Texas, shall order the election, in accordance with the foregoing provisions.

**Severability**

If any court of competent jurisdiction rules that any section, subsection, sentence, clause, phrase, or portion of this ordinance is invalid or unconstitutional, any such portion shall be deemed to be a separate, distinct, and independent provision, and any such ruling shall not affect the validity of the remaining portions hereof.

**Passage and Approval**

**PASSED AND APPROVED** by the City Council of the City of Wharton, Texas, on this 22nd day of January 2024.

**CITY OF WHARTON, TEXAS**

**ATTEST:**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

**APPROVED AS:**

City of Wharton  
Ordinance No. 2024-XX  
Page 6

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**PAUL WEBB**  
City Attorney

**CIUDAD DE WHARTON, TEXAS  
ORDENANZA N° 2024-XX**

**UNA ORDENANZA ORDENANDO UNA ELECCIÓN DE FUNCIONARIOS DE LA CIUDAD A CELEBRARSE DE FORMA CONJUNTA CON EL DEPARTAMENTO DE ELECCIONES DEL CONDADO DE WHARTON CON EL PROPÓSITO DE ELEGIR PUESTOS DE ALCALDE Y CONCEJALES; ASIGNANDO LA FECHA, HORAS, Y LUGAR DE LA ELECCIÓN, EL AVISO DE LA ELECCIÓN, PRESENTACION DE SOLICITUDES, SORTEO PARA LUGARES EN LA BALOTA, USO DE SISTEMA DE VOTACIÓN ACCESIBLE, NOMBRAMIENTO DE LOS TRABAJADORES DE LA ELECCION, VOTACIÓN ANTICIPADA, Y ENTREGA DE LOS RESULTADOS DE LA ELECCION.**

**El Consejo Municipal de La Ciudad De Wharton, Texas, ORDENA:**

“La Sección 32 de la Carta Constitutiva establece que se realicen elecciones ordinarias para elegir concejales el primer sábado de mayo de cada año. En la elección regular de cada año par, los votantes elegirán un alcalde y tres concejales. En la elección regular de cada año impar, los votantes elegirán tres (3) concejales. El alcalde y los concejales desempeñarán sus puestos durante el periodo de tiempo y en los lugares numerados según se establece en el Artículo II de esta carta. El consejo municipal puede, ya sea por medio de una ordenanza o de una resolución, ordenar elecciones especiales, fijar las fechas, dar aviso y ofrecer todos los medios para realizar tales elecciones especiales”

**Elección conjunta**

El Departamento de elecciones del condado de Wharton realizará las obligaciones descritas en el Acuerdo de Elección Conjunta.

**Puesto**

Se celebrará una elección en la ciudad de Wharton, Texas, con el propósito de elegir a los siguientes oficiales de la Ciudad:

Alcalde: de forma irrestricta  
Concejal - Distrito No. 2  
Concejal – Distrito No. 4  
Concejal de forma irrestricta – Posición No. 6

**Fecha**



Se celebrará una elección en la ciudad de Wharton, Texas, el **4 de mayo de 2024.**

### **Horas**

Los lugares de votación abrirán para votar a las **7:00 a.m.** y se cerrarán a **las 7:00 p.m.**

### **Lugar**

La elección se celebrará en el Auditorio Duncan del Centro Cívico de Wharton, 1924 N. Fulton Street, Wharton, Texas 77488, Biblioteca del Condado de Wharton – Sucursal El Campo 200 W. Iglesia. El Campo, Texas 77437 y Biblioteca del condado de Wharton – East Bernard Branch 746 Clubside Drive East Bernard, Texas 77435.

### **Aviso de elección de oficiales municipales**

El Alcalde anunciará el aviso de la elección mediante la publicación del aviso por lo menos una vez en un periódico publicado en la ciudad de Wharton, Texas, y que esté en la jurisdicción de la ciudad de Wharton, Texas, cuya publicación no sea anterior a **30 días** antes ni posterior a **10 días** antes de la fecha del día de la elección.

El Alcalde también anunciará el aviso de la elección mediante la publicación del aviso en el tablero de anuncios ubicado en la Alcaldía, 120 East Caney, Wharton, Texas, utilizado para publicar los avisos de las reuniones del Concejo Municipal de Wharton no después de **21 días** antes de la elección. El aviso contendrá la ubicación del lugar de la votación.

### **Elegibilidad para votar**

La elección se realizará de acuerdo con el Código de Elecciones del estado de Texas. Solamente los electores capacitados de la ciudad de Wharton, Texas, serán elegibles para votar en la elección.

### **Nombres de los candidatos**

La Secretaría Municipal de acuerdo con los términos y disposiciones del Código de Elecciones del estado de Texas ordenará que los nombres de los candidatos sean impresos en las balotas para dicha Elección General.

### **Período de presentación**

Los candidatos deben presentar sus solicitudes para un lugar en la balota a la Secretaria Municipal de la Ciudad de Wharton, Texas, a partir del **17 de enero de 2024** y continuando hasta las **5:00 de la tarde del 16 de febrero de 2024**. La declaración de solicitud de candidato anotado se debe presentar no más tarde de las 5:00 de la tarde del **20 de febrero de 2024**.

Los candidatos para concejales municipales deben designar el puesto al que se están postulando, ya sea para Alcalde de forma irrestricta, para concejal- Distrito No. 2, concejal - Distrito No. 4, concejal - Distrito No. 6 de forma irrestricta.

### **Sorteo para los lugares en las balotas**

El 22 de febrero de 2024, a las 10:00 de la mañana se celebrará un sorteo en las oficinas de la Secretaria Municipal con el propósito de determinar el orden en que los nombres de los candidatos se imprimirán en la balota.

La Secretaria Municipal publicará el aviso de la fecha, hora y lugar del sorteo y este aviso deberá permanecer anunciado continuamente por lo menos las 72 horas inmediatamente anteriores a la hora programada para tal sorteo

### **Balotas**

Se usarán balotas de papel con los propósitos de los votos provisionales y por correo para la votación anticipada y provisionales para el día de la elección.

### **Sistema de votación Accesible**

La sección 61.012 del Código de Elecciones de Texas requiere que la Ciudad de Wharton deberá ofrecer al menos un sistema de votación accesible en cada lugar de votación usado en cualquier elección de Texas a partir del 1° de enero de 2006. Este sistema debe de cumplir con las leyes federales y estatales que establecen los requisitos para sistemas de votaciones para que los votantes con discapacidades físicas voten en una balota secreta.

La oficina del Secretario de Texas ha certificado que las máquinas de votación Express Vote BMD son un sistema de votación accesible que puede ser usado legalmente en las elecciones de Texas.

Las secciones 123.032 y 123.035 del Código de Elecciones de Texas autorizan a las subdivisiones políticas la adquisición de sistemas de votación y además ordenan ciertos requisitos mínimos para los contratos relacionados con la adquisición de tales sistemas de votación. La

Ciudad de Wharton arrendará o alquilará del condado de Wharton según está autorizado por la sección 123.032, si fuera necesario.

La Ciudad de Wharton por medio del presente adopta para su uso en la votación anticipada y en el día de la elección las máquinas de votación Express Vote BMD según está aprobado por el Secretario del Estado para cumplir con los requisitos HAVA.

### **Sistema de Administración de la Tabulación de los Registros**

La Ciudad de Wharton arrendará o alquilará del condado la ERM (Administración de Registros de Elecciones) con los propósitos de tabulación, si fuera necesario.

### **Oficiales de la elección**

El Departamento de Elecciones del Condado de Wharton (WCED) será responsable del nombramiento del juez presidente y del juez presidente alterno. Las siguientes personas quedan nombradas como oficiales para la elección.

Juez Presidente de la Votación Anticipada: Lorna Kaiser  
Juez Presidente Alterno de la Votación Anticipada: Bertha Abraham

Juez Presidente el Día de la Elección: Melvin Sands  
Juez Presidente Alterno el Día de la Elección: Lorna Kaiser

El WCED dispondrá el entrenamiento. El WCED es responsable de notificar al juez presidente y al juez presidente alterno de los requisitos del Subcapítulo C del Capítulo 32 del Código de Elecciones de Texas, y tomará las medidas necesarias para asegurar que el juez presidente y el juez presidente alterno nombrados sean elegibles para desempeñar el cargo. El juez presidente, con la asistencia del WCED, será responsable de asegurar la elegibilidad de cada secretaria nombrada para asistir al juez presidente a realizar la elección.

### **Votación anticipada**

La administradora de elecciones del Condado de Wharton es Cindy Richter nombrada como secretaria de la votación anticipada y queda autorizada a nombrar a otros asistentes para desempeñarse como secretarías de la votación anticipada.

La votación anticipada por comparecencia personal para la elección nombrada aquí arriba se realizará en el Anexo D del Condado de Wharton, Sala 115, E. Milam, Wharton, Texas 77488, Biblioteca del Condado de Wharton – Sucursal El Campo 200 W. Iglesia. El Campo, Texas 77437

y Biblioteca del condado de Wharton – East Bernard Branch 746 Clubside Drive East Bernard, Texas 77435. El lugar de votación anticipada permanecerá abierto cada día que no sea sábado, domingo, o fiesta estatal oficial, desde las **8:00 de la mañana hasta las 5:00 de la tarde**, comenzando el **22 de abril de 2024** y continuando hasta **abril 26 de 2024** inclusive; **29 de abril de 2024** y continuando **30 de abril de 2024** desde las **7:00 de la mañana a las 7:00 de la noche**.

Los votantes deben enviar las solicitudes de balotas y las balotas votadas por correo a la oficina de la administradora de elecciones del Condado de Wharton: P.O. Box 390, Wharton, Texas 77488.

### **Junta de Balotas de la Votación Anticipada**

Por medio del presente se establece una Junta de Balotas de la Votación Anticipada con el propósito de los resultados de la votación anticipada. La administradora de elecciones del Condado de Wharton nombrará al juez presidente de la Junta de Balotas de la Votación Anticipada. La administradora de elecciones del Condado de Wharton actuará como secretaria de de la Junta de Balotas de la Votación Anticipada.

### **Compensación para los Oficiales y los Secretarios de la Elección**

Los oficiales y los secretarios de la elección serán compensados de la siguiente forma:

El juez de la elección de la elección general del 4 de mayo de 2024 será remunerado a \$9.25 por hora. El juez de la elección también será pagado \$25.00 por entregar los registros de los precintos, las llaves de la caja de las balotas u otro equipo electoral y los suministros electorales que no se hayan usado después de la elección.

El Juez alterno para la elección general del 4 de mayo de 2024 será remunerado a \$8.75 por hora.

Los secretarios de la elección para la elección general del 4 de mayo de 2024 serán remunerados a \$8.75 por hora.

### **Oficio de Elección**

La administradora de elecciones del Condado de Wharton entregará al arriba nombrado juez presidente para la elección no más tarde de **15 días** antes del día de la elección.

### **Resultados**

“La Sección 41 de la Carta Constitutiva dispone que las elecciones municipales serán escrutinadas durante una (1) semana después de la elección; sin embargo, de acuerdo con los

cambios del Código de Elecciones de Texas, Sección 67.003, el escrutinio local se congregará no antes del tercer día ni más tarde del onceavo (11) día después del día de la elección.”. El periodo para los escrutinios oficiales será desde el 7 hasta el 15 de mayo de 2024. Los oficiales que realicen la elección deberán entregar los resultados de ella al alcalde de esta Ciudad, según lo requiere el Código de Elecciones del Estado de Texas.

### **Orden**

El Consejo Municipal de la Ciudad de Wharton, Texas, ordenará la elección de acuerdo con las siguientes disposiciones.

### **Divisibilidad**

Si algún tribunal de jurisdicción competente dicta que cualquier sección, subsección, oración, cláusula, frase, o parte de esta orden sea inválida o inconstitucional, dicha parte será considerada como disposición separada, distinta e independiente, y dicho dictamen no afectará a la validez de las partes restantes de esta.

### **Promulgación y Aprobación**

**PASADO Y APROBADO** por El Consejo Municipal de la Ciudad de Wharton, Texas, este día 22 de enero de 2024.

**CIUDAD DE WHARTON, TEXAS**

**ATESTIGUACIÓN:**

Por: \_\_\_\_\_

**TIM BARKER**

Alcalde

Por: \_\_\_\_\_

**PAULA FAVORS**

Secretaria Municipal

**APROBADO:**

\_\_\_\_\_  
**PAUL WEBB**

Abogado Municipal

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488


# CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council approving a Joint Election Agreement with the Wharton County Elections Department for the City Election; and authorizing the Mayor of the City of Wharton to execute the agreement.
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Attached is a copy of the Joint Election Agreement with the Wharton County Elections Department for the City Election, which will be held on May 4, 2024.

Also attached is a draft copy of a resolution approving the agreement. City Attorney Paul Webb reviewed the Joint Election Agreement and is recommending City Council consider approving the agreement.

City Secretary Paula Favors will present to answer any questions.

City Manager: Joseph R. Pace	Date: Thursday, January 18, 2024
Approval: 	
Mayor: Tim Barker	

JOINT ELECTION AGREEMENT  
AND  
ELECTION SERVICE CONTRACT  
BETWEEN  
WHARTON COUNTY ELECTIONS DEPARTMENT  
AND  
CITY OF WHARTON  
WHARTON INDEPENDENT SCHOOL DISTRICT  
CITY OF EAST BERNARD  
EAST BERNARD INDEPENDENT SCHOOL DISTRICT  
CITY OF EL CAMPO  
EL CAMPO INDEPENDENT SCHOOL DISTRICT  
WEST WHARTON COUNTY HOSPITAL DISTRICT  
WHARTON COUNTY JUNIOR COLLEGE

FOR THE CONDUCT OF A JOINT ELECTION  
TO BE HELD SATURDAY MAY 4, 2024

## TO BE ADMINISTERED BY THE WHARTON COUNTY ELECTIONS DEPARTMENT (WCED)

## 1. JURISDICSTION

- 1.1. City of Wharton
- 1.2. Wharton Independent School District
- 1.3. City of East Bernard
- 1.4. East Bernard Independent School District
- 1.5. City of El Campo
- 1.6. El Campo Independent School District
- 1.7. West Wharton County Hospital District
- 1.8. Wharton County Junior College

## 2. ADMINISTRATION

- 2.1. WCED agrees to coordinate, supervise, and handle all aspects of administering the Joint Election in accordance with the provisions of the Texas Election Code and as outlined in this agreement. Each participating authority agrees to pay WCED for equipment, supplies, services, and administrative costs as outlined in this agreement. WCED will serve as administrator for the election; however, each participating authority remains responsible for the lawful conduct of their respective election.

## 3. LEGAL DOCUMENTS

- 3.1. Each participating authority will be responsible for the preparation, adoption and publication of all required election orders, resolutions, notices, and any other pertinent documents required by their respective governing bodies.
- 3.2. WCED will be responsible for making the submission required by the Federal Voting Rights Act of 1965, as amended, with the regard to administration of the Joint Election. A copy of the submission will be furnished to each participating authority. Any other changes which require pre-clearance by the U.S. Department of Justice will be the responsibility of each participating authority. Preparation of necessary bilingual materials for notices and preparation of the text for the official ballot will also be the responsibility of each participating authority. Each participating authority will provide a copy of their respective election notices and justice submission to WCED.

## 4. BALLOT MARKING DEVICE VOTING SYSTEM

- 4.1. Each participating authority agrees that voting during the Joint Election will be by use of the ExpressVote BMD system from ES&S. This voting system is approved by the Secretary of State in accordance with the Texas Election Code. WCED will be responsible for the preparation of programs and the testing of the ballot marking device system including the machines used for tabulating the ballots. Testing of the ballot marking device system will be conducted at the Elections Department, 315 E. Milam, Wharton, beginning **Thursday April 11, 2024 at 10:00am.**
- 4.2. WCED agrees to provide up to 8 ExpressVote BMD and 1 DS200 scanner per voting location.
- 4.3. The cost of the ExpressVote BMD for the election will be determined by multiplying the total number of ExpressVotes by \$330.00 each for early voting and \$165.00 each for Election Day,
- 4.4. The cost of the DS200 will be \$400.00 each for early voting and \$200.00 each for Election Day,
- 4.5. The cost of the computerized voter qualification system will be \$35.00.



## 5. VOTING LOCATIONS

- 5.1. WCED will arrange for the use of all voting locations, subject to the approval of each participating authority. Voting locations will be, whenever possible, the usual voting locations for the precincts. Voting precincts may be combined by mutual agreement between the participating authorities. The proposed voting locations are listed in Attachment "B" of this agreement. In the event a voting location is not available, WCED will arrange for the use of an alternate location with the approval of each participating authority affected by the change. WCED will be responsible for submitting any polling location changes to the Department of Justice for pre-clearance. WCED will notify each participating authority of any changes from the locations listed in Attachment "B".
- 5.2. WCED will send each participating authority a final version of Attachment "B" which reflects the actual locations to be used on the day of the election.

## 6. ELECTION JUDGES, CLERKS AND OTHER ELECTION PERSONNEL

- 6.1. WCED will be responsible for the appointment of the presiding judge and alternate for each polling location subject to the approval of each participating authority. WCED shall arrange for the training. Compensation of all presiding judges and clerks will be the responsibility of each participating authority. The proposed election judges are listed in Attachment "C" of this agreement. If a person is unable or unwilling to serve, WCED will name a judge for the precinct and notify each participating authority affected by the change.
- 6.2. In compliance with the Federal Voting Rights Act of 1965, as amended, precincts containing more than 5% Hispanic population, according to the 2000 census statistics, are required to have interpreter assistance. If a presiding judge is not bilingual and is unable to hire a bilingual clerk, WCED may make a recommendation. If WCED is unable to make a recommendation, the participating authorities shall be notified and responsible for providing a recommendation for the precinct.
- 6.3. WCED is responsible for notifying all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure all election judges appointed for the Joint Election are eligible to serve. The presiding judge, with assistance from WCED, will be responsible for insuring the eligibility of each appointed clerk hired to assist the judge in the conduct of the election.
- 6.4. If a participating authority recommends a person not listed in Attachment "C", and that recommendation conflicts with the recommendation from any of the other entities involved in the election in that precinct, WCED will conduct a drawing from the recommendations to determine the election judge. Once a person has been notified of his/her selection as election judge, no changes may be made by any of the participating authorities.
- 6.5. WCED will send joint participants an updated version of Attachment "C" which reflects the names of judges who were sent the letter requesting service for this election. A final version for Attachment "C" which reflects the name of the judges who actually presided on the day of the election will be sent to each participating authority.
- 6.6. WCED will hold one (1) public schools of instruction on the use of voting equipment and election laws on **Thursday, April 11, 2024** from 10:00am to 12:00pm in the Classroom, Wharton County Annex, 315 E. Milam St., Wharton, Texas 77488. No election judge shall be appointed unless he/she has attended an election training session taught by WCED in the past eighteen (18) months on the ExpressVote BMD system. However participating entities have requested that judges appointed for the Joint Election should attend the training session.
- 6.7. The election judges are responsible for picking up election supplies at the time and place determined by WCED (which will be set forth in the election judge letter requesting service for this election). Each election judge will receive \$9.25 per hour, alternate judge and clerks \$8.75 per hour (for a maximum



of 14 hours). The election judge will receive an additional \$25.00 for picking up and returning the election supplies.

- 6.8. WCED will employ other personnel necessary for the proper administration of the election, including such part-time help as necessary to prepare for the election, to ensure the timely delivery of supplies and equipment assistance during the period of Early Voting and Election Day, and for the efficient tabulation of the election returns. Part-time personnel will be paid an amount agreed to by the participating authorities as outlined in Attachment "D". Part-time personnel working in the support of the central counting station will receive pay for at least four hours, minimum call for service regardless of the actual hours worked. (Attachment "D")

## 7. SUPPLIES AND PRINTING

- 7.1 WCED will arrange for all election supplies and printing, including, but not limited to, all forms, signs, and other material used by the election judges at the early voting locations.
- 7.2 Each participating authority will provide maps, if necessary, instructions and other information needed to enable the election judges to conduct a proper election.
- 7.3 Each participating authority shall furnish to WCED a list of candidates and/or propositions showing the order in which their candidate names and/or proposition(s), in both English and Spanish, are to appear on the official ballot. The list will be delivered to WCED as soon as possible after ballot positions have been determined by each of the participating authorities. Each participating authority will be responsible for proofreading and approving the ballot in so far as it pertains to that authority's candidates and/or propositions.

## 8. RETURNS OF ELECTIONS

- 8.1. WCED will be responsible for establishing and operating the central counting station to receive and tabulate the votes in accordance with the provisions of the Texas Election Code and of this agreement.
- 8.2. The participating authorities hereby, in accordance with Section 127.002, 127.003 and 127.005 of the Texas Election Code, appoint the following central counting station officials: Manager - Cindy Richter, Wharton County Elections Administrator, and Tabulating Supervisor- Cindy Richter, Wharton County Elections Administrator.
- 8.3. The manager or her representative will deliver an Early Voting report and a cumulative report of the election results. The manager will be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies. Any participating authority, upon request, may require release of returns be given only to a specified person, said person must be present by 7:30pm at Wharton County Annex D.
- 8.4. WCED will prepare the unofficial canvass report after all precincts have been counted, and will deliver a copy of the unofficial canvass to each participating authority as soon as possible after all returns, provisional ballots, and late overseas ballots have been tabulated, but in no event no later than 10:30am **Friday, May 10, 2024**. All participating authorities will be responsible for the official canvass of their respective elections.

## 9. ELECTION EXPENSES

- 9.1. The participating authorities agree to share the costs of administering the **May 4, 2024** Joint Election. A general supervisory fee not to exceed 10% of the total cost of the election shall be assessed as authorized by the Texas Election Code, Sec. 31.100. Each standalone precinct shall be billed to the requesting entity. A standalone precinct is created when two or more entities are located within a precinct and the participating entities are unable to agree upon a common polling place. See Attachment "A".



- 9.2. The expenses for early voting by mail and personal appearance will be paid equally by each participating authority, unless otherwise amended.
- 9.3. The participating authorities agree to pay the election workers directly. Each authority will be billed for their respective data only. A summary of individual expense will be prepared by WCED within 30 days after the election.
- 9.4. Final election expenses will be determined within 30 business days after the election. WCED will provide each participating authority with a final accounting in writing.

#### 10. RECORDS OF THE ELECTION

- 10.1. Cindy Richter, Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271. 010 of the Texas Election Code.
- 10.2. Access to the election records will be available to each participating authority as well as to the public in accordance with the Texas Public Information Act, Chapter 552, Government Code, at the Election Department, 315 E. Milam St., Suite 103, Wharton, Texas at any time during normal business hours. WCED shall ensure that the records are maintained in an orderly manner, so that records are clearly identifiable and retrievable per records storage container.
- 10.3. Under Section 66.058 (Texas Election Code), the WCED will retain election records securely for 60 days. After 60 days, WCED will store the Joint Election Records for the remainder of the 22 months preservation period. WCED will be responsible for the destruction of the Joint Election records after the preservation period.

#### 11. EARLY VOTING

- 11.1. Cindy Richter, Elections Administrator, will be appointed as early voting clerk in compliance with Sections 271.006 of the Texas Election Code. Other deputy early voting judges/clerks will be appointed, subject to the approval of Joint Election participants, as needed to process early voting mail and to conduct early voting at the main location and branch locations. If a participating authority recommends a person not listed in Attachment "C", and that recommendation conflicts with the recommendation from any of the other entities involved in the election in that precinct, WCED will conduct a drawing from the recommendations to determine the deputy early voting judge/clerk. Once a person has been notified of his/her selection as deputy early voting judge/clerk, no changes may be made by any of the participating authorities. The recommended Deputy Early Voting judges/clerks for the main and branch early voting locations are listed in Attachment "C".
- 11.2. Early voting by personal appearance will be conducted at the main and branch locations on weekdays beginning **Monday, April 22, 2024**, and continuing through **Friday, April 26, 2024** between 8:00am and 5:00pm; **Monday, April 29, 2024**, and continuing through **Tuesday, April 30, 2024** between 7:00am and 7:00pm.

**MAIN EARLY VOTING POLLING PLACE:** Wharton County Annex D, Suite 115, 315 E. Milam St, Wharton

**BRANCH EARLY VOTING POLLING PLACES:** Wharton County Library- El Campo Branch, 200 W. Church, El Campo; East Bernard Library, 746 Clubside Drive, East Bernard;  
Participating authorities will continue to use their normal Early Voting locations.

- 11.3. All requests for early voting ballots by mail that are received by participating authorities will be forwarded on the day of receipt to the Wharton County Elections Department, P.O. Box 390, Wharton, TX 77488 for processing. Persons voting by mail will send their voted ballots to the Wharton County Elections Department.

11.4. All early voting ballots will be prepared for counting by an Early Voting Ballot Board appointed in accordance with Section 87.001 of the Texas Election Code. The participating authorities agree to appoint Monica Martin as presiding judge and Joyce Ferrell as alternate judge of the early voting ballot board.

## 12. ELECTION REPORTS

12.1. WCED will be responsible for ensuring the delivery of the reports titled Early Voting Daily Vote Totals and Daily Early Voter Listing (Alphabetical by precinct) to each participating authority each day of Early Voting for the previous days voting activity. On the day after the conclusion of Early Voting, a Daily Early Voter Listing by precinct report inclusive of all days of Early Voting is to be delivered to each participating authority. When possible, the Early Voters' reports will be delivered by electronic means via e-mail.

## 13. RUNOFF ELECTION

13.1. In the event a runoff is necessary, the agreement will automatically be extended to cover the runoff, unless a participating authority states in writing before **Friday, May 17, 2024** that it does not wish to participate in a joint runoff. Runoff election will be held on **Saturday, June 15, 2024**.

## 14. CONTRACT WITHDRAWAL

14.1. Any participating authority that certifies their election in accordance with Section 2.051, 2.052 and 2.053 of the Texas Election Code, may withdraw from the Joint Election Contract. Any expenditure incurred prior to withdrawal shall be billed separately and that contracting authority shall be removed from the contract. An addendum to the contract shall be provided to the remaining participants no later than five (5) days after notification of all intents to withdraw have been received in writing by WCED.

15. Saturday **May 4, 2024** JOINT CONTRACT ACCEPTANCE AND APPROVAL

RECOMMENDED FOR APPROVAL BY:

\_\_\_\_\_  
Cindy Richter, Elections Administrator

\_\_\_\_\_  
Date

ACCEPTED AND AGREED TO BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Entity

ATTESTED TO BY:

\_\_\_\_\_  
Signature

## Attachment "A"

### Estimated Cost of Equipment & Supplies for May 4, 2024 Elections

Voting Locations EV and ED	# of BMD for EV	# of BMD for ED	EV Cost of BMD	ED Cost of BMD	Supplies	Voter Qualifying	Estimated Subtotal
			\$ 330	\$ 165			
Wharton	8	8	\$ 2,640	\$ 1,320	\$ 40	\$ 35	\$ 4,035
El Campo	8	8	\$ 2,640	\$ 1,320	\$ 40	\$ 35	\$ 4,035
East Bernard	8	8	\$ 2,640	\$ 1,320	\$ 40	\$ 35	\$ 4,035
							\$ 12,105

City of El Campo, ECISD, WCJC 3  
City of Wharton, WISD, WCJC 3  
City of East Bernard, EBISD, WCJC 3

Entity	Locations			Estimated Total
	Wharton	El Campo	EB	
City of Wharton	1,345.00			1,345.00
WISD	1,345.00			1,345.00
City of EB			1,345.00	1,345.00
EBISD			1,345.00	1,345.00
City of EC		1,345.00		1,345.00
ECISD		1,345.00		1,345.00
WCJC	1,345.00	1,345.00	1,345.00	4,035.00
<b>Total</b>	<b>\$ 4,035.00</b>	<b>\$ 4,035.00</b>	<b>\$ 4,035.00</b>	<b>12,105.00</b>

\$ 12,105.00

**Election Day Voting**

<b>Possible Political Entity</b>	<b>Location Name</b>	<b>Address</b>	<b>City</b>
East Bernard, El Campo and Wharton Political Subdivisions, WCJC	Wharton Civic Center - Duncan Auditorium	1924 N. Fulton	Wharton
East Bernard, El Campo and Wharton Political Subdivisions, WCJC	East Bernard Library	746 Clubside Drive	East Bernard
East Bernard, El Campo and Wharton Political Subdivisions, WCJC	Wharton Co. Library	200 W Church St	El Campo

**Attachment "C"**  
**Judges, Clerks and Estimated Wages for May 4, 2024**

Wharton			Early Voting				Election Day		
Position	Last	First	Pay Rate	Estimated Hours Wk 1	Estimated Hours Wk 2	Estimated Total Hours	Estimated Total EV	Estimated Hours ED	Estimated Total ED
Judge	Kaiser	Lorna	\$ 9.25	45	27	72	\$ 666.00		\$ -
Alt Judge			\$ 8.75	20	13	33	\$ 288.75		\$ -
Clerk			\$ 8.75	20	13	33	\$ 288.75		\$ -
Clerk			\$ 8.75	20	12	32	\$ 280.00		\$ -
Clerk			\$ 8.75	20	12	32	\$ 280.00		\$ -
Clerk			\$ 8.75	20	12	32	\$ 280.00		\$ -
Clerk			\$ 8.75	20	12	32	\$ 280.00		\$ -
Clerk			\$ 8.75	20	12	32	\$ 280.00		\$ -
Judge	Sands	Melvin	\$ 9.25			0	\$ -	14	\$ 129.50
Alt Judge			\$ 8.75			0	\$ -	12	\$ 105.00
Clerk			\$ 8.75			0	\$ -	7	\$ 61.25
Clerk			\$ 8.75			0	\$ -	7	\$ 61.25
Clerk			\$ 8.75			0	\$ -	7	\$ 61.25
Clerk			\$ 8.75			0	\$ -	6	\$ 52.50
Clerk			\$ 8.75			0	\$ -	6	\$ 52.50
Clerk			\$ 8.75			0	\$ -	6	\$ 52.50
<b>Total</b>				<b>185</b>	<b>113</b>	<b>298</b>	<b>\$ 2,643.50</b>	<b>65</b>	<b>\$ 575.75</b>

El Campo			Early Voting				Election Day		
Position	Last	First	Pay Rate	Estimated Hours Wk 1	Estimated Hours Wk 2	Estimated Total Hours	Estimated Total EV	Estimated Hours ED	Estimated Total ED
Judge	Green	Lisa	\$ 9.25	45	27	72	\$ 666.00	14	\$ 129.50
Alt Judge			\$ 8.75	20	13	33	\$ 288.75	12	\$ 105.00
Clerk			\$ 8.75	20	13	33	\$ 288.75	7	\$ 61.25
Clerk			\$ 8.75	20	12	32	\$ 280.00	7	\$ 61.25
Clerk			\$ 8.75	20	12	32	\$ 280.00	7	\$ 61.25
Clerk			\$ 8.75	20	12	32	\$ 280.00	6	\$ 52.50
Clerk			\$ 8.75	20	12	32	\$ 280.00	6	\$ 52.50
Clerk			\$ 8.75	20	12	32	\$ 280.00	6	\$ 52.50
<b>Total</b>				<b>185</b>	<b>113</b>	<b>298</b>	<b>\$ 2,643.50</b>	<b>65</b>	<b>\$ 575.75</b>

East Bernard			Early Voting				Election Day		
Position	Last	First	Pay Rate	Estimated Hours Wk 1	Estimated Hours Wk 2	Estimated Total Hours	Estimated Total EV	Estimated Hours ED	Estimated Total ED
Judge	Sodolak	Marilyn	\$ 9.25	45	27	72	\$ 666.00	14	\$ 129.50
Alt Judge	Horelica	Marilyn	\$ 8.75	25	13	38	\$ 332.50	12	\$ 105.00
Clerk			\$ 8.75	25	12	37	\$ 323.75	7	\$ 61.25
Clerk			\$ 8.75	25	12	37	\$ 323.75	7	\$ 61.25
Clerk			\$ 8.75	25	12	37	\$ 323.75	6	\$ 52.50
Clerk			\$ 8.75	25	12	37	\$ 323.75	6	\$ 52.50
<b>Total</b>				<b>170</b>	<b>88</b>	<b>258</b>	<b>\$ 2,293.50</b>	<b>52</b>	<b>\$ 462.00</b>



City of El Campo, ECISD, WCJC 3  
City of Wharton, WISD, WCJC 3  
City of East Bernard, EBISD, WCJC 3

Entity	Early Voting Locations				EV Total	Election Day Locations				ED Total	Est. Total EV & ED
	Wharton	El Campo	EB			Wharton	El Campo	EB			
City of Wharton	881.17				\$ 881.17	191.92				\$ 191.92	\$ 1,073.08
WISD	881.17				\$ 881.17	191.92				\$ 191.92	\$ 1,073.08
City of EB			764.50		\$ 764.50			154.00		\$ 154.00	\$ 918.50
EBISD			764.50		\$ 764.50			154.00		\$ 154.00	\$ 918.50
City of EC		881.17			\$ 881.17		191.92			\$ 191.92	\$ 1,073.08
ECISD		881.17			\$ 881.17		191.92			\$ 191.92	\$ 1,073.08
WCJC	881.17	881.17	764.50		\$ 2,526.83	191.92	191.92	154.00		\$ 537.83	\$ 3,064.67
<b>Total</b>	<b>\$ 2,643.50</b>	<b>\$ 2,643.50</b>	<b>\$ 2,293.50</b>	<b>\$ -</b>	<b>\$ 7,580.50</b>	<b>\$ 575.75</b>	<b>\$ 575.75</b>	<b>\$ 462.00</b>		<b>\$ 1,613.50</b>	<b>\$ 9,194.00</b>
					\$ 7,580.50					\$ 1,613.50	\$ 9,194.00

Attachment "D"  
Part-time Personnel May 4, 2024

Position	EV Hours	ED Hours	Ttl Hours	Rate	Total
Transportation of Equipment	3	3	6	\$ 25.00	\$ 150.00
Early Voting Ballot Board Judge	0	4	4	\$ 9.25	\$ 37.00
Early Voting Ballot Board Alt	0	4	4	\$ 8.75	\$ 35.00
Early Voting Ballot Board Clerk	0	4	4	\$ 8.75	\$ 35.00
Early Voting Ballot Board Clerk	0	4	4	\$ 8.75	\$ 35.00
Central Count Judge	0	4	4	\$ 8.75	\$ 35.00
Tabulating Supervisor	0	4	4	\$ 8.75	\$ 35.00
Total					\$ 362.00

Estimated Total Costs for May 4, 2024 Elections

Estimated Turn-Key Costs			
Description	Est. Equipment Cost "A"	Est. Wages "C"	<u>Estimated Total Cost</u>
City of Wharton	\$ 1,345.00	\$ 1,073.08	\$ 2,418.08
WISD	\$ 1,345.00	\$ 1,073.08	\$ 2,418.08
City of EB	\$ 1,345.00	\$ 918.50	\$ 2,263.50
EBISD	\$ 1,345.00	\$ 918.50	\$ 2,263.50
City of El Campo	\$ 1,345.00	\$ 1,073.08	\$ 2,418.08
ECISD	\$ 1,345.00	\$ 1,073.08	\$ 2,418.08
WCJC	\$ 4,035.00	\$ 3,064.67	\$ 7,099.67

Attachment "D" Part-time Personnel Total                   \$           362.00  
To be divided between the participating entities

**CITY OF WHARTON  
RESOLUTION NO. 2024-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING A JOINT ELECTION AGREEMENT WITH THE WHARTON COUNTY ELECTIONS DEPARTMENT FOR THE CITY ELECTION; AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE THE AGREEMENT.**

**WHEREAS,** The Wharton City Council wishes to approve the joint agreement with the Wharton County Elections Department for the City election; and,

**WHEREAS,** The City of Wharton and Wharton County Elections Department wishes to be bound by the conditions set forth in the agreement; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:**

**Section I.** That the Wharton City Council hereby approves an agreement between the City of Wharton and the Wharton County Elections Department for the City election.

**Section II.** That the City of Wharton and Wharton County Elections Department are hereby bound by the conditions set forth in the agreement.

**Section III.** That the Wharton City Council hereby authorizes the Mayor of Wharton to execute the agreement.

**Section. IV.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted this the 22nd day of January 2024.**

**CITY OF WHARTON**

**By:** \_\_\_\_\_

**TIM BARKER**

Mayor


**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**

City Secretary

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council approving a three-year agreement with two additional one-year periods for Auditing Services for the City of Wharton and authorizing the Mayor of the City of Wharton to execute all documents related to agreements on behalf of the City of Wharton.
<p>On January 17, 2024, the City Staff received proposals for the City of Wharton Auditing Services.</p> <p>Attached is a draft resolution approving the agreement for three years with two additional one-year periods.</p> <p>The City Council Finance Committee will meet on Monday, January 22, 2024, at 6:00 p.m. to discuss the proposals and formulate a recommendation to the City Council on a firm to conduct the City’s annual financial audit.</p> <p>Finance Director Joan Andel will be present to answer any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

**CITY OF WHARTON  
RESOLUTION NO. 2024-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING A THREE-YEAR AGREEMENT WITH TWO ADDITIONAL ONE-YEAR PERIODS FOR AUDITING SERVICES FOR THE CITY OF WHARTON AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO AGREEMENTS ON BEHALF OF THE CITY OF WHARTON.**

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute an agreement with \_\_\_\_\_ to conduct the City of Wharton’s Annual Financial Audit; and,

**WHEREAS,** The City of Wharton and \_\_\_\_\_ wishes to be bound by the conditions as set forth in the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby authorizes the Mayor of the City of Wharton, Texas to execute an agreement with \_\_\_\_\_ to conduct the City of Wharton’s Annual Financial Audit.

**Section III.** \_\_\_\_\_ and the City of Wharton are hereby bound by the conditions as set forth in the agreement.

**Section IV.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 22<sup>nd</sup> day of January 2024.

**CITY OF WHARTON**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council approving the submission of a VOCA Grant-Victim’s Assistance Officer Application for the Wharton Police Department for one year and authorizing the Mayor of the City of Wharton to execute all documents related to said grant.
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Attached is a memo from Chief Terry Lynch to me regarding the VOCA Grant-Victim’s Assistance Officer for the Wharton Police Department.

The Wharton Police Department intends to reapply for the Victim’s Assistance Officer position through the H-GAC Governor’s Victim’s Assistance Grant program. The Department was approved four years ago for the position and is currently operational, having appointed Ms. Jessica Dittrich to that position. Beginning this Grant Cycle, there is a 20% Match Contribution required of the City of Wharton. The grant term is for one year (FY2025) and this grant renewal request will be presented to H-GAC for final approval in the amount of \$89,682.00 in FY2025. This amount includes the City’s Match of \$17,937.00.

The grant requires that City Council pass a resolution each term, approving acceptance of the grant. In the short time this position has been implemented, the department feels that it has already had a profound impact, and continues to do so, for victims within our community.

The addition of the Victim’s Assistance Officer has been extremely successful for the department and the victims of crime within our community. In the calendar year 2023, the Wharton Police Department has personally served 321 victims of crime. The department’s goal is to ensure that no victims of crime slip through the cracks.

Chief Lynch will be present to answer any questions.

City Manager: Joseph R. Pace	Date: Thursday, January 18, 2024
Approval: 	
Mayor: Tim Barker	



*From the desk of:  
Terry David Lynch  
Chief of Police*

*Wharton Police Department*

**MEMORANDUM**

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To: Joseph Pace

Date: 01/17/2024

Ref: H-GAC Victim's Assistance Officer Grant

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We intend to reapply for the Victim's Assistance Officer position through the H-GAC Governor's Victim's Assistance Grant program. We were approved four years ago for the position and are currently operational, having appointed Jessica Dittrich in that position. Beginning this Grant Cycle, there is a 20% Match Contribution required of the City of Wharton. The grant term is for one year (FY2025) and this particular grant renewal request will be presented to H-GAC for final approval in the amount of \$89,682.00 in FY2025. This amount includes the City's Match of \$17,937.00.

The grant requires that City Council pass a resolution each term, approving acceptance of the grant. In the short time that this position has been implemented, we feel that it has already provided a profound impact, and continues to do so, for victims within our community.

The addition of the Victim's Assistance Officer has been extremely successful for the department and the victims of crime within our community. In calendar year 2023, Wharton PD personally served 321 victims of crime. The WPD goal is to ensure that no victims of crime slip through the cracks.

Please consider approval for me to present before City Council for approval of the resolution.





# WHARTON POLICE DEPARTMENT

1407 N Richmond Rd. Ste. 100

Wharton, Texas 77488

Phone: 979-532-3131

Fax: 979-532-1800

TERRY DAVID LYNCH

Chief of Police

Agency Name: Wharton Police Department

Name of Project: Victims' Assistance Officer

Grant Number: 3247405

Funding Source: Governor's Office; Criminal Justice Division

Funding Amount: \$89,682.00

## Letter of Intent

The Wharton Victims' Assistance Officer addresses the needs of victims and a wide variety of crime-related issues within the community of Wharton, Texas, a city of 8,665 inhabitants according to the 2023 Census data. This position will work directly with Police Officers and victims at crime scenes, provide immediate counseling, assisting victims with crime victims' compensation applications and emergency protective orders, develop safety plans and provide referrals to other victim service agencies and resources as needed.

Our project should be recommended for funding because the only contact that the victim has had in the past was with the responding Officers, Detectives and a referral to the Crisis Center of Wharton County. With the approval of the VOCA Grant, we will be able to assist victims and provide necessary resources to them immediately. Addressing these needs will in turn reduce the short term and long-term effects of the trauma while helping to facilitate the victims' willingness and ability to cooperate with the Criminal Justice System in the investigation and prosecution of crimes. Without the availability of this type of position, victims of crime have faced great difficulties with the court process, everyday life and the risk of being victimized again, resulting in a loss of confidence in the Criminal Justice System. As the confidence in the Criminal Justice System begins to decline in a community, the overall safety and desirability of the community is threatened.

The Crisis Center of Wharton County and the Wharton County District Attorney's Office are doing this type of work as well. I do collaborate with both offices by referring victims for services, as well as assisting in setting up Forensic Interviews and/or counseling sessions with the Crisis Center of Wharton County. I also work directly with the Wharton County DA's Office and County Courts in keeping the victim informed of court hearings and/or sentencing of the suspect involved, as well as allowing the victim to have a voice and input, when appropriate, into the decisions of any plea bargain or probationary requirement of the suspect.

If additional cuts are to be made, the Travel and Training Category are scalable, as well as the Supplies and Direct Operating Expenses are scalable. The Travel and Training Category will be scalable depending on the availability of Conferences, the Conference Registration Fees, the cost of Travel and Hotel Expenses. The Supplies and Direct Operating Expenses will be scalable depending on the cost of items needed to help and assist the victim at that time.

As it is a state requirement that each Police Agency in Texas maintain a full-time Victims' Assistance Officer position, the VOCA Grant ensures that we are able to financially assist victims and provide the necessary resources to them immediately. The lack of funds will not stop the victim services program from continuing, however: losing VOCA as a resource will not guarantee that the City of Wharton will have funds to fulfill all the needs of victim services. We will always work with a victim, but we would not have the adequate resources that we currently have if we did not have VOCA funding.

We currently have no other sources of funding for this project.

Our weblink is as follows...

<https://www.cityofwharton.com/>

[Print This Page](#)

Item-6.

**Agency Name:** Wharton, City of  
**Grant/App:** 3247406 **Start Date:** 10/1/2024 **End Date:** 9/30/2025

**Project Title:** Victim Assistance Officer  
**Status:** Application Pending Submission

### Eligibility Information

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460025574004

### Application Eligibility Certify:

Created on:1/9/2024 11:23:46 AM By:Jessica Dittrich

### Profile Information

**Applicant Agency Name:** Wharton, City of  
**Project Title:** Victim Assistance Officer  
**Division or Unit to Administer the Project:** Wharton Police Department  
**Address Line 1:** 1407 N. Richmond Rd.  
**Address Line 2:**  
**City/State/Zip:** Wharton Texas 77488-5006  
**Start Date:** 10/1/2024  
**End Date:** 9/30/2025

**Regional Council of Governments(COG) within the Project's Impact Area:** Houston-Galveston Area Council

**Headquarter County:** Wharton  
**Counties within Project's Impact Area:** Wharton

### Grant Officials:

#### Authorized Official

**Name:** Tim Barker  
**Email:** tbarker@cityofwharton.com  
**Address 1:** 120 E Caney  
**Address 1:**  
**City:** Wharton, Texas 77488  
**Phone:** 979-532-2491 Other Phone:  
**Fax:** 979-532-0181  
**Title:** Mr.  
**Salutation:** Mayor  
**Position:** Mayor

#### Financial Official

**Name:** Joan Andel  
**Email:** jandel@cityofwharton.com  
**Address 1:** 120 E Caney  
**Address 1:**  
**City:** Wharton, Texas 77488  
**Phone:** 979-532-2491 Other Phone: 979-532-4811  
**Fax:** 979-532-0181  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Finance Director

#### Project Director

**Name:** Ben Evans  
**Email:** bevans@cityofwharton.com

**Address 1:** 1407 N Richmond Rd

**Address 1:**

**City:** Wharton, Texas 77488

**Phone:** 979-532-3131 Other Phone: 979-559-0051

**Fax:** 979-532-1800

**Title:** Mr.

**Salutation:** Deputy Chief

**Position:** Assistant Chief

### **Grant Writer**

**Name:** Jessica Dittrich

**Email:** jdittrich@cityofwharton.com

**Address 1:** 1407 N Richmond Rd

**Address 1:**

**City:** Wharton, Texas 77488

**Phone:** 979-532-3131 Other Phone: 979-465-7674

**Fax:** 979-532-1800

**Title:** Ms.

**Salutation:** Ms.

**Position:** Crime Victims' Liaison

### **Grant Vendor Information**

**Organization Type:** Unit of Local Government (City, Town, or Village)

**Organization Option:** applying to provide direct services to victims only

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460025574004

**Unique Entity Identifier (UEI):** RCGDBKA5FHW6

### **Narrative Information**

#### **Introduction**

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

#### **Program-Specific Questions**

##### **Culturally Competent Victim Restoration**

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Wharton is a small culturally community. The experience in assisting various cultural groups would assist in different beliefs, customs and ideas. The Crime Victims' Officer would receive additional training to be able to understand and assist other cultures that we may not be familiar with, as well as calling on resources to help them help the victim. The training will be obtained from the Texas Victim Assistance Training (TVAT) Academy and National Advocate Credentialing Program through the Department of Justice Office for Victims of Crime, as well as additional training later identified.

**Culturally Specific and Underserved Populations**

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g))).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes

No

If you answered '**YES**' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter '**N/A**'.

N/A

**Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Item-6.

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

### **Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

### **Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

### **Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

### **Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

### **Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

### **Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above of

- Page 74 -

adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 6* disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system. Item-6.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

### **Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

### **Legal Representation in Divorce and Custody Cases**

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

### **Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

### **Records**

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

### **Volunteers**

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

### **Crime Victims' Compensation**

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

### **Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote with - Page 75 -

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

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**Civil Rights Information**

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

**Victims of Federal Crime**

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

**No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

**Effective Services**

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

**College Campus Confidential Direct Services Providers**

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.



## Compliance with State and Federal Laws, Programs and Procedures

**Local Units of Government:** Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

**Non-profit Organizations:** Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

### Equal Employment Opportunity Plan (EEO Plan)

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEO) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

### Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Detective Ariel Soltura

Enter the Address for the Civil Rights Liaison:

1407 N. Richmond Rd. Wharton, Texas 77488

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(979) 532-3131

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**I certify to all of the application content & requirements.**

### Project Abstract :

This project will provide all victims of violent crime and Failure to Stop and Render Aid, DWI Manslaughter, Criminally Negligent Homicide, Aggravated Assault, Intoxication Manslaughter and Intoxication Assault

the resources needed to understand and navigate the Criminal Justice System. The Crime Victims' Office also collaborate and communicate with needed resources of the Women's Crisis Center and Texana MHM, well as the District Attorney's Office and District and County Courts to allow the victim to have a voice and input, when appropriate, into the decisions of any plea bargain or probationary requirement of the suspect. This project will also seek to restore the victim of crime to a new normal using partners that are licensed and trained to provide counseling services. The Crime Victims' Officer will provide explanation, guidance, and assistance to the victim while using partners to attempt to restore the victim to a new normal state.

**Problem Statement :**

Prior to the receipt of this grant, the only contact that a victim had was with the responding officers, detectives, and a referral to the Crisis Center of Wharton County. During this time, all of the case activity was directed toward investigation and prosecution of the suspect without obtaining additional resources aimed at making the victim whole and restoring their life. Without the availability of this type of position, victims of crime faced great difficulties with the court process, everyday life, and risk of being victimized again, resulting in a loss of confidence in the justice system. As the confidence in the justice system begins to decline in a community, the overall safety and desirability of the community is threatened. Currently, our department has a full-time Crime Victims' Officer who is proactive and can spend the time that is needed with each victim to assist them through each phase of the investigative process. The Crime Victims' Officer has been able to provide support to victims of sexual assault at the Child Assessment Center Interviews, as well as go with them to SANE exams. The Crime Victims' Officer is able to help victims understand and apply for Crime Victims' Compensation. As the process of prosecution moves forward, this officer works well with the Victim's Assistance Coordinator at the Office of the District Attorney to prepare the victim for the difficulties that are inherent with court testimony, facing the perpetrator in court, and the aftermath of the court's decision (especially if it is not favorable in the victim's eyes). The Crime Victims' Officer will accompany victims to court to provide a safe place and an advocate through the trial.

**Supporting Data :**

The City of Wharton had 321 violent crimes reported in FY2023. This includes 1 Child Physical Abuse report, 1 Elder Abuse report, 16 Violation of Protective Order reports, 32 Burglary of Habitation reports, 13 Robbery reports, 5 Sexual Assault reports, 1 Stalking report, 11 Harassment reports, 20 Terroristic Threat reports, 22 FSRA-Injury reports, 19 Stolen Vehicle reports, 31 Burglary of Motor Vehicle reports, 147 total Assault reports which include, 65 Family Violence reports, 47 Assault A reports, 12 Deadly Conduct reports, 14 Aggravated Assault with Deadly Weapon reports, 9 Aggravated Assault Family Violence reports, and 2 Injury to a Child reports. This group alone would allow the Crime Victim's Officer to provide casework to victims of these crimes and offer services and referrals. We believe that the crimes reported to maintain the same or greater for the coming year.

**Project Approach & Activities:**

In this project the Crime Victims' Officer will receive referrals from officers in the field if immediate assistance is needed. The Criminal Investigation Division will make referrals on a multitude of reports that are filed daily. The Crime Victims' Officer notify the victims of their rights and provide information on the Crime Victims' Compensation. These would include property as well as violent crimes. The Crime Victims' Officer would contact the victim either by telephone or in person to inquire what they may need to restore them. The Crime Victims' Officer will accompany the victim throughout the process or refer to appropriate facility to meet their needs.

**Capacity & Capabilities:**

The Crime Victims' Officer will be able to handle all victims reported. Many victims including victims of property crimes should be a relatively short amount of time initially and maybe more as suspects are identified and the Criminal Justice System moves forward. There is a smaller number of violent crimes which initially may take more time assessing what the needs of the victim are and then making provisions for meeting these needs. The Crime Victims' Officer would continue to partner with other agencies, including the Women's Crisis Center, Wharton DA's Office and Texana MHMR to meet the needs of the Victim. The Crime Victims' Officer would also be able to assist the victim in applying for additional aid through Crime Victims' Compensation at the Attorney General's Office.

**Performance Management :**

The Crime Victims' Officer will keep daily records of victims contacted and referrals made to their office

will keep accurate records of services offered and referrals made to partner agencies. They will keep records of cases filed and in conjunction with the District and County Attorneys Offices, to provide information on court appearances of the defendant. Over time, the Crime Victims' Officer will be able to determine the success rate of the program.

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### Target Group :

This project is not specifically for any particular group, but rather toward all Victims of Violent Crimes and Failure to Stop and Render Aid, DWI, Manslaughter, Criminally Negligent Homicide, Aggravated Assault, Intoxication Manslaughter and Intoxication Assault in the City of Wharton. The diverse population of the City of Wharton present several cultural, economic, and educational challenges that the Crime Victims' Officer will have to consider when working with each group. The population of the City of Wharton is estimated by the Census Bureau to be 8,665 in the 2023 Census. The demographics for the City of Wharton is about 28% White , 26.7% Black, 29.1% Hispanic, and the the remainder identifying as mixed race., Native American, Asian, or other. The poverty level is 15.01%. The percentage of persons 25 years of age or older who have completed high school or higher is 75.9%. The percentage of people under the age of 65 years with a disability is 9%. This projects seeks to address these population groups in a respectful way by providing services not previously offered.

### Evidence-Based Practices:

Practices for the Crime Victims' Officer would include training and practices identified in the National Center for Victims of Crime and the Justice Department, Office of Justice Programs, Office of Victims of Crime, Training and Technical Assistance Center. <https://www.ovcttac.gov/>. <https://www.policchiefmagazine.org/what-does-the-data-tell-us/> These resources available will help me be successful in my role as the Crime Victims' Officer.

## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	65.00	Inform victims of their rights and Crime Victims' Compensation. Assist victims with applying for Crime Victims' Compensation and services by phone or in person. Accompany victims for emergency treatment or SANE Exams. Provide phone and in person information and/or referrals, accompaniment, advocacy for all necessary crisis procedures (medical, law enforcement, legal and shelter), and transportation. Accompany victims to court for proceedings. Advise victims of expiring Protective Orders and make necessary referrals to extend the Protective Orders if requested.
Forensic Interviews	15.00	Accompany minor children and Detectives to a Child Advocacy Center for Forensic Interviews.
Legal Advocacy	10.00	Provide follow up support that is needed to keep the victims engaged in the investigation and prosecution process. Educate those opting not to prosecute, so that they may receive required "education" and information about their options in an effort to reduce fear of testifying. Accompany victims to court for proceedings and when speaking to the prosecuting Attorney.
Multi-Disciplinary Teams and Case Coordination	5.00	Attend MDT meetings with Detectives to enhance investigation, prosecution and victim restoration. Provide MDT Coordinator with updates as requested. Help Detectives stay in contact with Child Protective Services and Sexual Assault Nurse Examiners or other medical personnel that provide assistance in the investigation.
Program Evaluation and	5.00	Assess program for success in reaching and assisting crime victims. Develop new approaches and methods.

**CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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**Measures Information**

## Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of cases reviewed by the multi-disciplinary team.	60
Number of forensic interviews conducted.	25
Number of meetings held by multi-disciplinary teams.	12
Number of programs assessed.	15
Number of survivors assisted through the legal process.	15
Number of survivors receiving crisis counseling.	100
Number of times survivors are accompanied to court.	15
Number of victims / survivors seeking services who were served.	75
Number of victims seeking services who were not served.	100

## Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases resulting in charges filed.	100
Number of convictions.	50

## Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

Yes  
 No  
 N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2024

Enter the End Date [mm/dd/yyyy]:

9/30/2025

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

0

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

0

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a d of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### FFATA Certification

#### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes

No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes

No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

## Victim Services Information

### Agency Type

Implementing Agency Type - Government

Which designation best describes your agency

- Law enforcement

### Purpose of Award

- Continue an OOG-funded victim project funded in a previous year

### Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime Enter whole percentages only	Funds Dedicated to Crime Current Award x Percent Entered
Child Physical Abuse	5	\$4,484.10
Child Sexual Abuse	5	\$4,484.10
Domestic and Family Violence	25	\$22,420.50
Child Sexual Assault	3	\$2,690.46
Adult Sexual Assault	11	\$9,865.02
DUI/DWI Crashes	2	\$1,793.64
DUI/DWI Crashes	2	\$1,793.64
Assault	25	\$22,420.50
Adults Molested As Children	0	\$0.00
Elder Abuse	1	\$896.82
Robbery	3	\$2,690.46
Survivors of Homicide	10	\$8,968.20
Adult Human Trafficking	0	\$0.00
Child Human Trafficking	0	\$0.00
Other Violent Crimes	10	\$8,968.20
Description:	Violation of Protective Orders, Terroristic Threats, Burglary of Motor Vehicles, ...	



	of Habitation, Fail to Stop and Render Aid and Stalking.		<i>Item-6.</i>
Other Non-Violent Crimes	0	\$0.00	
Description:			
SUM of %'s Sum of % MUST = 100%	100	SUM of Funds Sum of Funds MUST = OOG Current Budget	\$89,682.00

### Use of Funds

Does this project provide DIRECT SERVICES to victims:

- Yes  
 No

### Information and Referral

- Information about the criminal justice process
- Information about victim rights, how to obtain notifications, etc.
- Referral to other victim service programs
- Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address-confidentiality programs, etc.)

### Personal Advocacy/Accompaniment

- Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- Intervention with employer, creditor, landlord, or academic institution
- Child and/or dependent care assistance (includes coordination of services)
- Transportation assistance (includes coordination of services)
- Interpreter services
- Victim advocacy/accompaniment to emergency medical care

- Victim advocacy/accompaniment to medical forensic exam
- Law enforcement interview advocacy/accompaniment
- Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)
- Performance of medical or nonmedical forensic exam or interview, or medical evidence collection

#### Emotional Support or Safety Services

- Crisis Intervention (in-person, includes safety planning, etc.)
- On-scene crisis response (e.g., community crisis response)
- Emergency financial assistance (includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

#### Shelter/Housing Services

- Relocation assistance (includes assistance with obtaining housing)

#### Criminal/Civil Justice System Assistance

- Notification of criminal justice events (case status, arrest, court proceedings, case disposition, release, etc.)
- Victim impact statement assistance
- Civil legal assistance in obtaining protection or restraining order
- Other emergency justice-related assistance
- Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and victim/witness)

- Law enforcement interview advocacy/accompaniment
- Criminal advocacy/accompaniment

#### Assistance in Filing Compensation Claims

- Assists potential recipients in seeking crime victim compensation benefits

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

### **Types of Victimitizations**

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that Is Not associated with any of the types provided in the list. Check all that apply:

#### Types of Victimitizations

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Adults sexually abused/assaulted as children
- Arson
- Bullying (verbal, cyber, or physical)
- Burglary
- Child physical abuse or neglect
- Child pornography
- Child physical abuse or neglect
- Domestic and/or family violence

- DUI/DWI incidents
  
- Elder abuse or neglect
  
- Human trafficking: labor
  
- Human trafficking: sex
  
- Kidnapping (noncustodial)
  
- Kidnapping (custodial)
  
- Mass violence (domestic/international)
  
- Other vehicular victimization (e.g., hit and run)
  
- Robbery
  
- Stalking/harassment
  
- Survivors of homicide victims
  
- Teen dating victimization
  
- Terrorism (domestic/international)
  
- Other

If Other is TRUE provide explanation:

Violation of Protective Orders, Terroristic Threats and Burglary of Motor Vehicles.

### **Budget and Staffing**

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget

devoted to victim services program.

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Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:

\$89,682.00

Other State Funds:

\$0.00

Other Local Funds:

\$0.00

Other Federal Funds:

\$0.00

Other Non-Federal Funds:

\$0.00

Total Victimization Program Budget:

\$89,682.00

Total number of paid staff for all grantee victimization program and/or services: COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:

1

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:

1920

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:

0

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:

Total COUNT of hours to work by all volunteers supporting the work of the award, including match

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Total hours to work by all volunteers:

0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

We do not use Volunteers due to CJIS requirements.

## Fiscal Capability Information

### Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Item-6.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes  
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes  
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### **Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes  
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes  
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### **Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes  
 No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Item-6.

Enter your explanation:

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Community / Social Service Specialist	Crime Victims' Officer, Jessica Dittrich, will be responsible for obtaining referrals from the Offense Reports, Community Victim Organizations and other sources. Crime Victims' Officer, Jessica Dittrich, will contact the victims and interview them to determine what services they may require, provide information to them from the Crime Victims' Compensation Program and assist them with completing applications. Crime Victims' Officer, Jessica Dittrich, will follow up on application status and will continue to follow the cases and continue communication with the victim for further assistance through out the	\$77,787.00	\$0.00	\$0.00	\$0.00	\$77,787.00	100



Item-6.

entire process. Crime Victims' Officer, Jessica Dittrich, will maintain contact with the DA's Office, along with County and District Courts for docket settings to notify and if possible, accompany the victim to any court hearings and/or trials. Crime Victims' Officer, Jessica Dittrich, will maintain contact with the DA's Office to keep informed, as well as the victim, of any proposed plea arrangements or probation requirements. Total Salary and Fringe : \$77,787.00. State Date : 10/1/2024.

Personnel	Community / Social Service Specialist	Budgeted Over Time Pay.	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	This item will be used to fund training and travel to the Crimes Against Women Conference in May 2025. Fees include \$500.00 Conference Registration and \$1,275.00 for Hotel costs, plus \$45.00 daily for meal expense for 5 days. This	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0

Item-6.

		provide training for the Crime Victims' Officer to network and find programs and/or trainings that will allow them to better the crime victims.						
Travel and Training	In-State Registration Fees, Training, and/or Travel	Training Conference for Crimes Against Children in August 2025 to be held in Dallas, TX. Fees include \$895.00 Conference Registration, \$1,275.00 for hotel costs, plus \$45.00 daily for meal expense for 5 days. This training will assist the Crime Victims' Officer in networking and best practices for assisting children in the community.	\$2,395.00	\$0.00	\$0.00	\$0.00	\$2,395.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Training Conference for Crime Victim Services Division Conference in Fall of 2025. The cost includes \$650.00 for Conference Registration, \$1,275.00 for hotel costs and \$45.00 daily for meal expenses. The multidisciplinary conference will offer information,	\$2,150.00	\$0.00	\$0.00	\$0.00	\$2,150.00	0

		instruction, and networking opportunities for the Crime Victims' Officer to focus on victim services and personal resiliency. This will better equip the Crime Victims' Officer to meet the needs of those they serve.							Item-6.
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office Supplies to include postage \$200, envelopes and paper \$175, printer cartridges \$2000, and \$225 in folders, binders, and meeting supplies. Items will be used for keeping confidential victims' files in a secured environment and be able to send any necessary communication to victims and/or outside agencies in a documented manner.	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Victim Emergency items to include \$250 in personal hygiene items (toothbrush, toothpaste, soap, razors, feminine hygiene items, shampoo, conditioner, lotions, etc.), \$500 in immediate necessary	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	0	

		clothing and \$500 in emergency direct victim supplies. These items are determined on a case by case basis depending on needs of the victim and are approved case by case by the department head.							Item-6.
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**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$79,287.00	\$0.00	\$0.00	\$0.00	\$79,287.00
Supplies and Direct Operating Expenses	\$3,850.00	\$0.00	\$0.00	\$0.00	\$3,850.00
Travel and Training	\$6,545.00	\$0.00	\$0.00	\$0.00	\$6,545.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$89,682.00	\$0.00	\$0.00	\$0.00	\$89,682.00

Item-6.

### Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** jdittrich



<b>Entity Name:</b> City of Wharton	<b>Date:</b> 1/12/2024
<b>Agency/Department Name:</b> Wharton Police Department	
<b>Name of Chief Executive Officer:</b> Timothy Barker	
<b>Name of Head of Law Enforcement Agency:</b> Terry David Lynch	

**Certification Required by CEO and Head of Law Enforcement Agency**

In our respective capacities as chief executive officer of City of Wharton (“Grantee”) and as head of Wharton Police Department (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2025 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2025 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

\_\_\_\_\_  
Signature  
Chief Executive Officer for Grantee

\_\_\_\_\_  
Signature  
Head of Agency



**Office of the Governor  
Public Safety Office –CEO/NGO Certification and Assurance Form**

<b>Entity Name:</b> City of Wharton	<b>Date:</b> 1/12/2024
<b>Agency/Department Name:</b> Wharton Police Department	
<b>Name of Chief Executive Officer:</b> Timothy Barker	

**Certification Required by CEO**

In my capacity as chief executive officer of City of Wharton (“Grantee”), I hereby each certify that Grantee will in no way encourage, induce, entice, or aid any violations of immigration laws.

I further certify that Grantee does not have, and will continue not to have until the later of August 31, 2025 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws.

Additionally, I certify that Grantee does not have in effect, proprot to have in effect, and is not subject to or bound by and rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, I certify that Grantee will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement or immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement or immigration laws.

I acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. I further acknowledge that Grantee will remain ineligible for OOG funding following such termination until it provides satisfactory evidence that the Grantee has complied with this certification for at least one year.

\_\_\_\_\_  
Signature  
Chief Executive Officer for Grantee

**CITY OF WHARTON  
RESOLUTION NO. 2024-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING THE SUBMISSION OF A VOCA GRANT- VICTIM'S ASSISTANCE OFFICER APPLICATION FOR THE WHARTON POLICE DEPARTMENT FOR ONE YEAR AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID GRANT.**

**WHEREAS,** The City of Wharton finds it in the best interest of the citizens of the City of Wharton, that the Victim Assistance Officer be operated for the 2025 Fiscal Year; and,

**WHEREAS,** The Wharton City Council agrees to provide applicable matching funds for the said project as required by the Victims of Crime Act Formula Grant Program grant application; and,

**WHEREAS,** The Wharton City Council agrees that in the event of loss or misuse of the Office of the Governor funds, the Wharton City Council assures that the funds will be returned to the Office of the Governor in full; and,

**WHEREAS,** The Wharton City Council designates Mayor Tim Barker as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute, on behalf of the City of Wharton, all documents related to said grant.

**Section II.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 22nd day of January 2024.

**CITY OF WHARTON, TEXAS**


**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**  
\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary



City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Request from Chief of Police, Terry Lynch, regarding the 6th Annual Cops ‘n Rodders Car Show for the following: <ul style="list-style-type: none"> <li>A. Waive all fees associated with renting the Wharton Civic Center.</li> <li>B. Allow participants and spectators to utilize restroom facilities in the Civic Center.</li> <li>C. Allow the use of food trucks/vendors and waive permit fees.</li> <li>D. Allow the consumption of alcoholic beverages on the outdoor premises of the Civic Center.</li> <li>E. Allow the Police Department to close the roadway of University Street from Fulton Street to the entrance of the Department of Human Services Driveway, prior to and throughout the duration of the event. (8:00 a.m. – 4:00 p.m.)</li> <li>F. Use of the blue trash cans and liners from the Parks Department.</li> <li>G. Have the street sweeper sweep the parking area of the Civic Center on April 26, 2024.</li> <li>H. Should it rain, allow the potential fallback day on April 28, 2024.</li> </ul>
Attached is a memo from Chief Lynch regarding the 6th Annual Cops ‘n Rodders Car Show on April 27, 2024, at the Wharton Civic Center.  Chief Lynch will be present to answer any questions.			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



*From the desk of:  
Terry David Lynch  
Chief of Police*

*Wharton Police Department*

**MEMORANDUM**

To: Joseph Pace

Date: 01/12/2024

Ref: 2024 Cops 'n Rodders Car Show

On Saturday, April 27, 2024, the Wharton Police Department is planning on hosting the 6<sup>th</sup> Annual Cops 'n Rodder's Car Show at the Wharton Civic Center in Wharton. This event has proven to be a very successful city outreach program for the Police Department. It has attracted registrants, spanning from the northeast side of Houston to the southwest of Victoria. It is an awesome opportunity to showcase our City.

We have a logistical Incident Action Plan in place. We will utilize volunteers and reserve Police Officers as security.

In order to be successful, we are requesting the following:


1. Please waive all fees associated with renting the Wharton Civic Center
2. Please allow participants and spectators to utilize restroom facilities in the Civic Center.
3. Please allow the potential use of food trucks
4. Even though we will not be selling alcoholic beverages, please allow the consumption of alcoholic beverages on the outdoor premises of the Civic Center
5. In case of participant overflow, please allow the Police Department to close the roadway of University St, from Fulton St to the entrance of the Department of Human Services driveway, prior to and throughout the duration of the event. (8 am – 4 pm)
6. The use of the blue trash cans and liners from the Parks Department.
7. Have the street sweeper sweep the parking area of the Civic Center on April 26, 2024
8. Potential fallback day on April 28, 2024, should it rain on April 27.

WITH YOUR APPROVAL, please consider placing the request on the Council agenda for approval.

**WHARTON POLICE DEPARTMENT**  
**WORKING TO KEEP YOUR COMMUNITY SAFE AND FREE FROM CRIMINAL ACTIVITY**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council authorizing the submission of an application to the Governor’s Office Criminal Justice Division to replace body-worn cameras for the Wharton Police Department and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.
<p>The Wharton Police Department would like to apply for a grant through the Governor’s Office – Criminal Justice Division to replace the department's current body-worn cameras. The cameras the department currently has are nearing the end of life. The new cameras are improved, enhancing operability, especially with municipal court and the district attorney’s office.</p> <p>If awarded, the City Staff will come back to the Council for acceptance of the grant. The grant includes the purchase of twenty-six (26) body-worn cameras, a new server, maintenance, and warranty totals \$65,255.00. There is a 25% match for this grant. If awarded at the max requested, the City’s portion of this grant would be \$16,313.75.</p> <p>Chief of Police Terry David Lynch will be present to answer any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



*From the desk of:  
Terry David Lynch  
Chief of Police*

*Wharton Police Department*

**MEMORANDUM**

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To: Joseph Pace

Date: 1/9/2024

Ref: Governor's Grant – Body Worn Cameras

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The Wharton Police Department would like to apply for a grant through the Governor's Office – Criminal Justice Division to replace our current body-worn cameras. The cameras we currently have are nearing the end of life. The new cameras are improved, enhancing operability, especially with municipal court and the district attorney's office.

If awarded, we will need to go back to the council for acceptance. The grant includes the purchase of 26 body-worn cameras, a new server, maintenance, and warranty totals \$65,255. There is a 25% match for this grant. If awarded at the max requested, the city's portion of this grant would be \$16,313.75.

The grant start date is 9/1/2024 and is for one year.

Please consider placing on the agenda for presentation at the nearest council meeting.

## 2024 Body Worn Camera Grant

### Project Abstract

The Wharton Police Department is looking to deploy 26 body-worn cameras (BWC) to all sworn officers in the department. We anticipate that the initial purchase and setup will cost approximately 65,255.00. This cost includes the actual body-worn cameras, a transfer station, a raid server for storage, maintenance, maintenance, license fees, and warranty. The Wharton Police Department understands that the Office of the Governor BWC Grant will support body-worn cameras for front-line police officers. The Wharton Police Department does currently have a body cam system (Watchguard) however, all our devices are at the end of life and need to be replaced. The maintenance costs and downtime for the equipment are increasing. We simply do not have the funds to start over. We are barely able to repair and replace items as they are needed. The initial program was funded through a grant from the Governor's Office. The City of Wharton is just south of Houston and is a direct line from Houston to Mexico. The City of Wharton has a population of approximately 8,600. Overall, the department's use of force statistics suggests that officers are using force in an appropriate manner. However, we continue to strive to reduce any use of force. The body-worn camera footage is reviewed by a supervisor regularly to ensure policy compliance and general appropriateness and a second level is then conducted at the command level. The Wharton Police Department seeks to secure funding to provide its officers with the technology needed to perform their jobs safely and effectively.

### Problem Statement

The events in Ferguson, Missouri, Staten Island, and Baltimore, Maryland over the last few years have strained the relationship between law enforcement and the communities they serve. The Wharton Police Department is committed to building that trust back up with our citizens through community-oriented policing and the use of technology. The goal of this project is to improve and update our current BWC system by integrating the advanced technology of new body-worn cameras. The City of Wharton plans to purchase 26 body-worn cameras for all sworn officers focusing on the front-line officers and having backups for when their issued BWC goes down. The Police Department will use these body-worn cameras to retain a more accurate assessment of officer and suspect contact. The body-worn camera will instantly capture every point of view in which the officer is facing. Body-worn cameras are worn and utilized by officers and supervisors 100% of the time. All recorded footage will be saved and stored as evidence for at least 90 days. The body camera has been proven to decrease the number of use-of-force incidents, lessen citizen complaints, reduce the time and cost related to use-of-force court cases, and increase officer accountability and public trust. The Wharton Police Department seeks to make the most of the latest video system technology to assist in chronicling incidents where police force is subject to be read.

### Supporting Data

The Department documented 28 uses of force in 2023, documenting 42 different uses of force. Each use of force incident may involve multiple officers, multiple subjects, and multiple types of force. The suspect was not injured in any of these incidents. Viewing this data from the perspective of a twelve-month period, in a city of approximately 8,600 residents, coupled with varying levels of activity by day of week and time of day, the data appears reasonable. Additionally, a supervisor and then a command staff officer reviews all uses of force, including reviewing body cam footage for policy compliance and general appropriateness.

During the calendar year 2023, the Department investigated 8 formal and informal complaints. These complaints ranged from rudeness to, truthfulness to department vehicle crashes. Again, the command staff believes these numbers appear to be reasonable.

The Wharton Police Department staff believes that with the continued use of body-worn cameras and the use of newer, improved cameras these numbers will stay low and help us to foster a better deeper relationship with our community.

### Project Approach & Activities

The Wharton Police Department plans to upgrade and continue to implement an effective body-worn camera program to assist with building community trust, reducing use-of-force incidents, and officer complaints as part of our commitment to transparency. The program has dedicated department staff to perform research on body-worn cameras, facilitate field testing of the cameras, develop a body-worn camera policy, and secure body-worn cameras and storage space that will meet or exceed the needs of the BWC program. All staff have received training on the use of the existing cameras and will receive continuing education on the new cameras and new software storage with Texas Commission of Law Enforcement guidelines.

### Capacity & Capabilities

The Wharton Police Department is more than capable of implementing and sustaining a successful body-worn camera program as evidenced by our existing program. All our patrol units (vehicles) have "WatchGaurd" in-car cameras. The body cameras we are looking to purchase act as an extension of this in-car unit and supplement these systems. All supervisors and command staff members have been trained in the use of the back-end storage system and have been thoroughly trained in reviewing and retrieving any video footage. Additionally, this camera footage has been used in municipal court cases as well as County and District courts aiding in successfully prosecuting defendants.

### Performance Management

- \* Deploy new body-worn cameras to all officers as soon as the items are purchased and delivered.
- \* Train all staff in any new technology or improvements on the new cameras that are different than what we are currently using.

- \* Train all staff in the storage, review, and retrieval of footage from a cloud-based server. We currently use an on-location server that is nearing capacity.
- \* Continue to collect data on all officer interactions
- \* Continue to conduct routine reviews of all interactions ensuring policy compliance.
- \* Expected results
  - + Increased officer performance through accountability.
  - + Improved and expedited Use of Force investigations.
  - + Improved officer performance through training and proper use of BWC.
  - + Decrease in use of force incidents and citizen complaints.
  - + Help to improve documentation of encounters between the police and the public.

### Target Group

The Wharton Police Department primarily provides services to the residents of the City of Wharton. However, we are routinely called to assist outside our jurisdiction by neighboring cities as well as the Wharton County Sheriff's Department. The City of Wharton is in the United States of America. The city is entirely in Wharton County. As of the latest census, the city has a population of approximately 8,630. 2020 demographics indicate a very diverse population that is spread out throughout the 7.2 square miles. The latest demographics show The City of Wharton with a population of 25% white, 29% black, 44% Hispanic, and 1% Asian.

### Evidence-Based Practices

The Rialto Police Department was the first police department in the country to participate in a randomized controlled trial of police body-worn cameras. That study, known as the "Rialto experiment," was first published in 2014. The police profession pushed for the mass rollout of body-worn cameras as a strategy to reduce some of the tensions with minority groups that recently surfaced, as well as to provide much-needed evidence on police–public encounters.

The Rialto Experiment provided evidence of the benefits of body-worn cameras in three major ways: first, the study suggested that using body-worn cameras causes a reduction of about 50% in the use of police force compared with control conditions. It also suggested a dramatic reduction in complaints lodged against Rialto police officers, compared with the year prior to the experiment. Finally, the study suggested that the benefits of the equipment justify the costs.

The Rialto study suggests that when officers and citizens are aware that their actions are being recorded, their behavior is modified. The result is that both may be less likely to engage in the type of conduct that leads to complaints. The use of BWC by the Wharton Police Department is expected to yield similar results. Moreover, the presence of BWC has the potential to foster a culture of more polite and respectful interactions between the police and the public.

### Budget

**26 Watchguard V700 body-worn cameras (Verizon ready)	17,226.25	16,313.75
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\*\* V300 Transfer station (1), V300 USB dock (26), V300 in Wi-fi base (10), V300 locking Molle mount (26), V700 battery (26), HDD raid server (1). 23,240.00 0.00

\*\*Software, training, integration, license fees, warranty, and trade-in of old body cameras (-\$11,700 credit). See attached quote 8,475.00 0.00

Total \$65,255.00



**CITY OF WHARTON  
RESOLUTION NO. 2024-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE GOVERNOR’S OFFICE CRIMINAL JUSTICE DIVISION TO REPLACE BODY-WORN CAMERAS FOR THE WHARTON POLICE DEPARTMENT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID SUBMISSION.**

**WHEREAS,** The City of Wharton City Council wishes to submit an application to the Governor’s Office Criminal Justice Division to replace current body-worn cameras; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said application submission.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:**

**SECTION I.** The Wharton City Council hereby approves the submission of an application to the Governor’s Office Criminal Justice Division to replace current body-worn cameras.

**SECTION II.** The City designates the Mayor as the person authorized to sign all forms related to the preparation of the application.

**SECTION III.** That this resolution shall become effective immediately upon its passage.

**PASSED, APPROVED, and ADOPTED** this 22nd day of January 2024.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_


**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Request from Chief of Police, Terry David Lynch, regarding the Touch-A-Truck event for the following: <ul style="list-style-type: none"> <li>A. Use of Riverfront Park without fees.</li> <li>B. Road Closure 100 East Elm Street at South Fulton Street to 300 East Elm Street at South Resident Street.</li> <li>C. Use of City barricades.</li> <li>D. Allow the use of food trucks/vendors and waive permit fees.</li> <li>E. Have the Street Sweeper sweep the area on March 8, 2024.</li> </ul>
Attached is a memo from Chief Lynch to me regarding the Touch-A-Truck Event at the Riverfront Park on Saturday, March 9, 2024.  Chief Lynch will be present to answer any questions.			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



*From the desk of:  
Terry David Lynch  
Chief of Police*

*Wharton Police Department*

**MEMORANDUM**

To: Joseph Pace

Date: 01/12/2024

Ref: Touch-A-Truck Event

On Saturday, March 9, 2024, the Wharton Police Department is collaborating with The Pilot Club of Wharton to host the 2<sup>nd</sup> Annual Touch-A-Truck event in Wharton TX, from 9 am to noon. This FREE event will bring together a multitude of public safety, utility, and construction vehicles for children to go “hands-on” and become familiar with. Everyone loves fire trucks and dump trucks.

We have current commitments from Barbee Electric, Shoppa’s, AWS Sanitation, WPD, WEMS, WFD, Wharton County PCT 1, Robert’s Rapid Towing, Wharton ISD, LCRA, Mustang Tractor, etc.

We expect to attract numerous attendees from the surrounding area, and it is definitely another AWESOME opportunity to showcase our City.

In order to be successful, we are requesting the following:

1. Use of Riverfront Park without fees
2. Road Closure – 100 E Elm St @ S. Fulton St to 300 E. Elm St @ S. Resident St.
3. Use of City Barricades
4. Please allow the use of food trucks/vendors and waive permit fees.
5. Have the street sweeper sweep the area on March 8, 2024.

WITH YOUR APPROVAL, please consider placing the request on the Council agenda for approval.



The Pilot Club of Wharton and the Wharton Police Department will host another "Touch A Truck" event.

It will be on Saturday, March 9, 2024 from 9:00 until 12:00, at Riverfront Park on 925-999 East Elm Street.

"Touch A Truck" is a free family event that showcases city and county services as well as vehicles and equipment from the surrounding area. Horns and Sirens will be put on hold from 9:00 until 9:45 for our children with sensory issues.

Operators need to be on hand to explain and share the features of the equipment.

If you joined us last year, we hope that you will participate again this year for this fun event!

If you would like to join us this year, please contact Faye or Sandy for more information.


Again, thank you for your participation in this event.

Faye Evans Sandy Sanders dandfevans1963@gmail.com

sandraksanders@icloud.co (979) 533-4213 (979) 533-0571

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council accepting a donation for the Police Academy Sponsorship and authorizing the Mayor of the City of Wharton to execute all documents related to said donations.
<p>The Wharton Police Department has initiated a program where the department sponsors a cadet through the Police Academy, namely the Wharton County Junior College Law Enforcement Academy.</p> <p>A local donor, wishing to remain anonymous, has generously donated the amount of tuition, books, and uniforms to cover the sponsorship costs. The City Staff is requesting that the City Council approve the acceptance of said donation in the amount of \$1,600.00 for sponsorship purposes.</p> <p>Chief of Police, Terry David Lynch, will be present to answer any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



*From the desk of:  
Terry David Lynch  
Chief of Police*

*Wharton Police Department*

**MEMORANDUM**

---

To: Joseph Pace

Date: 01/12/2024

Ref: Police Academy Sponsorship Donation

---

Wharton Police Department, like other departments across the country, has faced a challenge to fulfill employee vacancies. We have initiated a program where the department sponsors a cadet through the Police Academy, namely Wharton County Junior College Law Enforcement Academy.

We have successfully funded, by local donation, an academy student who graduates and joins our department today. A local donor has come forward, wishing to remain anonymous, and generously donated the amount of tuition, books, and uniforms to cover the costs of the sponsorship. We are requesting that the council approve the acceptance of a check for \$1600.00. These funds will only be used for sponsorship purposes of funding one of the cadets who is currently attending the WCJC Police Academy.

Please consider placing this item on the agenda for the next available meeting.

**CITY OF WHARTON  
RESOLUTION NO. 2024-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL ACCEPTING A DONATION FOR THE POLICE ACADEMY SPONSORSHIP AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID DONATIONS.**

**WHEREAS,** The Wharton Police Department has initiated a program where the department sponsors a cadet through the Wharton County Junior College Law Enforcement Academy; and,

**WHEREAS,** The City of Wharton City Council wishes to accept a donation for the sponsorship of a cadet for the Wharton County Junior College Law Enforcement Academy in the amount of \$1,600.00; and,

**WHEREAS,** The said donation will cover the costs of tuition, books, and uniforms; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said donation.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:**

**SECTION I.** The Wharton City Council hereby accepts the donation for the Police Academy Sponsorship in the amount of \$1,600.00.

**SECTION II.** The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute all documents related to said donations.

**SECTION III.** That this resolution shall become effective immediately upon its passage.

**PASSED, APPROVED, and ADOPTED** this 22nd day of January 2024.

**CITY OF WHARTON, TEXAS**


**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council authorizing and ratifying the Wastewater Treatment Plant No. 2 emergency repairs through Green Pump & Supply and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase.
<p>Attached you will find the estimate from Green Pump &amp; Supply for the emergency repairs at Wastewater Treatment Plant No. 2 for all base elbows and connections to the existing ductile iron discharge pipe. Due to the corrosive environment of a wastewater treatment plant’s wet well, the seals on the flanges are failing. If repairs were not made it would cause a decrease in the flow into the plant and would also damage the submersible pumps.</p> <p>Greens Pump &amp; Supply was given a notice to proceed on January 5, 2024, to minimize the potential damage to the pumps. The replacement parts are on order.</p> <p>Public Works Director Roderick Semien will be present to answer any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			





City of Wharton  
Public Works Department  
1005 E. Milam Street ° Wharton, TX 77488  
Phone (979) 532-2491 ext. 801 ° Fax (979) 531-1744

## MEMORANDUM

**Date:** January 10, 2024  
**To:** Joseph R. Pace, City Manager  
**From:** Roderick Semien, Public Works Director  
**Subject:** Wastewater Treatment Plant # 2 Wet well elbow flange and reducer repair.

---

Attached please find the estimate from Green Pump & Supply for the repairs of all base elbows and connections to the existing ductile iron discharge pipe. Due to the corrosive environment of a wastewater treatment plant's wet well, the seals on the flanges are failing. This will not only significantly decrease the flow of influence into the plant, but also will damage the submersible pumps.

Greens Pump & Supply were given notice to proceed on January 5, 2024, to minimize the potential damage to the pumps. Replacement parts are on order.

Please place this on the City Council agenda for January 22, 2024, for ratification.

If you have any questions, please contact me at 979-532-2491 Ext. 800. Thank you.

**Green Pump & Supply**  
 PO BOX 1487  
 Willis, TX 77378  
 +1 9364949231  
 jr@greenpumpsupply.com

Estimate Item-11.

ADDRESS
Theresa Wittig City of Wharton, Texas 120 E CANEY ST WHARTON, TX 77488

SHIP TO
Theresa Wittig City of Wharton, Texas 120 E CANEY ST WHARTON, TX 77488

ESTIMATE #	DATE	EXPIRATION DATE
1839	11/11/2023	01/19/2024

ACTIVITY	QTY	RATE	AMOUNT
This estimate is for the replacement of the base elbows and reducers and connection to the existing ductile iron discharge pipe. Estimate assumes bottom clean by city.			
<b>Homa Pumps</b> 4" Auto coupling *Price increase if ordered after Jan 19, 2024	3	1,726.00	5,178.00
<b>misc. charge</b> 4" x 6" Fl x Fl concentric reducer, 6" fl x Mj adapter, 6" gland pack, 4" ss BNG kit, 6" bng kit	1	925.00	925.00
<b>misc. charge</b> 4" x 8" Fl x Fl concentric reducer, 8" fl x Mj adapter, 8" gland pack, 4" ss bng kit, 8" ss bng kit	2	1,278.00	2,556.00
<b>misc. charge</b> 304 ss Upper guiderail bracket	3	577.20	1,731.60
<b>misc. charge</b> 304 ss intermediate guide rail bracket	3	877.06	2,631.18
<b>Service Calls for Lift Station</b> Lift Station Confined space labor, equipment	4	6,000.00	24,000.00
<b>misc. charge</b> 24" pneumatic plug	0	2,750.00	0.00
<b>misc. charge</b> Bypass Pumping /week	0	5,416.00	0.00
Option to replace di discharge pipes from base elbows to 90 exiting wet well using stainless steel pipe- Add line item for \$15,000 to below total			

We look forward to working with you and appreciate this opportunity. Please call James Ray @ 936-494-9231 with any questions!

SUBTOTAL	37,021.78
TAX	0.00
<b>TOTAL</b>	<b>\$37,021.78</b>

Accepted By

Accepted Date







**CITY OF WHARTON  
RESOLUTION NO. 2024-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING AND RATIFYING THE WASTEWATER TREATMENT PLANT NO. 2 EMERGENCY REPAIRS THROUGH GREEN PUMP & SUPPLY AND AUTHORIZING THE CITY MANAGER OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID PURCHASE.**

**WHEREAS,** Emergency Repairs were needed at Wastewater Treatment Plant No. 2 due to the corrosive environment of the wet well the seals on the flanges failed; and,

**WHEREAS,** The City of Wharton had to make emergency repairs to significantly decrease the flow into the plant and to prevent damage to the submersible pumps; and,

**WHEREAS,** The Wharton City Council ratifies the emergency repairs through Green Pump & Supply and wishes to authorize the City Manager of the City of Wharton to execute all documents.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** The Wharton City Council hereby authorizes the City Manager of the City of Wharton to execute all documents related to emergency repairs at Wastewater Treatment Plant No. 2 through Green Pump & Supply.

**Section II.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 22nd day of January 2024.

**CITY OF WHARTON, TEXAS**


**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Application by American Care EMS Inc. for an Ambulance Provider Permit.
<p>Attached is a copy of the Ambulance Provider Permit Application submitted by American Care EMS Inc. to provide emergency medical services in the City of Wharton.</p> <p>City Attorney, Paul Webb, certified with the Texas Department of Health and American Care EMS Inc. is currently certified and in good standing with the Texas Department of State Health Services.</p> <p>EMS Director, Christy Gonzales, also reviewed the application and is recommending approval of the permit.</p> <p>City Secretary, Paula Favors, will be present to answer any questions regarding the application.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



# City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181

## AMBULANCE PROVIDER PERMIT APPLICATION

Company Name American Care EMS INC

Company Address 1108 Soldiers Field dr suite#350 Sugar Land Tx 77479

Company Phone 832-248-0883 Fax 832-345-3230

Applicant Name Khaled EL Abdallah.

Permanent Address [REDACTED]

Mailing Address [REDACTED]

Email Address [REDACTED]

### PARTNERSHIP

Owner's Name Khaled EL Abdallah.

Home Address [REDACTED]

Home Phone [REDACTED] Email [REDACTED]

Owner's Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Email \_\_\_\_\_

### CORPORATION

Corporation Name American care EMS INC

Corporation Address 1108 Soldiers Field dr suite#350 Sugar Land Tx 77479

Corporation Phone 832-248-0883 Fax 832-345-3230

Director's Name Khaled EL Abdallah.

Director's Home Address [REDACTED]

Director's Home Phone [REDACTED] Date of Birth [REDACTED]

Officer's Name Khaled EL Abdallah

Officer's Home Address [REDACTED]

Officer's Home Phone [REDACTED] Date of Birth [REDACTED]

Officer's Name \_\_\_\_\_

Officer's Home Address \_\_\_\_\_

Officer's Home Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_

Medical Director's Name Ghiab Pham  
Home Address [Redacted]  
Home Phone [Redacted] Email [Redacted]

Operator's Name Khaleel El Abdallah  
Home Address [Redacted]  
Home Phone [Redacted] Email [Redacted]

Operator's Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Email \_\_\_\_\_

Operator's Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Email \_\_\_\_\_

Operator's Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Email \_\_\_\_\_

Ambulance Address Based when not in Service 1108 Soldiers Field Dr Sugarland Tx 77475  
Type of Certification Service for Ambulance BLS/MICU  
Year, Make, Model of Ambulance 2013 Ford E-350  
Vin # 1FD553E59DDB29069 License Plate NVD5596

Ambulance Address Based when not in Service 1108 Soldiers Field Dr Sugarland Tx 77479  
Type of Certification Service for Ambulance BLS  
Year, Make, Model of Ambulance 2018 Ford T-250  
Vin # 1FDYR2CM7JKB25694 License Plate PTM 1685

Ambulance Address Based when not in Service \_\_\_\_\_  
Type of Certification Service for Ambulance \_\_\_\_\_  
Year, Make, Model of Ambulance \_\_\_\_\_  
Vin # \_\_\_\_\_ License Plate \_\_\_\_\_

Ambulance Address Based when not in Service \_\_\_\_\_  
Type of Certification Service for Ambulance \_\_\_\_\_  
Year, Make, Model of Ambulance \_\_\_\_\_  
Vin # \_\_\_\_\_ License Plate \_\_\_\_\_



The following items have been attached to the application:

State Licenses and Certifications

Certificate of Insurance

Check or Money Order - \$500.00 Application fee (non-refundable)

I, certify that I have provided true and correct copies of the required information. I have attached one (1) original and three (3) copies of the required information to the City of Wharton.

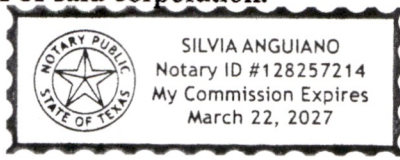
I certify that I have not been convicted of a felony or of a misdemeanor involving moral turpitude within the past ten (10) years.

By: [Signature]

Date: 12-26-2023

STATE OF TEXAS  
COUNTY OF Fort Bend

Sworn to and subscribed before me on the 26 day of December, 2023 by Khaled Y. El Abdallah, President of American Care EMS, INC a Texas corporation, on behalf of said corporation.



Silvia Anguiano  
Notary Public, State of Texas

Reviewed by City Secretary Department and recommended approval to City Council on this \_\_\_ day of \_\_\_\_\_, 200\_.

Reviewed by Emergency Medical Department and recommended approval to City Council on this \_\_\_ day of \_\_\_\_\_, 200\_.

Reviewed by Legal Counsel and recommended approval to City Council on this \_\_\_ day of \_\_\_\_\_, 200\_.

Approved by City Council on this \_\_\_ day of \_\_\_\_\_, 200\_.

- 6. **Liabilities and Indemnification:** Each Party shall be responsible for the actions and conduct of its personnel during the provision of mutual aid. The requesting Party agrees to indemnify, defend, and hold harmless the assisting Party from any claims arising out of the actions of the requesting Party's personnel.
- 7. **Costs and Reimbursement:** Unless otherwise agreed upon, the requesting Party shall reimburse the assisting Party for any reasonable and necessary expenses incurred as a result of providing mutual aid. Reimbursement procedures shall be discussed and agreed upon by the Parties in advance.
- 8. **Termination of Agreement:** This Agreement may be terminated by any Party with written notice to the other Parties. Termination shall not affect the obligations of the Parties for any ongoing mutual aid assistance already initiated.
- 9. **Amendments:** Any amendments to this Agreement must be agreed upon in writing by all Parties.
- 10. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

IN WITNESS WHEREOF, the Parties hereto have executed this EMS Mutual Aid Agreement as of the date first above written.

**Party A: First Medical Respond**

Signature:  Printed Name: Moe Sallaq Title: DO

**Party B: American Care EMS**

Signature:  Printed Name: Khaled Elabdallah Title: CEO

**Note:** This agreement is specifically created for the use in Wharton, Texas as it relates to Oakbend Hospital Transportation request.



## Emergency Medical Services (EMS) Mutual Aid Agreement

This **Ambulance Services (EMS) Mutual Aid Agreement** ("Agreement") is entered into this 1<sup>st</sup> day of August, **2023**, by and between the following parties:

**Party A: First Medical Respond (Provider # 1000075)**

**Party B: American Care EMS (Provider # 1001038)**

**Background:** The Parties to this Agreement acknowledge that there may be situations in which a requesting EMS agency (FMR) requires additional resources and personnel to effectively respond to and manage emergencies and disasters. The Parties seek to establish a framework for mutual aid and cooperation in providing Ambulance services to (Wharton, Texas).

### Agreement:

1. **Purpose:** The purpose of this Agreement is to outline the terms and conditions under which the Parties will provide mutual aid assistance in ambulance medical situations to the requesting Party, as described herein.
2. **Scope:** The Parties agree to provide mutual aid in the form of personnel, equipment, supplies, and other resources as necessary to respond to ambulance request in the City of Wharton, Texas.
3. **Request for Mutual Aid:** A requesting Party shall communicate its need for mutual aid to the assisting Party as soon as practicable. Requests may be made via phone, email, or other agreed-upon communication methods.
4. **Response to Requests:** The assisting Party will make reasonable efforts to respond promptly to requests for mutual aid. The level of assistance provided shall be based on the available resources of the assisting Party and the nature of the emergency.
5. **Duration of Assistance:** The assisting Party shall provide aid for the duration specified in the request, unless mutually agreed upon otherwise by the Parties. Upon completion of the assistance, the assisting Party shall promptly notify the requesting Party.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12

Item-12.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AMMAD HIJA INSURANCE AGENCY 6776 SW FREEWAY SUITE 330 HOUSTON TX 77074	CONTACT NAME: AMMAD HIJA	FAX A/C. No: 832-201-7108	
	PHONE A/C. No. Ext): 713-334-4221	E-MAIL ADDRESS: COI@360INSURANCE.NET	
INSURED  AMERICAN CARE EMS PO BOX 1406 ROSENBERG TX 77471	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: WESTERN WORLD INSURANCE COMPANY		
	INSURER B: INTEGON NATIONAL INSURANCE CO.		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			NPP1629902	10/15/2023	10/15/2024	EACH OCCURRENCE \$ 500,000.00
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000.00
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000.00
							PERSONAL & ADV INJURY \$ 500,000.00
							GENERAL AGGREGATE \$ 1,000,000.00
							PRODUCTS - COMP/OP AGG \$ 1,000,000.00
GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ-ECT <input type="checkbox"/> LOC						\$
B	AUTOMOBILE LIABILITY			IMCTX-4573886-A	10/15/2023	10/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$ 30,000.00
	<input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per accident) \$ 60,000.00
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$ 25,000.00
\$							
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

YEAR	MAKE	VIN
2013	FORD	1FDSS3ES9DDB29069
2018	FORD	1FDYR2CM7JKB25694
2013	FORD	1FDWESFS0DDB07274
2016	FORD	1FDYR2CM8GKA76854
2016	FORD	1FDYR2CM5GKA66072

**CERTIFICATE HOLDER****CANCELLATION**

TEXAS DEPARTMENT OF STATE HEALTH  
SERVICES EMS COMPLIANCE  
PO BOX 149347  
AUSTIN TX 78714-9347

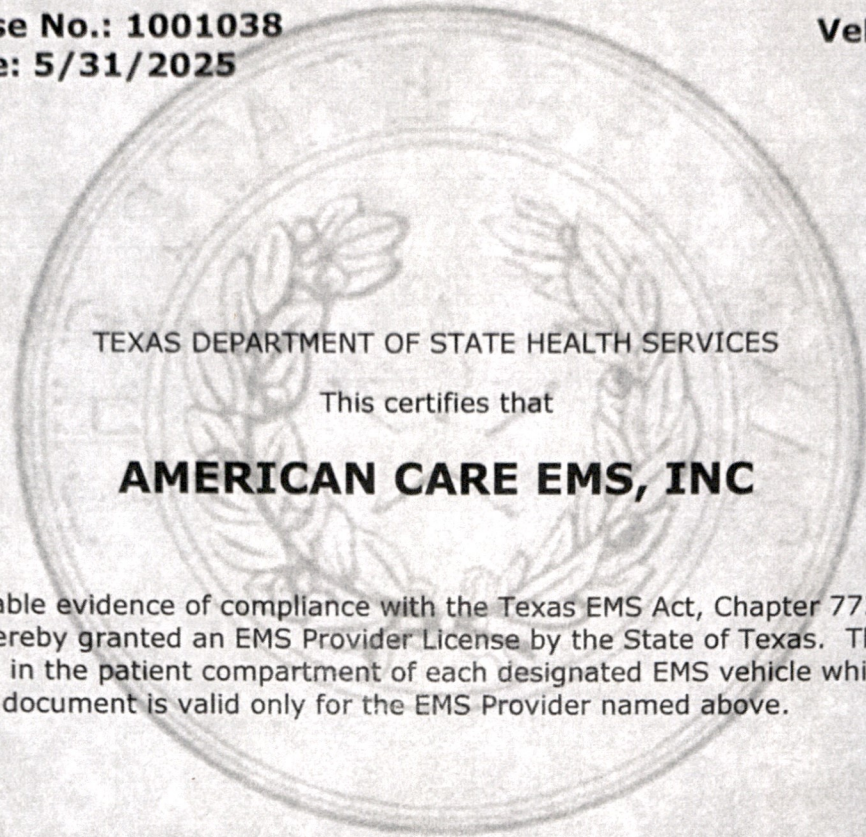
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
AMMAD HIJA



**Provider License No.: 1001038**  
**Expiration Date: 5/31/2025**

**Vehicle Designation:** Item-12.  
**BLS**  
**Document No.:**  
**94159**



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

This certifies that

**AMERICAN CARE EMS, INC**

has submitted acceptable evidence of compliance with the Texas EMS Act, Chapter 773, of the Health and Safety Code, and is hereby granted an EMS Provider License by the State of Texas. This document is to be prominently displayed in the patient compartment of each designated EMS vehicle while in service or response ready. This document is valid only for the EMS Provider named above.

If you have a complaint about the services you have received from this EMS Provider or if you have a reason to believe that a violation of Texas EMS regulations has occurred, please report your concerns to the Texas Department of State Health Services at:

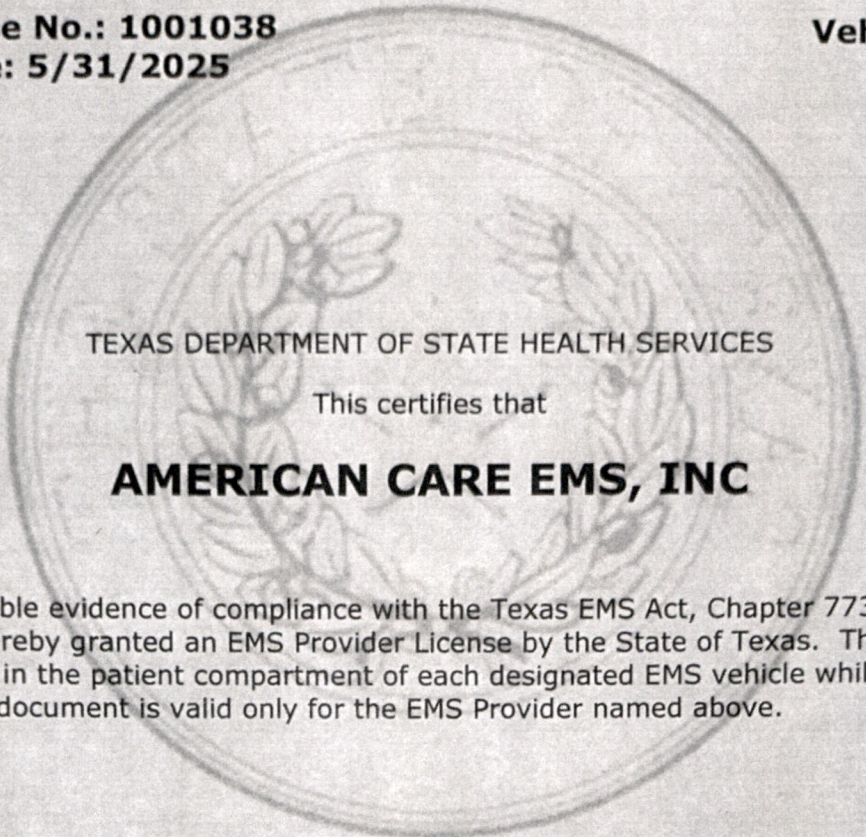
**1-800-452-6086** or by email to **EMS\_Complaint@dshs.texas.gov**

AMERICAN CARE EMS, INC  
PO BOX 1344  
ALVIN TX 77512



**Provider License No.: 1001038**  
**Expiration Date: 5/31/2025**

**Vehicle Designation:** Item-12.  
**BLS with MICU**  
**Capability**  
**Document No.:**  
**94160**



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

This certifies that

**AMERICAN CARE EMS, INC**

has submitted acceptable evidence of compliance with the Texas EMS Act, Chapter 773, of the Health and Safety Code, and is hereby granted an EMS Provider License by the State of Texas. This document is to be prominently displayed in the patient compartment of each designated EMS vehicle while in service or response ready. This document is valid only for the EMS Provider named above.

If you have a complaint about the services you have received from this EMS Provider or if you have a reason to believe that a violation of Texas EMS regulations has occurred, please report your concerns to the Texas Department of State Health Services at:

**1-800-452-6086** or by email to **EMS\_Complaint@dshs.texas.gov**

AMERICAN CARE EMS, INC  
PO BOX 1344  
ALVIN TX 77512





**TEXAS**  
Health and Human  
Services

**Texas Department of State  
Health Services**

This certifies that

**AMERICAN CARE EMS, INC**

License Number: 1001038

has submitted acceptable evidence of compliance with the Texas Health and Safety Code, Chapter 773, the Texas EMS Act, and is hereby granted a License as a **TEXAS EMERGENCY MEDICAL SERVICES PROVIDER**. This License is not transferable and is valid only for use by the provider named above.

Expiration Date: 5/31/2025

If you have a complaint about the services you have received from this EMS Provider or if you have a reason to believe that a violation of Texas EMS regulations has occurred, please report your concerns to the Texas Department of State Health Services at:

**1-800-452-6086** or by email to **EMS\_Complaint@dshs.texas.gov**

Document Number: 8472




City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Pay Request No. 8 and Final from CF McDonald Electric, Inc., for the Texas HMGP Project DR-4332-0105 COW Critical Facility Generators.
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Attached you will find Pay Request No. 8 and Final from CF McDonald Electric, Inc., for the Texas HMGP Project DR-4332-0105 COW Critical Facility Generators in the amount of \$146,237.30.

Director of Planning & Development Gwyn Teves will be present to answer any questions.

City Manager: Joseph R. Pace	Date: Thursday, January 18, 2024
Approval: 	
Mayor: Tim Barker	





# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** January 17, 2024

**FROM:** Gwyneth Teves, Director of Planning & Development

**TO:** Honorable Mayor and City Council

**SUBJECT:** Recommendation for payment to CF McDonald Electric, Inc. for Pay Estimate No. 8 and FINAL for the Texas HMGP Project DR-4332-0105 COW Critical Facility Generators

---

The City Council awarded a contract for construction to CF McDonald Electric, Inc. for the Texas HMGP Project DR-4332-0105 COW Critical Facility Generators Project.

Pay Estimate No. 8 and FINAL have been sent and a recommendation for payment by the engineer is attached.

It is my recommendation that the City Council approve Pay Estimate 8 and FINAL for \$146,237.30 and recommend payment.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.



2322 W Grand Pkwy N, Suite 150  
Katy, Texas 77449  
Tel: 832.913.4000  
Fax: 832.913.4001  
www.quiddity.com

January 15, 2024

The Honorable Tim Barker  
City of Wharton  
120 East Caney  
Wharton, TX 77488

Re: Construction of Water Plants & WWTP No. 2 Generator Addition  
City of Wharton  
Texas Division of Emergency Management (TDEM)  
Hazard Mitigation Grant Program (HMGP), DR-4332

Dear Mayor Barker:

Enclosed is Progress Payment No. 8 & FINAL from CF McDonald Electric, Inc. for the referenced project. The estimate is in order and we recommend payment in the amount of \$146,237.30 to CF McDonald Electric, Inc. .

Also enclosed is Construction Progress Report No. 8 & FINAL, which is submitted in accordance with Texas Commission on Environmental Quality Rule No. 293.62. This report covers construction activities for the referenced project during the period of September 30, 2023 through January 9, 2024.

You will also find your copies of the Contractor's Affidavit of Bills Paid and Affidavit of Guarantee. The Final Certificate of Substantial Completion will be provided under separate cover.

Sincerely,

A handwritten signature in blue ink that reads "Michael Mawdsley". The signature is written in a cursive style and is positioned above a horizontal blue line.

Michael C. Mawdsley, PE, PMP

MCM:nvh/kmd  
05135-0233-00

K:\05135\05135-0233-00 City of Wharton Generator Addition\3 Construction Phase\Pay Estimates\PE Water Plants & WWTP No. 2 05135-0233-00.xlsm

Enclosure

cc: CF McDonald Electric, Inc.

Texas Commission on Environmental Quality - Houston

January 15, 2024

Construction Progress Report No. 8 & FINAL  
Period October 1, 2023 to January 9, 2024

Construction of Water Plants & WWTP No. 2 Generator Addition  
City of Wharton  
Texas Division of Emergency Management (TDEM)  
Hazard Mitigation Grant Program (HMGP), DR-4332

Contract:

- A. Contractor: CF McDonald Electric, Inc.
- B. Contract Date: June 29, 2022
- C. Authorization to Proceed: June 29, 2022 (412 Calendar Days)
- D. Completion Date: May 31, 2023
- E. Contract Time Used: 560 Calendar Days (136%)
- F. Days Past Contract Completion 148 Calendar Days
- G. Impact Days Requested this Pay Period: 0, Impact Days Approved this Pay Period: 0
- H. Impact Days Approved to Date: 0, Change Order Days: 75

I. General  
Contractor completed the project.

II. Change Orders  
None Issued this Report.

III. Completion Report

A.	Cost of this Report		
	1. Contract Bid Price	\$	1,518,268.00
	2. Change Orders	\$	0.00
	3. Total Estimated Contract Price	\$	1,462,373.00
	4. Adjustment to Final Quantities	\$	(55,896.00)
B.	Actual cost as of this Report	\$	1,462,373.00
C.	Amount Retained (0% of B)	\$	0.00
D.	Total Paid Contractor	\$	1,462,373.00
E.	Estimated Cost Remaining (A.3 - B)	\$	(0.00)
F.	Construction Complete (B/A.3)		100%

IV. Frequency of Observation - Periodically

V. Problems  
No Problems This Report.



**FINAL CERTIFICATE OF SUBSTANTIAL COMPLETION****Date:** January 10, 2024**Owner:** Texas Division of Emergency Management (TDEM)**Contractor:** CF McDonald Electric, Inc.**Engineer:** Quiddity Engineering, LLC**Project:** Construction of Water Plants & WWTP No. 2 Generator Addition City of Wharton**This final Certificate of Substantial Completion applies to:** All Work The following specified portions of the Work: N/A

The Work to which this Certificate applies has been reviewed by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion designated above is hereby established in the preliminary Certificate of Substantial Completion, which is attached hereto.

The date upon this final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

The following documents are attached to and made a part of this Certificate: preliminary Certificate of Substantial Completion with punch list.



2322 W Grand Parkway North, Suite 100  
Katy, Texas 77449  
Tel: 832.913.4000  
www.quiddity.com

Item-13.

Page 2 of 2

**FINAL CERTIFICATE OF SUBSTANTIAL COMPLETION**

**Date:** January 10, 2024

**Owner:** Texas Division of Emergency Management (TDEM)

**Contractor:** CF McDonald Electric, Inc.

**Engineer:** Quiddity Engineering, LLC

**Project:** Construction of Water Plants & WWTP No. 2 Generator Addition City of Wharton

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, is not a release of the Contractor's obligation to complete the Work in accordance with the Contract and does not warrant or imply a warranty of the Contractor's materials or workmanship.

**EXECUTED BY ENGINEER:**

By:   
(Authorized signature)

Name: Michael Mawdsley

**ACKNOWLEDGED:**


By: \_\_\_\_\_  
Owner (Authorized Signature)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ACKNOWLEDGED:**

By:   
Contractor (Authorized Signature)

Name: Wayne Berkenmeier

Title: VP Special Projects

Date: 1/16/24

K:\05135\05135-0233-00 City of Wharton Generator Addition\3 Construction Phase\Pay Estimates\PE8\CSC Final Doc PE8 Final City of Wharton Generator Addition 05135-0233-00.docx


City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Pay Request No. 12 from E-Contractors for the Wharton Well and Water Plant Contract No. 1 – General Construction.
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Attached you will find Pay Request No. 12 from E-Contractors for the Wharton Well and Water Plant Contract No. 1 – General Construction in the amount of \$27,357.67.

Director of Planning & Development Gwyn Teves will be present to answer any questions.

City Manager: Joseph R. Pace	Date: Thursday, January 18, 2024
Approval: 	
Mayor: Tim Barker	



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** January 17, 2024

**FROM:** Gwyneth Teves, Director of Planning & Development

**TO:** Honorable Mayor and City Council

**SUBJECT:** Recommendation for payment to E-Contractors for the Wharton Well and Water Plant Contract No. 1 – General Construction Pay Estimate No. 12

---

The City Council awarded a contract for construction to E-Contractors for the Wharton Well and Water Plant Contract No. 1 – General Construction.

Pay Estimate No. 12 has been sent and a recommendation for payment by the engineer is attached.

It is my recommendation that the City Council approve the invoice in the amount of \$27,357.67 and recommend payment of the invoice.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.



December 20, 2023  
AVO 31934.001

Mr. Roderick Semien  
City of Wharton  
120 E. Caney Street  
Wharton, TX, 77488

**RE: Wharton Well and Water Plant  
Contract No. 1  
Pay Estimate No. 12 – September 2023-October 2023**

Dear Mr. Semien,

Weisinger Incorporated has submitted the following pay estimate for the above-referenced project:

Pay Estimate No.: 12  
Dated: 10/20/2023  
For Work Period: 9/21/2023 through 10/20/2023  
Balance Due: \$27,357.67

Halff reviewed the estimate and recommend it for payment.

Please call me at 972-761-1637 if you have any questions or comments.

Sincerely,  
HALFF ASSOCIATES, INC.

Jim Miller, PE  
Team Leader

cc: Gwyneth Teves, City of Wharton  
Amy Horelica, City of Wharton  
Megan Morris, USDA  
Eric Caudill, City Inspector  
Jim Miller P.E., Halff Construction Manager





**TO OWNER/CLIENT:**  
 City of Wharton  
 120 East Caney Street  
 Wharton, Texas 77488

**PROJECT:**  
 COW-Wharton Well & Water Plant  
 240 CR 222  
 Wharton, Texas 77488

APPLICATION NO: 12  
 INVOICE NO: 12  
 PERIOD: 09/21/23 - 10/20/23  
 PROJECT NO: 20-0200  
 CONTRACT DATE: 07/20/2021  
 PURCHASE ORDER NO: CFDA No. 10.760

**FROM CONTRACTOR:**  
 E Contractors USA, LLC  
 16554 Creek Bend Drive, Suite 200  
 Sugar Land, Texas 77478

**VIA ARCHITECT/ENGINEER:**

**CONTRACT FOR: COW-Wharton Well & Water Plant Prime Contract  
 CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$ 2,600,000.00
2. Net change by change orders	\$ 192,124.17
3. Contract sum to date (line 1 ± 2)	\$ 2,792,124.17
4. Total completed and stored to date (Column G on detail sheet)	\$ 2,731,883.04
5. Retainage:	
a. 5.00% of completed work:	\$ 136,594.22
b. 0.00% of stored material:	\$ 0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$ 136,594.22
6. Total earned less retainage (Line 4 less Line 5 Total)	\$ 2,595,288.82
7. Less previous certificates for payment (Line 6 from prior certificate)	\$ 2,567,931.15
8. Current payment due:	\$ 27,357.67
9. Balance to finish, including retainage (Line 3 less Line 6)	\$ 196,835.35

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$ 205,128.17	(\$13,004.00)
Total approved this Month:	\$ 0.00	\$ 0.00
Totals:	\$ 205,128.17	(\$ 13,004.00)
Net change by change orders:	\$ 192,124.17	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: E Contractors USA, LLC

By: [Signature] Date: 11-03-23

State of: Texas  
 County of: Fort Bend  
 Subscribed and sworn to before me this 3rd day of November, 2023

Notary Public: Leslie Bingham  
 My commission expires: 8/25/25



**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 27,357.67


(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm to the amount certified)

ARCHITECT/ENGINEER:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The amount certified is payable only to the contract named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Update of City of Wharton Grant Programs.
<p>Attached is a copy of a memorandum from Director of Planning &amp; Development, Gwyn Teves, providing an update on the City of Wharton Grant Programs.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



## MEMORANDUM

**Date:** January 17, 2024  
**From:** Gwyneth Teves, Director of Planning & Development  
**To:** Honorable Mayor and City Councilmembers  
Paul Webb, City Attorney  
**Subject:** Status of City of Wharton Grant Projects Report No. 2024-1

---

Below, I have outlined a report on the status of the City of Wharton Grant Projects:

### I. GRANT PROJECTS

#### Infrastructure/Construction :

**1. 2021 TxCDBG DRP/MS – Downtown Sidewalk Improvements**

City staff in conjunction with GrantWorks, Inc. and KSA Engineering submitted an application of up to \$350,000 for downtown sidewalk renovations/additions. Contract execution with Texas Department of Agriculture (TDA) has been completed. Award to Staff Concrete of Victoria for Base Bid of \$335,399. Wharton EDC assisting with \$22,899. The Pre-Construction Meeting was held October 18, 2023 and construction anticipated to begin February 2024 due to scope modifications and pending extension request.

**2. CDBG-DR – Infrastructure**

Method of Distribution approved by GLO and HUD. City has received an award of \$1,650,172.00 for infrastructure projects related to Hurricane Harvey. A 2-year project extension request has been approved by the GLO and staff is waiting on a USACE permit determination to begin acquisition and construction. USACE has made a determination that the project will be impacting Jurisdictional Waters, resulting in the requirement to apply for a Nationwide Permit for construction. Permit from USACE obtained and extension request submitted. Acquisition of easements in process and construction pending.

**3. 2019-2020 CDBG – South East Ave. Sanitary Sewer Repairs**

City has received funding and has finalized agreement. Phase 1 of the project is being completed using CIPP (cast in place pipe) work and is still in progress. Phase 2 of the project has been issued a notice to proceed and remaining work in Phase 1 is to be rebid for construction. Pre-construction and notice to proceed issued for Phase 2. Remainder of Phase 1 awarded and pre-construction meeting pending.

**4. City of Wharton Flood Reduction Project – The Lower Colorado River Basin Phase I, Texas WHARTON FLOOD RISK MANAGEMENT PROJECT**

The City of Wharton was notified that the Flood Reduction Project was funded in the early part of 2018.

Phase 1 construction ongoing.

Phase 2 is currently under design and is at 90%. Currently ongoing through Cost Control Board review for additional funding.

**5. 2024 TWDB Clean Water State Revolving Fund (CWSRF) – Mayfair/Linwood Waterline Replacement**

A history of high water loss and frequent leaks/outages in a number of areas that still have old 2" waterlines. These lines are also too small to provide any fire protection or allow the City to place fire hydrants in these older subdivisions. After completion of planning, environmental, and design the City intends to replace the 2" steel waterlines with 8" PVC waterlines improving water quality, reducing leaks/outages, and providing fire protection. Project Information Form submitted and accepted for review.

**6. 2024 TWDB Drinking Water State Revolving Fund (DWSRF) - Waste Water Treatment Plant 1 (WWTP 1) Replacement & Rehabilitation**

Replacement and rehabilitation of components of WWTP 1 that have exceeded design service life to avoid possible eventual contamination of the Colorado River. Project Information submitted and accepted for review.

**7. 2022 CDBG-MIT COG-MOD**

City of Wharton was allotted \$4,360,800.00 through the HGAC Method of Distribution (MOD). City Council approved executing contract for Administration Services with MPACT Strategic Consulting and Engineering Services with Gunda/Ardurra Inc. in early November. Due to possible conflict of interest with the GLO, MPACT resigned and Ardurra assisted with completion of the application that was submitted January 9<sup>th</sup>, 2023. City Staff received 4 requests for information (RFI) and have responded. City staff is currently pending the approval from GLO.

**8. 2023 TxDOT Transportation Alternatives Set Aside**

Pre-application submitted for sidewalks and accessibility ramps January 27, 2023.

City Staff was notified that the City is eligible to submit a detailed application was submitted June 5<sup>th</sup>, 2023. If approved this will incorporate approximately 3.5 miles of new sidewalks throughout the city. City staff notified of approval of the grant at the October 26<sup>th</sup> transportation commission meeting. Initial meeting set for end of January 2024.

**9. 2023 EDA Public Works and Economic Adjustment Assistance Program**

**Grant** Application submitted for 12" waterline installation and upgrade to Prime Eco Group for business expansion and retention. WEDC has authorized \$400,000 in funds to meet the match requirements.

Improvements will provide more service opportunity as well as increased capacity to Prime Eco Group and will allow the current system to be looped for better pressure for fire protection.

## Housing:

### 10. CDBG-DR – Buyouts/Acquisitions

Method of Distribution approved by GLO and HUD. City has received an award of \$1,693,784.00 for buyout/acquisition projects related to Hurricane Harvey. The guidelines have been approved by the GLO and no public comment was received during the required posting period. Due to lack of resolution of negotiations the acquisition is proceeding to condemnation. Special Commissioners hearing has been completed and property awarded to the City. City staff is working with the consultants on relocation of 3 tenants. The property owner is protesting the award amount and has requested a trial by Jury.

### 11. 2016 CDBG-DR – Housing Elevation/Reconstruction

Notification of \$2,000,000 funding was received February 4, 2019. City staff received a 1-year extension on the grant funding in order to complete construction and allow any additional possible applicants to expend the funds. Applicants are still in processing, to date 3 homes have been completed. 2 applicants have received approval in September and construction to be let for construction January 2024.

## Disaster Recovery (non-infrastructure or housing):

### 12. HMGP – Critical Facility Generators

The City received notification of award by TDEM 02/18/2020. Kick-off meeting conducted with TEDM on August 6<sup>th</sup>, 2020. Site preparation has been completed. Pending delivery of the Generators. All generators have been installed and final payment in process.

### 13. 2021 American Rescue Plan - Coronavirus State and Local Fiscal Recovery

**Funds** The City of Wharton has received all of their allocated funding. Public Management was contracted to administer the funds and required reporting. Annual reporting is being conducted as required and City Staff is in the process of obligating the remaining funds.

## II. STUDIES:

### 15. TWDB – Internal Drainage Study and Drainage Improvements

Application submitted under the TWDB Flood Infrastructure Fund to study flood risks inside the City Limits and Extraterritorial Jurisdiction (ETJ) and move forward with the most critical projects in Phase 1. The project was approved by TWDB on July 7<sup>th</sup>, 2021, for funding. A kickoff meeting was held on March 10, 2022. Initial drafting of the plan is in progress.



### **16. Downtown Master Plan 2023**

Contract awarded to Ardurra and kick-off meeting completed February 9, 2023. Participation plan and final scope have been completed and Wharton Economic Development Corporation has agreed to partner in unanticipated additional costs for a comprehensive Downtown Master Plan in the amount of \$43,278. The total project is budgeted not to exceed \$143,278 and contracts are being finalized. The Downtown Stakeholder Committee (DSC) has been selected and 3 meetings completed. Webpage is complete and being updated regularly. Initial draft under completion and review by city staff and the steering committee.

## **III. OTHER PROJECTS & EVENTS:**

### **17. FM 1301 Extension**

Letting completed in early October 2022 and contract awarded to James Construction. Construction kick-off meeting completed February 16, 2023. A successful Groundbreaking ceremony was held March 28, 2023. Construction staking and mobilization began Monday April 17, 2023. WPD will be utilizing their drone to document construction progress every 2-3 weeks for City records. Elevation of the new secondary track for KCS found to be elevated above the original design and waiver for construction to be completed as originally designed was approved. Construction ongoing.

### **18. Water Well No. 5 - CR 222**

E-Contractors and Weisinger awarded contracts for construction.

E-Contractors is currently over contract time and accruing liquidated damages. E-Contractors has been back on location working since February 13<sup>th</sup>, 2023.

Weisinger has completed secondary treatment and setting of the pump. Connection to the main piping is pending and will allow for final pump connections and power up.


Pump and motor set, electrical at MCC has had a breaker malfunction and E-Contractors is working with Square D to resolve. Well services anticipated to be online by end February 2024.

### **19. I-69 Upgrade Utility Relocations**

City staff is working with TxDOT to coordinate the required water and sanitary utility relocations required due to the expansion of US-59 to I-69. Easement acquisition is ongoing and utility design is 100% complete. Construction awarded to Reddico Construction and pending NTP and construction start.


City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Update of City of Wharton on-going projects.
<p>The City Manager will give the City Council an update on the City of Wharton on-going projects.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Appointments, Resignations, and Vacancies to the City of Wharton Boards, Commissions, and Committees: <ul style="list-style-type: none"> <li>A. Resignations.</li> <li>B. Appointments.</li> <li>C. Vacancies.</li> </ul>
Attached is the list of people serving on the various City Boards, Commissions, and Committees. There are still vacancies that also need to be filled.  <b><u>Resignations:</u></b> None. <b><u>Appointments:</u></b> None. <b><u>Vacancies:</u></b> <ul style="list-style-type: none"> <li>A. Beautification Commission.</li> <li>B. Building Standards Commission.</li> <li>C. Mayor’s Committee on People with Disabilities.</li> <li>D. Plumbing and Mechanical Board.</li> </ul>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

**CITY OF WHARTON  
BOARDS, COMMISSIONS, AND COMMITTEES**

<b>WHARTON REGIONAL AIRPORT BOARD</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
Jimmy Gardner	June 30, 2025	
Randy Rodriguez	June 30, 2025	
Bill Kingrey	June 30, 2025	
Larry David	June 30, 2024	
Jimmy Zissa	June 30, 2024	
Glenn Erdelt	June 30, 2024	

<b>BEAUTIFICATION COMMISSION</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
Nancy Mata	June 30, 2024	
Vacant	June 30, 2024	
Rachel Roberson	June 30, 2024	
Vacant	June 30, 2025	
Adraylle Watson	June 30, 2025	
Debbie Folks	June 30, 2025	
Sheryl Joost	June 30, 2025	

<b>BUILDING STANDARDS COMMISSION</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
Leonard Morales	June 30, 2025	
Vacant	June 30, 2025	
Vacant	June 30, 2025	
Paul Shannon	June 30, 2025	
Vacant	June 30, 2024	
Howard Singleton	June 30, 2024	
Shaun Stockwell	June 30, 2024	
Claudia Velasquez, Building Official - ExOfficio		
Jeff Gubbels - Health Officer-ExOfficio		
Hector Hernandez-Fire Marshall-ExOfficio		

<b>ELECTRICAL BOARD</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
Councilmember Burnell Neal	June 30, 2025	
Oscar Uribe	June 30, 2025	
Philip Hamlin	June 30, 2024	
Milton Barbee	June 30, 2024	
Hector Hernandez- Fire Marshal		

<b>HOLIDAY LIGHT DECORATING CHAIRMAN</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
Tim Barker	June 30, 2024	

<b>MAYOR'S COMMITTEE ON PEOPLE WITH DISABILITIES</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
Johnnie Gonzales	June 30, 2024	

Faye Evans	June 30, 2024	
Vacant	June 30, 2024	
Vacant	June 30, 2025	
Delia Gonzales	June 30, 2025	
Sheena Barbee	June 30, 2025	
Cheryl Lavergne	June 30, 2025	
Mayor Tim Barker- Ex Officio		
<hr/>		
<b>HEALTH OFFICER</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
<hr/>		
Dr. Jeff Gubbels, MD	June 30, 2024	
<hr/>		
<b>VETERINARIAN</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
<hr/>		
Dr. Cody Pohler, DVM	June 30, 2024	
<hr/>		
<b>MUNICIPAL COURT JUDGE</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
<hr/>		
Jared Cullar	June 30, 2025	
<hr/>		
<b>PLANNING COMMISSION</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
<hr/>		
Johnnie Gonzales	June 30, 2025	
Rob Kolacny	June 30, 2025	
Michael Quinn	June 30, 2025	
Marshall Francis	June 30, 2024	
Adraylle Watson	June 30, 2024	
Michael Wootton	June 30, 2024	
Joel Williams	June 30, 2024	
<hr/>		
<b>PLUMBING AND MECHANICAL BOARD</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
<hr/>		
A. J. Rath	June 30, 2024	
Vacant	June 30, 2025	
Vacant	June 30, 2024	
Robert Sanchez	June 30, 2025	
Vacant	June 30, 2024	
<hr/>		
Claudia Velasquez, Building Official - ExOfficio		
Public Works Director Anthony Arcidiacono- Ex Officio		
Mayor Tim Barker - Ex Officio		
<hr/>		
<b>WHARTON ECONOMIC DEVELOPMENT CORPORATION</b>	<b>TWO YEAR TERM</b>	<b>Reappointment</b>
<hr/>		
Michael Wootton	September 30, 2024	
Alice Heard Roberts	September 30, 2024	
Freddie Pekar	September 30, 2024	
Larry Pittman (Councilmember)	September 30, 2024	
Russell Machann- (Councilmember)	September 30, 2025	
Andrew Armour	September 30, 2025	
Michael Roberson	September 30, 2025	

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**CITY COUNCIL COMMITTEES - Renew June 30th of Each Year**


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**ANNEXATION COMMITTEE**

Tim Barker  
 Russell Machann  
 Don Mueller

**FINANCE COMMITTEE**

Russell Machann  
 Larry Pittman  
 Tim Barker

**HOUSING COMMITTEE**

Terry Freese  
 Russell Machann  
 Burnell Neal

**INTERGOVERNMENTAL RELATIONS COMMITTEE**

Terry Freese  
 Tim Barker  
 Larry Pittman

**LEGISLATIVE COMMITTEE**

Tim Barker  
 Larry Pittman  
 Steven Schneider

**PUBLIC HEALTH COMMITTEE**

Terry Freese  
 Larry Pittman  
 Russell Machann

**PUBLIC SAFETY COMMITTEE**

Larry Pittman  
 Terry Freese  
 Don Mueller

**PUBLIC WORKS COMMITTEE**

Terry Freese  
 Don Mueller  
 Burnell Neal

**TELECOMMUNICATIONS COMMITTEE**

Burnell Neal  
 Terry Freese  
 Don Mueller

**WHARTON ECONOMIC DEVELOPMENT CORP BOARD OF DIRECTORS SELECTION COMMITTEE**

Tim Barker  
 Steven Schneider  
 Larry Pittman

**ECONOMIC DEVELOPMENT COMMITTEE**


Tim Barker  
 Burnell Neal  
 Russell Machann

**PARKS AND RECREATION COMMITTEE**

Steven Schneider  
 Russell Machann  
 Terry Freese

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	City Council Boards, Commissions, and Committee Reports: A. Finance Committee meeting held January 8, 2024.
Attached you will find the reports from the above-mentioned Committees.			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			





# City of Wharton

120 E. Caney Street ° Wharton, TX  
77488

Phone (979) 532-2491° Fax (979) 532-  
0181

## MEMORANDUM

Date: January 9, 2024

From: City Council Finance Committee

To: Mayor & City Council

Subject: Report/Recommendations from the meeting held January 8, 2024

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At the January 8, 2024, City Council Finance Committee Meeting, the Committee met and discussed the following items:

1. Review & Consider: Minutes from the meeting held November 27, 2023.
2. Review & Consider: Resolution: A resolution of the Wharton City Council authorizing the City Manager to purchase two (2) patrol vehicles and one (1) CID vehicle from Caldwell Country through the Buy Board Cooperative Purchasing Program. The Committee voted to recommend this item to the City Council for consideration.
3. Review & Consider: Ordinance: An ordinance approving an Amendment to the City of Wharton, Texas, Budget for the 2022-2023 Fiscal Year. The Committee voted to recommend this item to the City Council for consideration.
4. Review & Consider: Proposed City of Wharton Write-Offs:
  - A. City of Wharton EMS.
  - B. Utilities.
 The Committee voted to recommend this item to the City Council for consideration.

Adjournment.

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CITY COUNCIL COMMUNICATION

Meeting Date:	1/22/2024	Agenda Item:	Department Head Reports: A. City Secretary/Personnel. B. Code Enforcement. C. Community Services Department/Civic Center. D. Emergency Management. E. E. M. S. Department. F. Fire Department. G. Fire Marshal. H. Legal Department. I. Municipal Court. J. Police Department. K. Public Works Department. L. Water/Sewer Department. M. Weedy Lots/Sign Ordinance. N. Wharton Regional Airport.
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			



## City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181

### MEMORANDUM

**Date:** November, 30 2023  
**From:** Selena Rios, HR Generalist  
**To:** Joseph R. Pace, City Manager  
**Subject:** November 2023 Monthly Personnel Report

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#### **HIRED**

Demarius Harris was hired as an Equipment Operator in the month of November 2023.  
Cody Schindler enrolled as a Volunteer Firefighter in the month of November 2023.

#### **PROMOTION**

There were no promotions in the month of November 2023.

#### **TERMINATION**

Korren Robinson separated from employment in the month of November 2023.  
Casey Bunker separated from employment in the month of November 2023.

#### **INCREASE IN WAGES**

There were no increases in wages in the month of November 2023.

If you have any questions, please contact me at City Hall. Thank you.



## City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491 ° Fax (979) 532-0181

### MEMORANDUM

**Date:** December 27, 2023  
**From:** Selena Rios, HR Generalist  
**To:** Joseph R. Pace, City Manager  
**Subject:** December 2023 Monthly Personnel Report

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#### **HIRED**

Shaniah Fisher was hired as Telecommunicator III/Trainer in the month of December 2023.  
Casey Soland enrolled as a Volunteer Firefighter in the month of December 2023.

#### **PROMOTION**

There were no promotions in the month of December 2023.

#### **TERMINATION**

Harold Matula separated from employment in the month of December 2023.  
Alex Lopez separated from employment in the month of December 2023.  
Ricardo Zamora separated from employment in the month of December 2023.

#### **INCREASE IN WAGES**

There were no increases in wages in the month of December 2023.

If you have any questions, please contact me at City Hall. Thank you.



**City of Wharton**  
120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491 °(979) 532-0181 FAX

Date: December 1, 2023  
From: Claudia Velasquez, Building Official  
To: Joseph R. Pace, City Manager  
Subject: Permit Report for November 2023

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Please see the following for your review; Project Valuation and Fee Report from the Permitting/Code Enforcement Department for the month of November 2023.

If you should have any questions, please contact me at City Hall at 979-532-2491. Thank you.

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 11/01/2023 THRU 11/30/2023

ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

Item-19.

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
2300832 MOW	11/02/2023 10/27/2023	LOPEZ, FELIPE MOWING: WEEDY LOTS	722 E ELM MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300841 MOW	11/01/2023 11/01/2023	GRUDZIECKE, VIRGINIA & JOHN MOWING: WEEDY LOTS	0 E ELM MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300842 MOW	11/01/2023 11/01/2023	FRIAS, LUIS & CLAUDIA MOWING: WEEDY LOTS	101 CORRELL MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300843 BPR	11/01/2023 11/01/2023	STAVENA, DOLORES BUILDING RESID. PERMIT	2421 HWY 60	BPRIORITYR BPRIORITYR	REROOF W/30YR SHINGLES 0.00	BPR 58.00
2300844 MOW	11/03/2023 11/03/2023	ST JAMES MISS BAPT CH OF J MOWING: WEEDY LOTS	1833 HENDON MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300845 BPR	11/03/2023 11/03/2023	BENGE, OLAN BUILDING RESID. PERMIT	603 SALISBURY 435 - RESIDENTIAL REMODELS	BINTEGRITY BINTEGRITY	BUILDING RESIDENTIAL 90,000.00	BPR 614.00
2300846 MOW	11/03/2023 11/03/2023	BRP WHARTON BESS LLC MOWING: WEEDY LOTS	114 S FORD MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300847 MOW	11/03/2023 11/03/2023	JOHNSON, BONNIE MOWING: WEEDY LOTS	431 CROOM MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300848 PLNR	11/03/2023 11/03/2023	MARTINEZ, MIGUEL PLAN REVIEW RESIDENTIAL	1216 W CANEY PLAN - PLAN REVIEW	BCLAY ASSO BCLAY ASSO	PLAN REVIEW RESIDENTIAL 0.00	PLNREV 344.50
2300849 BPR	11/03/2023 11/03/2023	PANIAGUA, ANA BUILDING RESID. PERMIT	416 MOUTRAY 435 - RESIDENTIAL REMODELS	OWNER OWNER	LEVELING & SIDING REPAIR 2,000.00	BPR 37.00
2300850 BLD-ER	11/06/2023 11/06/2023	JO, HALE BUILDING (E) RESIDENTIAL	102 W ALABAMA ST 300 - BUILDING-ELECTRICAL	EJ&JELEC EJ&JELEC	INSTALL 3 GFI OUTLET KITCHE 500.00	BLD-ER 29.00
2300851 BPR	11/06/2023 11/06/2023	HERNANDEZ CENTE, JUAN BUILDING RESID. PERMIT	602 WASHINGTON 435 - RESIDENTIAL REMODELS	OWNER OWNER	INTERIOR REMODEL + DEMO ADD 0.00	BPR 93.00
2300852 BLD-ER	11/06/2023 11/06/2023	KLENTZMAN, LEANNE BUILDING (E) RESIDENTIAL	318 AVENUE A 300 - BUILDING-ELECTRICAL	EWOLFFARTH EWOLFFARTH	BRING TO CODE REWIRE 0.00	BLD-ER 90.00
2300853 PLB	11/06/2023 11/06/2023	BAIRD, RUSSELL PLUMBING PERMIT	246 W MILAM 900 - PLUMBING PERMITS	PPRECISION PPRECISION	PLUMBING FOR 2ND FLR RESID. 0.00	PLB 90.00
2300854 MOW	11/06/2023 11/06/2023	CHOWDHURY, SHAMIN & SHAMSU MOWING: WEEDY LOTS	2327 N RICHMOND MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300855 MOW	11/07/2023 11/07/2023	PATEL, PUJA B MOWING: WEEDY LOTS	205 W COLUMBUS DR MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 11/01/2023 THRU 11/30/2023

ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

Item-19.

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
2300856 BLD-ER	11/07/2023 11/07/2023	MILES, LESLIE BUILDING (E) RESIDENTIAL	1024 W BURLESON 300 - BUILDING-ELECTRICAL	EJOHNSON EJOHNSON	INSTALLING FIXTURES & BREAK BLD-ER 2,400.00	BLD-ER 154.00
2300857 BPC	11/07/2023 11/07/2023	ST THOMAS THRIFT SHOP BUILDING COMM. PERMIT	530 E MILAM 435A - COMMERCIAL REMODELS	BSTOCKWELL BSTOCKWELL	REMOVE RAMP REPLACE METALRO BPC 5,000.00	BPC 58.00
2300859 BPC	11/07/2023 11/07/2023	GARZA, STEPHANIE BUILDING COMM. PERMIT	205 N RICHMOND 435A - COMMERCIAL REMODELS	OWNER OWNER	ADD DOOR THROUGH EXTERIOR 1,200.00	BPC 37.00
2300860 MOW	11/08/2023 11/08/2023	VASQUEZ, DIANA MOWING: WEEDY LOTS	624 BELL MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300861 MOW	11/08/2023 11/08/2023	SOUTHWESTERN BELL TELEPHONE MOWING: WEEDY LOTS	306 N HOUSTON MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300862 PLB	11/08/2023 11/08/2023	ZUBER, PAULINE PLUMBING PERMIT	423 REED 900 - PLUMBING PERMITS	PMASON PMASON	GAS TEST 0.00	PLB 35.00
2300863 MOW	11/14/2023 11/14/2023	BURTON, WILL MOWING: WEEDY LOTS	0001 CORRELL MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300864 SIG	11/09/2023 11/09/2023	TITUS EXPRESS CAR WASH SIGN PERMIT	0000 N RICHMOND 330 - SIGNS	S4D SIGN S4D SIGN	4X4 DEV. SIGN 500.00	SIG 37.50
2300865 BPR	11/09/2023 11/09/2023	RICHARDSON, MATTHEW BUILDING RESID. PERMIT	1417 N FULTON 443 - FENCE (PRIVACY)	BBW FENCE BBW FENCE	6.5' WOOD FENCE 0.00	BPR 54.00
2300867 PLB	11/13/2023 11/13/2023	BAIRD, RUSSELL PLUMBING PERMIT	306 W MILAM 900 - PLUMBING PERMITS	PB & C PB & C	INSTALL 2 SINK WATER DRAINS 0.00	PLB 55.00
2300868 BPR	11/13/2023 11/13/2023	TERAN, FRANCISCO BUILDING RESID. PERMIT	811 E MULBERRY 439 - ROOFING	BRAYFORD BRAYFORD	COMP. ROOF SHINGLES REPLACE 0.00	BPR 42.50
2300869 MOW	11/14/2023 11/14/2023	CORTEZ, ROLANDO MOWING: WEEDY LOTS	420 CORRELL MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300870 MOW	11/14/2023 11/14/2023	MIGUEL H & BERTHA A REYES MOWING: WEEDY LOTS	107 CORRELL MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300871 MEC	11/14/2023 11/14/2023	COCHRUM PROPERTIES MECHANICAL PERMIT	707 NELSON LANE 800 - MECHANICAL PERMITS	MHUNTER'S MHUNTER'S	5T ELECTRIC SYSTEM & DUCTWO 11,500.00	MEC 110.00
2300872 MOW	11/14/2023 11/14/2023	MCCLAIN, THOMAS MOWING: WEEDY LOTS	128 MOUTRAY MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300873 MOW	11/14/2023 11/14/2023	GUZMAN, PATRICIA MOWING: WEEDY LOTS	202 MOUTRAY MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00



PROJECTS: 0 -ZZZZZZZZZZ

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2300874 MOW	11/14/2023 11/14/2023	RODRIGUEZ, ENEDINA O MOWING: WEEDY LOTS	0000 S EAST AVE MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300875 MOW	11/28/2023 11/14/2023	417 HAMILTON TRUST MOWING: WEEDY LOTS	417 HAMILTON MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300876 HAY	11/15/2023 11/15/2023	FRAZIER, JEFF HAY LOT PERMIT	0 SHIRLEY 250 - HAY-TO GROW AND HARVE	HBAKER HBAKER	HAY LOT 0.00	HAY 20.00
2300877 PLB	11/15/2023 11/15/2023	MURPHY, JENNIFER& AARON PLUMBING PERMIT	409 KOEHL 900 - PLUMBING PERMITS	PB & C PB & C	REPLACE 30FT SEWER LINE 0.00	PLB 35.00
2300878 BPC	11/15/2023 11/15/2023	AGUILAR, CARLOS BUILDING COMM. PERMIT	912 E MILAM 435A - COMMERCIAL REMODELS	OWNER OWNER	INTERIOR OFFICE/RESTROOM RE 1,200.00	BPC 37.00
2300879 MOW	11/16/2023 11/16/2023	BRANCH, CLEON C MOWING: WEEDY LOTS	518 BRANCH MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300880 BPC	11/16/2023 11/16/2023	NANYA PLASTICS CORP. BUILDING COMM. PERMIT	2081 FM 102 435A - COMMERCIAL REMODELS	BMISSION BMISSION	PHASE 3 MEZZANINES & BREAK 1,800,000.00	BPC 8,076.00
2300881 BPC	11/16/2023 11/16/2023	NANYA PLASTICS CORP. BUILDING COMM. PERMIT	2081 FM 102 435A - COMMERCIAL REMODELS	BMISSION BMISSION	PHASE 4 DPO TANK FARM 1,500,000.00	BPC 6,876.00
2300882 BPR	11/17/2023 11/17/2023	SOYARS, DONNA BUILDING RESID. PERMIT	512 N RESIDENT 439 - ROOFING	RPRESTIGE RPRESTIGE	REMOVE/REOOF 0.00	BPR 65.55
2300883 PLB	11/20/2023 11/20/2023	BUSY BEE PLUMBING PERMIT	1207 N ALABAMA RD 900 - PLUMBING PERMITS	PB & C PB & C	ANNUAL GAS TEST 0.00	PLB 35.00
2300884 PLB	11/20/2023 11/20/2023	ANZALDUA, NURIA PLUMBING PERMIT	1722 BRIAR LANE 900 - PLUMBING PERMITS	PB & C PB & C	REPLACE SEWER LINE 0.00	PLB 35.00
2300885 HAY	11/21/2023 11/21/2023	LI, HAO HAY LOT PERMIT	000 OLD CANEY 250 - HAY-TO GROW AND HARVE	HFUCIK HFUCIK	HAY LOT 0.00	HAY 20.00
2300886 PLB	11/21/2023 11/21/2023	CERVENKA, PAT PLUMBING PERMIT	805 LILY LANE 900 - PLUMBING PERMITS	PBLUE PBLUE	REPLACE HOT WATER HEATER 0.00	PLB 30.00
2300887 BPR	11/21/2023 11/21/2023	CITY OF WHARTON PUBLIC WORK BUILDING RESID. PERMIT	320 TENNIE	BBUD LEE BBUD LEE	DEMO 10X20 SLAB/POUR CONCRE 0.00	BPR 0.00
2300888 BPC	11/21/2023 11/21/2023	WHARTON FEED & SUPPLY BUILDING COMM. PERMIT	3030 N RICHMOND 443 - FENCE (PRIVACY)	OWNER OWNER	970LNFT FENCE + 3 GATES 13,000.00	BPC 114.00
2300889 BPR	11/21/2023 11/21/2023	RIZZO, THOMAS BUILDING RESID. PERMIT	1608 OAKCREST 435 - RESIDENTIAL REMODELS	BRENEWAL BRENEWAL	REMOVE/REPLACE 8 WINDOWS 0.00	BPR 163.00

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 11/01/2023 THRU 11/30/2023  
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 STATUS: ALL

Item-19.

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
2300890 PLB	11/21/2023 11/21/2023	BENGE, OLAN PLUMBING PERMIT	603 SALISBURY 900 - PLUMBING PERMITS	PTIME PTIME	WATER LINES, DRAINS, TANKLES 0.00	PLB 113.50
2300891 BPR	11/27/2023 11/27/2023	BYBEE, KRISTI BUILDING RESID. PERMIT	519 LILY LANE 435 - RESIDENTIAL REMODELS	BREEL BREEL	DRYWALL 700SQFT DUE LEAK 0.00	BPR 37.00
2300892 BLD-ER	11/27/2023 11/27/2023	GUZMAN, CARINA BUILDING (E) RESIDENTIAL	207 MOUTRAY 300 - BUILDING-ELECTRICAL	ESAM'S ESAM'S	ELECTRICAL FOR NEW RESID. 0.00	BLD-ER 110.00
2300893 BPR	11/27/2023 11/27/2023	KEMP, DR. ROBERT H BUILDING RESID. PERMIT	809 N FULTON 328 - OTHER NONRESIDENTIAL	OWNER OWNER	36'X24' PATIO + SHED REPAIR 0.00	BPR 300.00
2300894 BPR	11/27/2023 11/27/2023	GONZALEZ, ANTONIO BUILDING RESID. PERMIT	114 MOUTRAY	OWNER OWNER	18'X15' PATIO COVER 0.00	BPR 62.50
2300896 BLD-ER	11/27/2023 11/27/2023	KEMP, DR. ROBERT H BUILDING (E) RESIDENTIAL	809 N FULTON 300 - BUILDING-ELECTRICAL	EJ&JELEC EJ&JELEC	INSTALL 4 GFI PROTECTED OUT 0.00	BLD-ER 29.00
2300897 BPC	11/28/2023 11/28/2023	BAIRD, RUSSELL BUILDING COMM. PERMIT	246 W MILAM 435A - COMMERCIAL REMODELS	BTOTAL BTOTAL	1ST FLOOR:BUILDOUT 2 OFFICE 6,500.00	BPC 90.00
2300898 DEV	11/28/2023 11/28/2023	LINDSEY-ARCEO, TERRY DEVELOPMENT PERMIT	515 OLIVE DEV - DEVELOPMENT PERMIT	OWNER OWNER	16'X40' PREFAB BUILDING 0.00	DEV 50.00
2300899 BPC	11/28/2023 11/28/2023	GOODEN-HATTON FURNERAL HOME BUILDING COMM. PERMIT	110 N EAST AVE 435A - COMMERCIAL REMODELS	OWNER BFARRIS	REPLACE 36FT 1X6 TRIM BOARD 200.00	BPC 30.00
2300900 BLD-EC	11/29/2023 11/29/2023	CHICKEN EXPRESS BUILDING (E) COMMERCIAL	1406 N RICHMOND 300 - BUILDING-ELECTRICAL	EHOBO ELE EHOBO ELE	POWER FOR EQUIPEMENT FOR BU 24,000.00	BLD-EC 191.00
2300901 BLD-ER	11/29/2023 11/29/2023	BENGE, OLAN BUILDING (E) RESIDENTIAL	603 SALISBURY 300 - BUILDING-ELECTRICAL	EHOBO ELE EHOBO ELE	INTERIOR REMODEL ELECT. 0.00	BLD-ER 200.00
2300902 SIG	11/29/2023 11/29/2023	HOT OGDEN STREET WHARTON SIGN PERMIT	407 OGDEN 330 - SIGNS	OWNER OWNER	INSTALL BUSINESS SIGN 900.00	SIG 30.00
2300903 MOW	11/30/2023 11/30/2023	OUTLAR, NANNIE MOWING: WEEDY LOTS	0 BOLTON MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300904 BPC	11/30/2023 11/30/2023	BREMSER INSURANCE, INC BUILDING COMM. PERMIT	211 W MILAM 435A - COMMERCIAL REMODELS	BROCKY G BROCKY G	REPAIR FACIA 1,500.00	BPC 37.00
2300905 HAY	11/30/2023 11/30/2023	MATTHYS, WADE HAY LOT PERMIT	2401 OLD LANE CITY 250 - HAY-TO GROW AND HARVE	HFUCIKG OWNER	HAY LOT 0.00	HAY 20.00
2300906 BLD-EC	11/30/2023 11/30/2023	WHARTON ISD - SIVELLS BUILDING (E) COMMERCIAL	1605 N ALABAMA RD 700 - ELECTRICAL PERMIT	EBARBEE EBARBEE	REPLACE LIGHT FIXTURES 49,625.00	BLD-EC 370.38

PROJECTS: 0 -ZZZZZZZZZZ  
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 STATUS: ALL

Item-19.

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2300907 BLD-ER	11/30/2023 11/30/2023	OVALLE, PATSY BUILDING (E) RESIDENTIAL	2619 N TEXAS 300 - BUILDING-ELECTRICAL	EBARBEE EBARBEE	UPGRADE SERVICE 200 AMP, NE 0.00	BLD-ER 45.00
2300908 MOW	11/30/2023 11/30/2023	FRAZIER, DEMETRIA MARTIN MOWING: WEEDY LOTS	0001 W BURLESON MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300909 BPR	11/30/2023 11/30/2023	BARNARD, CONNIE BUILDING RESID. PERMIT	716 CAROLYN 400 - ADDITIONS, ALTERATION	BPARTIDO BPARTIDO	REPLACE DOORS AND WINDOWS 0.00	BPR 38.25
2300910 BPR	11/30/2023 11/30/2023	PINA, KATIE MARIE BUILDING RESID. PERMIT	300 WALNUT 443 - FENCE (PRIVACY)	OWNER OWNER	147 LNFT 8FT FENCE 0.00	BPR 44.10
*** TOTALS ***				NUMBER OF PROJECTS:	68	VALUATION: 3,510,025.00 FEES: 19,242.78

PROJECTS: 0 -ZZZZZZZZZZ  
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 ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES  
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 STATUS: ALL

Item-19.

\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD-EC - BUILDING (E) COMMERCIAL	2	73,625.00	561.38
BLD-ER - BUILDING (E) RESIDENTIAL	7	2,900.00	657.00
BPC - BUILDING COMM. PERMIT AL	9	3,328,600.00	15,355.00
BPR - BUILDING RESID. PERMIT AL	14	92,000.00	1,608.90
DEV - DEVELOPMENT PERMIT AL	1	0.00	50.00
HAY - HAY LOT PERMIT AL	3	0.00	60.00
MEC - MECHANICAL PERMIT AL	1	11,500.00	110.00
MOW - MOWING: WEEDY LOTS AL	20	0.00	0.00
PLB - PLUMBING PERMIT AL	8	0.00	428.50
PLNR - PLAN REVIEW RESIDENTIAL L	1	0.00	344.50
SIG - SIGN PERMIT L	2	1,400.00	67.50
*** TOTALS ***	68	3,510,025.00	19,242.78

PROJECTS: 0 -ZZZZZZZZZZ  
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 ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

Item-19.

\*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
*BLANK* - *BLANK*	3	3	0.00	120.50
250 - HAY-TO GROW AND HARVEST HAY	3	3	0.00	60.00
300 - BUILDING-ELECTRICAL	8	8	26,900.00	848.00
328 - OTHER NONRESIDENTIAL BUILDINGS	1	1	0.00	300.00
330 - SIGNS	2	2	1,400.00	67.50
400 - ADDITIONS, ALTERATIONS & CONVERSION	1	1	0.00	38.25
435 - RESIDENTIAL REMODELS	5	5	92,000.00	944.00
435A - COMMERCIAL REMODELS	8	8	3,315,600.00	15,241.00
439 - ROOFING	2	2	0.00	108.05
443 - FENCE (PRIVACY)	3	3	13,000.00	212.10
700 - ELECTRICAL PERMIT	1	1	49,625.00	370.38
800 - MECHANICAL PERMITS	1	1	11,500.00	110.00
900 - PLUMBING PERMITS	8	8	0.00	428.50
DEV - DEVELOPMENT PERMIT	1	1	0.00	50.00
MOWING - WEDDY LOTS/MOWING	20	20	0.00	0.00
PLAN - PLAN REVIEW	1	1	0.00	344.50
*** TOTALS ***	68	68	3,510,025.00	19,242.78



**City of Wharton**  
120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491 °(979) 532-0181 FAX

Date: December 29, 2023  
From: Claudia Velasquez, Building Official  
To: Joseph R. Pace, City Manager  
Subject: Permit Report for December 2023

---

Please see the following for your review; Project Valuation and Fee Report from the Permitting/Code Enforcement Department for the month of December 2023.

If you should have any questions, please contact me at City Hall at 979-532-2491. Thank you.

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 12/01/2023 THRU 12/31/2023

ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

Item-19.

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
2300911 BLD-EC	12/01/2023 12/01/2023	BAIRD, RUSSELL BUILDING (E) COMMERCIAL	307 W MILAM 300 - BUILDING-ELECTRICAL	EA BETTER EA BETTER	3 OUTLETS, VENT FAN FOR RES 525.00	BLD-EC 30.00
2300912 BPR	12/01/2023 12/01/2023	GARCIA, LUPE BUILDING RESID. PERMIT	2606 N RUSK 435 - RESIDENTIAL REMODELS	BMATA BMATA	REMOVE/REPLACE PLYWD IN RES 0.00	BPR 25.00
2300913 MOW	12/04/2023 12/04/2023	HORVATH, ALBERT MOWING: WEEDY LOTS	416 SUNSET MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300914 MOW	12/04/2023 12/04/2023	GONZALEZ, ERNESTO MOWING: WEEDY LOTS	205 MCELROY MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300916 PLNC	12/04/2023 12/04/2023	COCHRUM, JON PLAN REVIEW COMMERCIAL	US HWY 59/CR 231 PLAN - PLAN REVIEW	CLYNN ENGI CLYNN ENGI	PLAN REVIEW FOR CIVIL 100,000.00	PLNREV 460.00
2300918 PLB	12/05/2023 12/05/2023	ORSAK, JASON PLUMBING PERMIT	1503 E BOLING HWY 900 - PLUMBING PERMITS	PB & C PB & C	16FT GAS LINE YARD 0.00	PLB 35.00
2300919 PLB	12/05/2023 12/05/2023	CHICKEN EXPRESS PLUMBING PERMIT	1406 N RICHMOND 900 - PLUMBING PERMITS	PSEAMANPLU PSEAMANPLU	REPLACE WATER HEATER & R/I 0.00	PLB 30.00
2300920 BPC	12/06/2023 12/06/2023	CUTRER, RACHEL BUILDING COMM. PERMIT	138 S HOUSTON 435A - COMMERCIAL REMODELS	BSAM CORTE BSAM CORTE	REMOVE/FRAME 3-WALLS/AREA 4,000.00	BPC 63.75
2300921 BPC	12/06/2023 12/06/2023	CITY OF WHARTON-CROOM PARK BUILDING COMM. PERMIT	207 CROOM 331 - CONCRETE APPLICATIONS	BBUD LEE BBUD LEE	500SQFT CONC. SLAB & SIDEWA 1.00	BPC 0.00
2300922 BPR	12/06/2023 12/06/2023	CITY OF WHARTON BUILDING RESID. PERMIT	163 STAVENA 331 - CONCRETE APPLICATIONS	BBUD LEE BBUD LEE	DEMO & ADD NEW 500SQFT FOUN 0.00	BPR 0.00
2300923 BPR	12/06/2023 12/06/2023	CITY OF WHARTON BUILDING RESID. PERMIT	1104 BRIAR LANE 331 - CONCRETE APPLICATIONS	BBUD LEE BBUD LEE	REMOVE DRIVEWAY/200SQ NEW C 0.00	BPR 0.00
2300924 BPR	12/06/2023 12/06/2023	SULLIVAN, DAVID L. BUILDING RESID. PERMIT	318 E WAYSIDE 435 - RESIDENTIAL REMODELS	OWNER OWNER	REPAIR PORCH /25YR SHINGLES 0.00	BPR 25.00
2300925 PLB	12/07/2023 12/07/2023	JIMENEZ, ADRIANA PLUMBING PERMIT	421 WASHINGTON 900 - PLUMBING PERMITS	PB & C PB & C	NEW GAS LINE 0.00	PLB 35.00
2300926 HAY	12/07/2023 12/07/2023	J.R. SIMPLOT, CO HAY LOT PERMIT	2955 HWY 60 250 - HAY-TO GROW AND HARVE	OWNER OWNER	HAY LOT 0.00	HAY 20.00
2300927 HAY	12/07/2023 12/07/2023	HARRISON BROTHERS PROPERTIE HAY LOT PERMIT	0 N RICHMOND 250 - HAY-TO GROW AND HARVE	HFUCIK HFUCIK	HAY LOT 0.00	HAY 20.00
2300928 BPR	0/00/0000 12/11/2023	MARTINEZ, EFRAIN/MARIA BUILDING RESID. PERMIT	620 MAPLE 439 - ROOFING	BROCKY G BROCKY G	REPLACE ROOF, 16SQ 0.00	BPR 40.00



PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 12/01/2023 THRU 12/31/2023

ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

Item-19.

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
2300929 BPR	12/11/2023 12/11/2023	HUDDLESTON, JOHN BUILDING RESID. PERMIT	104 W ALABAMA ST 439 - ROOFING	BRICK'S BRICK'S	REMOVE/REROOF 24SQFTS 0.00	BPR 160.00
2300930 MOW	12/11/2023 12/11/2023	FLORES, JOSE A AND MARI MOWING: WEEDY LOTS	2340 N RICHMOND MOWING - WEDDY LOTS/MOWING	OWNER OWNER	MOWING: WEED LOTS 0.00	MOW 0.00
2300931 BPR	12/20/2023 12/12/2023	NEBLETT, TABARI BUILDING RESID. PERMIT	1402 W MILAM 435 - RESIDENTIAL REMODELS	OWNER OWNER	SIDING INSTALLATION 1,100.00	BPR 37.00
2300932 PLB	12/12/2023 12/12/2023	HESED HOUSE OF WHARTON PLUMBING PERMIT	421A W COLORADO 900 - PLUMBING PERMITS	PB & C PB & C	PLUMBING 0.00	PLB 0.00
2300933 HAY	12/12/2023 12/12/2023	HAWES III, EDWIN HAY LOT PERMIT	2427 OLD LANE CITY 250 - HAY-TO GROW AND HARVE	OWNER OWNER	HAY LOT 0.00	HAY 20.00
2300935 PLB	12/14/2023 12/14/2023	JOHNSON, FREDRICK, JR. PLUMBING PERMIT	1215 BRIAR LANE 900 - PLUMBING PERMITS	PJANICEK PJANICEK	REPLACE WATER HEATER 0.00	PLB 30.00
2300936 BPC	12/14/2023 12/14/2023	SMITH, DANNIE BUILDING COMM. PERMIT	113 S RUSK 331 - CONCRETE APPLICATIONS	OWNER OWNER	DRIVEWAY APRON & SIDEWALK 2,500.00	BPC 44.00
2300937 PLB	12/15/2023 12/15/2023	KINCER, BILL PLUMBING PERMIT	1821 LINWOOD 900 - PLUMBING PERMITS	PBIG PBIG	REPLACE GAS LINE HOUSE/METE 0.00	PLB 30.00
2300938 PLB	12/15/2023 12/15/2023	BETHEL CHURCH PLUMBING PERMIT	419 S SUNSET ST 900 - PLUMBING PERMITS	PSEAMANPLU PSEAMANPLU	REPAIR GAS LEAK 0.00	PLB 35.00
2300939 PLB	12/15/2023 12/15/2023	WHARTON COUNTY PLUMBING PERMIT	110 E BURLESON 900 - PLUMBING PERMITS	PEDWARDS PEDWARDS	PLUMBING FOR STORAGE/OFFICE 0.00	PLB 45.00
2300940 BPC	12/18/2023 12/18/2023	KHAN, MOHAMMAD BUILDING COMM. PERMIT	2511 N RICHMOND 443 - FENCE (PRIVACY)	BALLENDE BALLENDE	6 FT PRIVACY FENCE 6,500.00	BPC 72.00
2300942 PLB	12/18/2023 12/18/2023	BONEWALD, GARY W PLUMBING PERMIT	3420 FAIRWAY 900 - PLUMBING PERMITS	PMASON PMASON	INSTALL WATER LINE 0.00	PLB 135.00
2300943 PLB	12/18/2023 12/18/2023	CLINE, K. C. PLUMBING PERMIT	1412 PARK LANE 900 - PLUMBING PERMITS	PB & C PB & C	GAS TEST 0.00	PLB 35.00
2300944 PLB	12/19/2023 12/19/2023	ROBLES, MARISOL PLUMBING PERMIT	1309 WESTGATE 900 - PLUMBING PERMITS	PB & C PB & C	GAS TEST 0.00	PLB 35.00
2300945 BPR	12/19/2023 12/19/2023	ZAPATA, PEDRO A. BUILDING RESID. PERMIT	619 CORRELL 435 - RESIDENTIAL REMODELS	OWNER OWNER	FINISH SIDING AND WINDOWS 0.00	BPR 72.00
2300946 BPR	12/19/2023 12/19/2023	GONZALEZ, ERNESTO BUILDING RESID. PERMIT	205 MCELROY 435 - RESIDENTIAL REMODELS	OWNER OWNER	REAR PATIO COVER 10'X8' 0.00	BPR 62.50

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 12/01/2023 THRU 12/31/2023  
 ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

Item-19.

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
2300947 PLB	12/20/2023 12/20/2023	HAMPTON INN PLUMBING PERMIT	2019 FM 102 900 - PLUMBING PERMITS	PERIDEAL PERIDEAL	STORM SEWER & LIFT STATION 77,000.00	PLB 536.00
2300948 BPC	12/21/2023 12/21/2023	SULLIVAN, DAVID L. BUILDING COMM. PERMIT	502 N RICHMOND 439 - ROOFING	OWNER OWNER	REPLACE COMPOSIT SHINGLE/DE 2,400.00	BPC 44.00
2300949 HAY	12/21/2023 12/21/2023	STAVENA, JASON HAY LOT PERMIT	0 FRANKLIN 250 - HAY-TO GROW AND HARVE	HRIKTER OWNER	HAY LOT 0.00	HAY 20.00
2300951 BPR	12/21/2023 12/21/2023	CARRILLO, ANNA BUILDING RESID. PERMIT	107 E WAYSIDE 436 - NONRESIDENTIAL ADDITI	BGERMAN BGERMAN	24' WX16' L REAR PATIO COVE 0.00	BPR 62.50
2300952 BLD-EC	12/22/2023 12/22/2023	NANYA PLASTICS CORP. BUILDING (E) COMMERCIAL	2081 FM 102 700 - ELECTRICAL PERMIT	ESOUTHERN ESOUTHERN	PHASE III ELECTRICAL 150,000.00	BLD-EC 974.00
2300953 PLB	12/22/2023 12/22/2023	TORRES, AURORA M PLUMBING PERMIT	721 N FULTON 900 - PLUMBING PERMITS	PJANICEK PJANICEK	REPLACE 50FT OF WATER LINE 0.00	PLB 35.00
2300954 HAY	12/22/2023 12/22/2023	GARZA, JOSE L & GRACIE HAY LOT PERMIT	000 OLD LANE 250 - HAY-TO GROW AND HARVE	OWNER OWNER	HAY LOT 0.00	HAY 20.00
2300955 BLD-EC	12/27/2023 12/27/2023	NUTRIEN AG SOLUTIONS BUILDING (E) COMMERCIAL	1015 NELSON 5 700 - ELECTRICAL PERMIT	EJ&J EJ&J	BUILDING (E) COMMERCIAL 3,500.00	BLD-EC 47.50
2300956 BPR	12/27/2023 12/27/2023	BARNARD, CONNIE BUILDING RESID. PERMIT	716 CAROLYN 435 - RESIDENTIAL REMODELS	BPARTIDO BPARTIDO	INSTALL HARDIPLANK TO EXTIO 8,932.00	BPR 160.00
2300957 PLB	12/27/2023 12/27/2023	FRAZIER RENTALS PLUMBING PERMIT	417 E MILAM 900 - PLUMBING PERMITS	PBIGSTATE PBIGSTATE	REPLACE 140' SEWER LINE/TIE 0.00	PLB 35.00
2300958 HAY	12/28/2023 12/28/2023	IRAPAK INVESTMENTS LLC HAY LOT PERMIT	0 N ALABAMA 250 - HAY-TO GROW AND HARVE	HBAKER OWNER	HAY LOT 0.00	HAY 20.00
2300959 HAY	12/28/2023 12/28/2023	MARTINEZ, RAUL b & nORMA HAY LOT PERMIT	00 NELSON 250 - HAY-TO GROW AND HARVE	OWNER OWNER	HAY LOT 0.00	HAY 20.00
2300960 BPR	12/29/2023 12/29/2023	MARTINEZ, JESUS BUILDING RESID. PERMIT	2200 GRAYSON 439 - ROOFING	OWNER OWNER	REMOVE/REROOF 35YR SHINGLES 0.00	BPR 70.00
*** TOTALS ***		NUMBER OF PROJECTS:	45	VALUATION:	356,458.00	FEEES: 3,640.25

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 12/01/2023 THRU 12/31/2023  
 ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

<i>Item-19.</i>
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\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLD-EC - BUILDING (E) COMMERCIAL	3	154,025.00	1,051.50
BPC - BUILDING COMM. PERMIT L	5	15,401.00	223.75
BPR - BUILDING RESID. PERMIT L	12	10,032.00	714.00
HAY - HAY LOT PERMIT L	7	0.00	140.00
MOW - MOWING: WEEDY LOTS L	3	0.00	0.00
PLB - PLUMBING PERMIT L	14	77,000.00	1,051.00
PLNC - PLAN REVIEW COMMERCIAL	1	100,000.00	460.00
*** TOTALS ***	45	356,458.00	3,640.25

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 12/01/2023 THRU 12/31/2023  
 ISSUED DATES: 0/00/0000 THRU 99/99/9999 USE SEGMENT DATES  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

Item-19.

\*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
250 - HAY-TO GROW AND HARVEST HAY	7	7	0.00	140.00
300 - BUILDING-ELECTRICAL	1	1	525.00	30.00
331 - CONCRETE APPLICATIONS	4	4	2,501.00	44.00
435 - RESIDENTIAL REMODELS	6	6	10,032.00	381.50
435A - COMMERCIAL REMODELS	1	1	4,000.00	63.75
436 - NONRESIDENTIAL ADDITIONS	1	1	0.00	62.50
439 - ROOFING	4	4	2,400.00	314.00
443 - FENCE (PRIVACY)	1	1	6,500.00	72.00
700 - ELECTRICAL PERMIT	2	2	153,500.00	1,021.50
900 - PLUMBING PERMITS	14	14	77,000.00	1,051.00
MOWING - WEDDY LOTS/MOWING	3	3	0.00	0.00
PLAN - PLAN REVIEW	1	1	100,000.00	460.00
*** TOTALS ***	45	45	356,458.00	3,640.25

**Wharton Civic Center**  
**Monthly Report**  
**Nov-23**

Room	Rentals	Amount	YTD
Main Hall	3	\$ 3,230.00	\$ 5,390.00
Pre-Function			\$ 160.00
O'Quinn	12	\$ 1,025.00	\$ 2,172.00
MTG A	2	\$ 215.00	\$ 215.00
MTG B			\$ 40.00
Duncan	1	\$ 140.00	\$ 660.00
Total	18	\$ 4,610.00	\$ 8,637.00

**Room Rentals**

Date	Room	Organization	Fee
11/1/2023	O'Quinn	Rotary	\$ 120.00
11/2/2023	O'Quinn	CCHT	\$ 120.00
11/4/2023	Main Hall	Class of 85-2000 Reunion	\$ 1,230.00
11/8/2023	O'Quinn	Rotary	\$ -
11/10/2023	O'Quinn	Chamber Leadership Program	\$ 175.00
11/11/2023	Main Hall	DiamondBack Gun Show	\$ 1,000.00
11/11/2023	Duncan	Carissa Diaz	\$ 140.00
11/11/2023	O'Quinn	Olga Reyna	\$ 160.00
11/12/2023	Main Hall	DiamondBack Gun Show	\$ 1,000.00
11/12/2023	O'Quinn	Yazlynn Angeles	\$ 160.00
11/13/2023	MTG A	Granite Construction	\$ 140.00
11/14/2023	O'Quinn	Pilot Club	\$ 75.00
11/15/2023	O'Quinn	Rotary	\$ -
11/16/2023	MTG A	DNA	\$ 75.00
11/16/2023	O'Quinn	El Campo Memorial Seniors Pro.	\$ 75.00
11/18/2023	O'Quinn	Daisy Velasquez	\$ 140.00
11/28/2023	O'Quinn	Pilot Club	\$ -
11/29/2023	O'Quinn	Rotary	\$ -
Total:			\$ 4,610.00

**Wharton Civic Center**  
**Monthly Report**  
**Dec-23**

Room	Rentals	Amount	YTD
Main Hall	5	\$ 4,120.00	\$ 7,350.00
Pre-Function	1	\$ 200.00	\$ 200.00
O'Quinn	12	\$ 2,315.00	\$ 3,340.00
MTG A	3	\$ 215.00	\$ 430.00
MTG B	2	\$ 50.00	\$ 50.00
Duncan	0	\$ -	\$ 140.00
Total	23	\$ 6,900.00	\$ 11,510.00

**Room Rentals**

Date	Room	Organization	Fee
12/3/2023	O'Quinn	MLK Church of Christ	\$ 245.00
12/4/2023	MTG A	VFW Womens Auxilary	\$ 40.00
12/8/2023	O'Quinn	Chamber Leadership Program	\$ 175.00
12/9/2023	O'Quinn	Aletra Haynes	\$ 160.00
12/9/2023	Main Hall	T.L. Pink	\$ 800.00
12/10/2023	O'Quinn	Andrew Kimble	\$ 140.00
12/12/2023	O'Quinn	Pilot Club	\$ 75.00
12/13/2023	MTGA	WISD	\$ 100.00
12/13/2023	O'Quinn	Rotary	\$ 120.00
12/13/2023	MTGB	Umpires	\$ 25.00
12/14/2023	Main Hall	Rachel Bahnsen	\$ 800.00
12/14/2023	O'Quinn	Rachel Bahnsen	\$ 320.00
12/15/2023	O'Quinn	Rachel Bahnsen	\$ 320.00
12/16/2023	Main Hall	Rachel Bahnsen	\$ 1,295.00
12/16/2024	O'Quinn	Rachel Bahnsen	\$ 320.00
12/17/2024	Main Hall	Rachel Bahnsen	\$ 225.00
12/20/2023	MTGB	Umpires	\$ 25.00
12/20/2023	O'Quinn	Rotary	\$ -
12/21/2023	MTGA	DNA	\$ 75.00
12/23/2023	Pre-Function	Tamara McGrew	\$ 200.00
12/23/2023	O'Quinn	Erica Washington	\$ 160.00
12/30/2023	O'Quinn	Mary Helen Duran	\$ 280.00
12/31/2023	Main Hall	TexasGulf Recycling	\$ 1,000.00
Total:			\$ 6,900.00



# City of Wharton

## Office of Emergency Management

1407 N. Richmond Rd., Wharton, TX 77488

Phone (979) 532-4811 x 502 Fax (979)532-1800

Date: October 30, 2023

To: Mr. Joseph R. Pace

### Projects for: November

Continuing to make sure all city employees complete their NIMS training (100, 200, 700, and 800) Police, EMS, City Hall, Civic Center, Municipal Court, Fire, and Public Works. All New hires need to log onto [preparingtexas.org](http://preparingtexas.org) and create an account.

Monthly reports Submitted to TxDot for the yearlong Comprehensive Traffic Grant for September. We are now in the 2023 to 2024 grant year.

Always tracking and monitoring possible severe weather information from the National Weather Service. (Hurricane Season ends November 30). **Daylight saving time ends this Sunday 11/05/2023, Don't forget to set your clocks back one hour.**

Active Shooter Presentation for City Hall personnel in November 2023, after 5:30 pm. Just waiting to confirm the date with Paula Favors

Municipal Court Bailiff duties on November 1st, 22<sup>nd</sup>, and 29<sup>th</sup> starting at 2 pm. Except for November 1<sup>st</sup> this will Municipal Court's first jury trial in 30 years. There are three scheduled for November 1, 2023, starting at 8 am (This will be an all-day event.)

A courtroom safety committee meeting has been scheduled for Wharton Municipal Court on Wednesday, November 15, 2023, at 130pm in the courtroom.

Attending Billie Jones Leadership Academy. The next scheduled date is November 10, 2023. The class is at the Wharton Civic Center.

Working with Harris County Radio Shop to realign and update the firmware on all of the PD's APEX mobiles now that all of the portables are done.



Have a meeting scheduled with Dan Reilly with the National Weather Service on November 13, 2023, from 9 am to 12 pm in Houston.

Attending a meeting in Hillje on November 30, 2023, at 7 am. This is a Wharton County School Safety Committee Meeting.

Have a meeting scheduled for the Holiday Parade on Monday, November 6, 2023, at 3 pm. The parade this year is scheduled for Tuesday, November 21, 2023. Parade will start at 7 pm. Briefing for all officers in Municipal Court at 5 pm.

Have a meeting scheduled for the Snow Day on Wednesday, November 1, 2023, at 530 pm. Snow Day is scheduled for Friday, December 15, 2023, on the courthouse lawn (5 pm to 8 pm)

The DEA National Takeback was scheduled for Saturday, October 28, 2023, from 10 am to 2 pm. This event took place at the Police Department in the front parking lot. Approximately 54 lbs. of unwanted or expired prescription medication were collected and taken to the DEA in Houston for disposal.

709 plates were sold for the Bule Santa Pork Steak Lunch from 11 am to 1 pm at the Civic Center on October 19, 2023. Thanks to everybody who helped with the event and everybody who bought plates.

Attended the SETRAC Conference in Galveston (October 24 through 27).

Planning for a tabletop drill for city employees in December a tentative date is Thursday the 14th at 2 pm in the EOC. Please check your calendars to make sure there is no conflict with this date.

Lt. Ben Guanajuato



# City of Wharton

## Office of Emergency Management

1407 N. Richmond Rd., Wharton, TX 77488

Phone (979) 532-4811 x 502 Fax (979)532-1800

Date: December 1, 2023

To: Mr. Joseph R. Pace

### Projects for: December

Continuing to make sure all city employees complete their NIMS training (100, 200, 700, and 800) Police, EMS, City Hall, Civic Center, Municipal Court, Fire, and Public Works. All New hires need to log onto [preparingtexas.org](http://preparingtexas.org) and create an account.

Monthly reports Submitted to TxDot for the yearlong Comprehensive Traffic Grant for September. We are now in the 2023 to 2024 grant year.

Always tracking and monitoring possible severe weather information from the National Weather Service. (Hurricane Season ends November 30).

Active Shooter Presentation for City Hall personnel in November 2023, after 5:30 pm. Just waiting to confirm the date with Paula Favors

Municipal Court Bailiff duties on December 12<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> starting at 2 pm. Except for November 27<sup>th</sup> we will start at 3 pm.

Attending Billie Jones Leadership Academy. The next scheduled date is December 8, 2023. The class is at the Wharton Civic Center.

I have a meeting scheduled with TDEM on December 19, 2023, at 9 am at Hesed House.

Have a Wharton ISD School Safety Committee Meeting on December 13, 2023, at 9 am in Meeting Room B at the Wharton Civic Center.

Have a meeting scheduled for the Snow on the Square on Wednesday, December 6, 2023, at 5:30 pm. Snow Day is scheduled for Friday, December 15, 2023, on the courthouse lawn (5 pm to 8 pm)

Scheduled to attend Safe and Sound Schools Train the Trainer Class on January 24, 2023, in Victoria.

The Wharton Police Department has partnered with ECI (Early Childhood Intervention) and will host a Christmas Party at the Wharton Civic Center (O'Quinn Room) for children in our region on December 11, 2023, from 11 am to 1 pm.

Blue Santa is in full swing we have been working on bagging bags full of toys in the Ducan Room at the Wharton Civic Center. We normally meet around 5 pm and work for about 2 to 3 hours each night. Delivery dates have been scheduled for December 21 and 22. We are currently at 140 applications and receive more each day.

Planning for a tabletop drill for city employees in December on Thursday the 14th at 2 pm in the EOC. Please check your calendars to make sure there is no conflict with this date.

Lt. Ben Guanajuato

**CITY OF WHARTON  
ESD 3 RESPONSE REPORT  
FISCAL YEAR 2021-22 COMPARED WITH 2022-23**

Month of Service	Resp Per mon	Emerg Resp	Non Emerg	No Loads	Transfers	911 OCH	911 OBW	Flights	
Oct-22	286	181	0	105	0	58	107	6	2-Assault/1-MVA/1-Seizures/2-CVA
Nov-22	283	158	0	125	0	48	98	4	1MVA/2Seizures/1Fall
Dec-22	295	201	0	94	0	64	125	3	Fall/CVA/Assault
Jan-23	274	188	0	86	0	51	122	4	2CVA/1cardiac/1seizure
Feb-23	259	155	0	104	0	47	98	0	
Mar-23	243	152	0	91	0	54	82	7	1Seizure/2Resp/1CVA/2MVA/1suicide att.
Apr-23	246	155	0	91	0	54	89	2	1Seizure/1STEMI
May-23	277	188	0	89	0	62	108	9	1MVA/3CVA/3Burns/Suicide/1Cardiac
Jun-23	295	206	0	89	0	61	125	5	3-Respiratory/1CVA/1MVA
Jul-23	273	170	0	103	0	58	98	6	2-Unresponsive/2-MVA/1-Fall/1-Seizure
Aug-23	354	217	0	137	1	72	122	9	3Fall/3MVA/2Resp/1Burn
Sep-23	283	192	0	91	1	63	107	10	1Seizure/1Resp/4MVA/2CVA/2Fall
<b>Totals</b>	<b>3368</b>	<b>2163</b>	<b>0</b>	<b>1205</b>	<b>2</b>	<b>692</b>	<b>1281</b>	<b>65</b>	

Month of Service	Resp Per mon	Emerg Resp	Non Emerg	No Loads	Transfers	911 OCH	911 OBW	Flights	
Oct-23	257	149	0	108	0	56	83	2	1RespDistress/1AutoPed
Nov-23	235	146	0	89	1	64	77	3	1Choking/1Cardiac/1GIbleed
Dec-23									
Jan-24									
Feb-24									
Mar-24									
Apr-24									
May-24									
Jun-24									
Jul-24									
Aug-24									
Sep-24									
<b>Totals</b>	<b>492</b>	<b>295</b>	<b>0</b>	<b>197</b>	<b>1</b>	<b>120</b>	<b>160</b>	<b>5</b>	

48 less calls than last year.      12 less emergent responses: last year      36 less no loads

Yearly Totals	Mon. Avg.	Yearly Totals	Mon. Avg.
2002/03	2688	2013-2014	3326
2003/04	2784	2014-2015	3770
2004/05	2444	2015-2016	3545
2005/06	2874	2016-2017	3490
2006/07	2928	2017-2018	3248
2007/08	3309	2018-2019	3244
2008/09	3425	2019-2020	3211
2009/2010	3205	2020-2021	3410
2010/2011	3208	2021-2022	3473
2011/2012	3364	2022-2023	3368
2012-2013	3253	2023-2024	492

**CITY OF WHARTON  
ESD 3 RESPONSE REPORT  
FISCAL YEAR 2022-23 COMPARED WITH 2023-24**

Month of Service	Resp Per mon	Emerg Resp	Non Emerg	No Loads	Transfers	911 OCH	911 OBW	Flights	
Oct-22	286	181	0	105	0	58	107	6	2-Assault/1-MVA/1-Seizures/2-CVA
Nov-22	283	158	0	125	0	48	98	4	1MVA/2Seizures/1Fall
Dec-22	295	201	0	94	0	64	125	3	Fall/CVA/Assault
Jan-23	274	188	0	86	0	51	122	4	2CVA/1cardiac/1seizure
Feb-23	259	155	0	104	0	47	98	0	
Mar-23	243	152	0	91	0	54	82	7	1Seizure/2Resp/1CVA/2MVA/1suicide att.
Apr-23	246	155	0	91	0	54	89	2	1Seizure/1STEMI
May-23	277	188	0	89	0	62	108	9	1MVA/3CVA/3Burns/Suicide/1Cardiac
Jun-23	295	206	0	89	0	61	125	5	3-Respiratory/1CVA/1MVA
Jul-23	273	170	0	103	0	58	98	6	2-Unresponsive/2-MVA/1-Fall/1-Setzure
Aug-23	354	217	0	137	1	72	122	9	3Fall/3MVA/2Resp/1Burn
Sep-23	283	192	0	91	1	63	107	10	1Seizure/1Resp/4MVA/2CVA/2Fall
<b>Totals</b>	<b>3368</b>	<b>2163</b>	<b>0</b>	<b>1205</b>	<b>2</b>	<b>692</b>	<b>1281</b>	<b>65</b>	

Month of Service	Resp Per mon	Emerg Resp	Non Emerg	No Loads	Transfers	911 OCH	911 OBW	Flights	
Oct-23	257	149	0	108	0	56	83	2	1RespDistress/1AutoPed
Nov-23	235	146	0	89	1	64	77	3	1Choking/1Cardiac/1GIBleed
Dec-23	292	181	0	111	0	64	101	9	*See comment below
Jan-24									
Feb-24									
Mar-24									
Apr-24									
May-24									
Jun-24									
Jul-24									
Aug-24									
Sep-24									
<b>Totals</b>	<b>784</b>	<b>476</b>	<b>0</b>	<b>308</b>	<b>1</b>	<b>184</b>	<b>261</b>	<b>14</b>	

3 less calls than last year.      20 less emergent responses: last year      17 more no loads

\*Dec-23 1PulmonaryEdema/1GIBleed/1HeadInjury/1RespDistress/2CVA/1MVA/1AMS

Yearly Totals	Mon. Avg.	Yearly Totals	Mon. Avg.
2002/03	2688	2013-2014	3326
2003/04	2784	2014-2015	3770
2004/05	2444	2015-2016	3545
2005/06	2874	2016-2017	3490
2006/07	2928	2017-2018	3248
2007/08	3309	2018-2019	3244
2008/09	3425	2019-2020	3211
2009/2010	3205	2020-2021	3410
2010/2011	3208	2021-2022	3473
2011/2012	3364	2022-2023	3368
2012-2013	3253	2023-2024	784

# October 2023

Item-19.

## Incident Reports By Incident Type, Summary

Page 1 of 1

Incident Type	Total Incidents:
131 Passenger vehicle fire	2
322 Vehicle accident with injuries	4
324 Motor vehicle accident with no injuries	7
412 Gas leak (natural gas or LPG)	5
444 Power line down	3
551 Assist police or other governmental agency	1
561 Unauthorized burning	2
611 Dispatched & canceled en route	8
631 Authorized controlled burning	6
651 Smoke scare, odor of smoke	3
745 Alarm system sounded, no fire - unintentional	6
<b>Total Number of Incidents:</b>	<b>47</b>
<b>Total Number of Incident Types:</b>	<b>11</b>

Print Date: 11/2/2023

NOVEMBER 2023

## Incident Reports By Incident Type, Summary

Page 1 of 1

Incident Type	Total Incidents:
111 Building fire	2
130 Mobile property (vehicle) fire, other	1
151 Outside rubbish, trash or waste fire	1
322 Vehicle accident with injuries	6
323 Motor vehicle/pedestrian accident (MV Ped)	1
324 Motor vehicle accident with no injuries	10
412 Gas leak (natural gas or LPG)	5
444 Power line down	1
445 Arcing, shorted electrical equipment	1
561 Unauthorized burning	1
611 Dispatched & canceled en route	9
631 Authorized controlled burning	2
651 Smoke scare, odor of smoke	1
745 Alarm system sounded, no fire - unintentional	3
<b>Total Number of Incidents:</b>	<b>44</b>
<b>Total Number of Incident Types:</b>	<b>14</b>

Print Date: 12/27/2023



December 2023

Item-19.

**Incident Reports By Incident Type, Summary**

Page 1 of 1

<b>Incident Type</b>	<b>Total Incidents:</b>
111 Building fire	3
118 Trash or rubbish fire, contained	1
154 Dumpster or other outside trash receptacle fire	2
322 Vehicle accident with injuries	5
324 Motor vehicle accident with no injuries	6
400 Hazardous condition, other	3
412 Gas leak (natural gas or LPG)	6
611 Dispatched & canceled en route	7
651 Smoke scare, odor of smoke	2
740 Unintentional transmission of alarm, other	1
741 Sprinkler activation, no fire - unintentional	1
745 Alarm system sounded, no fire - unintentional	5
<b>Total Number of Incidents:</b>	<b>42</b>
<b>Total Number of Incident Types:</b>	<b>12</b>

Print Date: 1/5/2024

**PAUL WEBB, P.C.**  
 ATTORNEYS AT LAW  
 221 NORTH HOUSTON STREET  
 WHARTON, TEXAS 77488

PAUL WEBB  
 VINCENT L. MARABLE III  
 AMY ROD \*

TELEPHONE: 532-5331  
 AREA CODE 979  
 FACSIMILE: 532-2902

\* BOARD CERTIFIED - FAMILY LAW  
 TEXAS BOARD OF LEGAL SPECIALIZATION

November 30, 2023

City of Wharton  
 120 E. Caney  
 Wharton, Texas 77488

**Ambulance Applications / Integrity Alliance Partners, LLC**

- 11/15 E-mail from Paula Favors with 2024 Ambulance Provider Permit Application for Integrity Alliance Partners, LLC;  
 11/16 Review of Application; Research State Comptroller's office on-line - for good standing status of Integrity Alliance Partners, LLC; One e-mail to Paula Favors;

**Centerpoint Energy Houston Electric (CEHE) Mobile Generation**

- 11/02 Rate Consolidation memo - review of same and forward to City Manager and Paula Favors;

**City Council**

- 11/09 Discuss miscellaneous matters with Mayor Barker; Four e-mails of Agenda and review of same;  
 11/13 Review of Agenda; Trip to City Hall and attend Council meeting;  
 11/23 Four e-mails of Agenda and review of same;

**GLO / Nelson**

- 11/01 Two e-mails of Rule 11 Agreement from Christopher Robertson and review of same and forward to Gwyn Teves;  
 11/16 Twelve e-mails of Defendant's Response to Request for Production and review of same; Five e-mails of Defendant's Answers to Interrogatories and review of same;  
 11/21 Sixteen e-mails of Plaintiffs Objections to Defendant's Request for Production and Objections to Interrogatories and review of same;

**Miscellaneous**

- 11/09 Telephone conference and office conference with Mayor Barker regarding miscellaneous matters;

**Municipal Court**

- 11/01 Prepare for Jury trials; Conduct jury trials;  
 11/08 Attend Pre-trial hearings;  
 11/15 Attend Court Security Committee meeting; Review two questions regarding improper officer on citation and code enforcement question;

**RECEIVED**  
 DEC 01 2023  
 BY: *[Signature]*

**Outlar - I-69 - Tx Dot**

11/08 E-mail from Gwyn Teves regarding Lienholder's Consent and Subordination; Two telephone conferences with Charles Davis; Conference with Myrtis Outlar and Josh Fitts to sign documents; Telephone call to Gwyn Teves - documents ready to be picked up;

**Personnel Policy**

11/02 E-mail from Paula Favors with three policies to review;  
Review of the following documents:  
(1) Prohibited Technologies Security Policy;  
(2) Accommodations for Pregnant Workers; and  
(3) Peace Officers and Mental Health Leave;  
11/06 Telephone conference with Paula Favors regarding revisions;

**Reinvestment Zone Ordinance**

11/20 E-mail from Joan Anadel with Ordinance for the Reinvestment Zone;  
11/21 Review of same; One e-mail to Joan Anadel;

**WEDCO**

10/30 E-mail from Gwyn Teves;  
10/31 Telephone conference with Gwyn Teves;

**Wharton Feed Drainage Easement**

11/01 Telephone conference with Josh at WEDCO; Telephone conference with Audra Smith;  
Forward easement to Gwyn Teves;  
11/09 Telephone conference with Gwyn Teves;  
11/14 E-mail from Gwyn Teves with easement and attachment;  
11/16 Telephone conference with Gwyn Teves;

**Attorney Fees**

(1)	Amy Rod	7.50 hrs. @ \$175.00 per hour =	1,312.50
(2)	Paul Webb	15.75 hrs. @ \$175.00 per hour =	2,756.25
<b>Total Attorneys Fees</b>			<b>4,068.75</b>

**Expenses:**

Facsimile	pages @ .75 each	
Xerox	52 copies @ .10 each	5.20
E-Mail	90 pages @ .25 each	22.50
County Records - City of Wharton -Wedco (Research)		5.33
GLO Nelson -Winstead October 2023 Services		1,555.65
<b>Total Expenses</b>		<b>1,588.68</b>

Previous Balance	6,405.90
Payment Received - 11/27/23	-6,405.90

**TOTAL INVOICE DUE 5,657.43**

**PAUL WEBB, P.C.**  
ATTORNEYS AT LAW  
221 NORTH HOUSTON STREET  
WHARTON, TEXAS 77488

PAUL WEBB  
VINCENT L. MARABLE III  
AMY ROD \*

TELEPHONE: 532-5331  
AREA CODE 979  
FACSIMILE: 532-2902

\* BOARD CERTIFIED - FAMILY LAW  
TEXAS BOARD OF LEGAL SPECIALIZATION

December 31, 2023

City of Wharton  
120 E. Caney  
Wharton, Texas 77488

**Annexation**

12/27 Review proposed annexation documents for annexation of 55 acres; E-mail to Paula Favors regarding legal description;

**Centerpoint Energy Houston Electric (CEHE) Mobile Generation**

12/18 E-mail from Paula Favors; Telephone conference with Paula Favors; One e-mail from Alfred Herrera and review of same; One e-mail to Alfred Herrera;

**Church's Chicken Bankruptcy**

12/14 E-mail from Paula Favors;  
12/18 Two e-mails from Paula Favors and review of same; One e-mail to Paula Favors;

**City Council**

12/07 Four e-mails of Agenda and review of same;  
12/11 Review of Agenda; Trip to City Hall and attend Council meeting; Review of Municipal Liens;

**Contracts**

12/05 Office conference with Gwyn Teves; Review and sign contracts;  
12/11 Received e-mails with the following attached:  
(1) Thirty-one e-mails - COG - MOD - Scope of Services; and  
(2) Ten e-mails - COG - MOD - Professional Services Contract;

**Drainage Easement**

11/28 Six e-mails to Rob Kolacny to re-draft easement width;  
11/30 Telephone conference with Gwyn Teves;

**Dirt**

12/04 Telephone conference with Gwyn Teves;  
12/05 Telephone conference with Gwyn Teves; Telephone conference with City Manager; One e-mail to City Manager and Gwyn Teves;  
12/07 One e-mail to Gwyn Teves and City Manager; Office conference with Mayor Barker;  
12/13 Telephone conference with Gwyn Teves;

**RECEIVED**  
JAN 08 2024

BY: ..... *Bf*

**Election Issue**

12/04 Office conference with Paula Favors; Review 6.15 Political Activity;

**Enterprise**

12/13 Review of the following:  
 (1) Fleet Management;  
 (2) Fleet Management Full Maintenance Agreement; and  
 (3) Fleet Management Agreement to Sell Customer Vehicles;  
 Telephone conference with Joan Anandel;

**GLO / Nelson**

12/07 Six e-mails from Winstead and review of same; One e-mail to Joan Anandel;

**Hay Permit**

12/12 Telephone conference with Paula Favors; Office conference with Mrs. Hawes;

**H-GAC - LIDAR**

11/29 E-mail from Gwyn Teves with Interlocal Agreement for Purchase of Remote Sensing Data and Related Services attached;  
 12/05 Five e-mails and review of same; Telephone conference with Gwyn Teves;

**Miscellaneous**

11/29 Conference with City Manager and portion of staff regarding miscellaneous matters;  
 12/14 Telephone conference with Joan Anandel;

**Municipal Court**

11/29 Attend City Pre-Trial hearings;  
 12/20 Attend pre-trial hearing; Attend amnesty / warrant round-up meeting;

**Municipal Liens**

11/30 Telephone conference with Paula Favors; Telephone conference with Greg Brinkley;  
 12/04 Office conference with Greg Brinkley regarding liens; One e-mail to Sandra Kachmar at Mid-Coast Title; Office conference with Bernehl Neal regarding liens; Telephone conference with Sandra at Mid-Coast Title;  
 12/07 Telephone conference with Greg Brinkley; Telephone conference with Paula Favors;  
 12/08 Telephone conference with Paula Favors;  
 12/12 Telephone conference with Paula Favors;  
 12/14 Receive copies from Bernehl Neal and review of same;  
 12/18 Letter to Councilman Neal with copy to City Manager and Paula Favors;  
 12/20 Telephone conference with Greg Brinkley; Telephone conference with Paula Favors;  
 12/22 E-mail from Paula Favors regarding extension for Greg Brinkley;  
 12/27 Telephone conference with Paula Favors regarding Greg Brinkley;

**Pohler - Flood**

12/12 One e-mail from Cody Pohler; One e-mail to Cody Pohler; Telephone conference with Claudia Velasquez at City Hall; Telephone conference with Cody Pohler;  
 12/13 Trip to Wharton Veterinary Clinic; Office conference with Claudia Velasquez at City Hall; Telephone conference with Cody Pohler;

12/27 Telephone conference with City of Wharton; Telephone conference with Cody Pohler;  
Telephone conference with Andres Garza; Telephone conference with County Permit office;

**Spy Glass Audit Agreement**

12/13 Review of Audit Agreement; Telephone conference with Joan Andel;

**Attorney Fees**

(1)	Amy Rod	2.00 hrs. @ \$175.00 per hour =	350.00
(2)	Paul Webb	25.25 hrs. @ \$175.00 per hour =	<u>4,418.75</u>
<b>Total Attorneys Fees</b>			<b>4,768.75</b>

<b>Expenses:</b>		
Facsimile	pages @ .75 each	.....
Xerox	6 copies @ .10 each	.....60
E-Mail	84 pages @ .25 each	.....21.00
GLO Nelson - Winstead November Services \$ 8,8736.65 Pd 12/14/23		.....-0
<b>Total Expenses</b>		<b>21.60</b>

Previous Balance	.....	5,657.43
Payment Received - 12/14/23	.....	-5,657.43

**TOTAL INVOICE DUE** ..... **4,790.35**

# City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181



## MEMORANDUM

Date: December 8, 2023  
From: Paula Favors, City Secretary  
To: Joseph R. Pace, City Manager  
Subject: Wharton Municipal Court Monthly Report

---

Please find attached the monthly report for Wharton Municipal Court for the month of November 2023.

If you have any questions, please contact Paula Favors at (979) 532-2491 Ext. 225. Thank you.

**City of Wharton Municipal Court Monthly Report**

Description	Code	Amount	G/L Acct	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
Administration Fee	AF	\$10.00	3462	\$ 20.00	\$ 10.00	\$ 30.00	\$ 30.00	\$ 10.00	\$ 10.00	\$ 30.00
Arrest Fee	AR	\$5.00	3466	\$ 372.07	\$ 435.87	\$ 461.67	\$ 435.06	\$ 491.05	\$ 522.87	\$ 616.95
Administration Fee	AF2	\$20.00	3462	\$ 180.00	\$ 180.00	\$ 220.00	\$ 360.00	\$ 220.00	\$ 260.00	\$ 380.00
Court Technology Fund	CTF	\$4.00	13 3850	\$ 89.34	\$ 48.00	\$ 109.26	\$ 43.20	\$ 72.00	\$ 52.00	\$ 12.00
Driving Safety Course Administrative Fee	DSC	\$10.00	3453	\$ 50.00	\$ 80.00	\$ 100.00	\$ 80.00	\$ 50.00	\$ 70.00	\$ 220.00
Indigent Defense Fee	IDF	\$2.00	2050	\$ 34.67	\$ 18.00	\$ 39.31	\$ 16.80	\$ 26.00	\$ 18.00	\$ 4.00
State Traffic Fee & STF 19	STF - 5% SF	\$30.00	2050	\$ 1,851.29	\$ 1,932.98	\$ 2,329.33	\$ 2,089.85	\$ 2,402.23	\$ 2,480.31	\$ 3,330.25
School Crossing Guard Program	CS	\$20.00	3467							
Traffic Fee City	TFC	\$3.00	3471	\$ 121.28	\$ 126.17	\$ 151.14	\$ 130.20	\$ 150.13	\$ 156.62	\$ 202.82
Child Safety	CS-2	\$25.00	3467	\$ 25.00	\$ 25.00	\$ 75.00	\$ 100.00	\$ 25.00	\$ 25.00	\$ 211.95
Fine	FINE		3450	\$ 8,383.92	\$ 9,153.02	\$ 9,136.15	\$ 8,292.58	\$ 12,183.25	\$ 10,112.66	\$ 12,768.27
Judicial Fee City	JFCI	\$0.60	3462	\$ 10.40	\$ 5.40	\$ 11.79	\$ 5.04	\$ 7.80	\$ 5.40	\$ 1.20
Municipal Court Building Security	MCBS	\$3.00	19 3850	\$ 52.01	\$ 30.00	\$ 58.97	\$ 25.20	\$ 39.00	\$ 27.00	\$ 6.00
State Jury Fee	SJRF	\$4.00	2050	\$ 69.34	\$ 40.00	\$ 78.63	\$ 33.60	\$ 52.00	\$ 36.00	\$ 8.00
Time Payment Plan Local	TP-L	\$10.00	3448	\$ 10.00						
Time Payment Plan State	TP-S	\$12.50	2050	\$ 12.50						
Administration Fee	ADMIN	\$10.00	3462	\$ 258.80	\$ 722.90	\$ 885.40	\$ 1,033.80	\$ 1,512.97	\$ 866.40	\$ 961.30
Consolidated Costs	CC04	\$40.00	2050	\$ 693.45	\$ 400.00	\$ 786.29	\$ 336.00	\$ 520.00	\$ 360.00	\$ 80.00
Judicial Fee State	JFCT2	\$5.40	2050	\$ 93.62	\$ 48.60	\$ 106.15	\$ 45.36	\$ 70.20	\$ 48.60	\$ 10.80
Time Payment Fee Local	TP-L-E	\$2.50	3449	\$ 2.50						
Warrant Fee	WRNTFE	\$50.00	3462	\$ 1,888.75	\$ 1,093.75	\$ 1,332.78	\$ 1,337.47	\$ 2,454.06	\$ 1,371.08	\$ 1,440.10
Over Payment	OV		3462			\$ 0.50	\$ 1.05			
Collection Agency Fee	COLAGY		2058	\$ 2,019.18	\$ 1,205.61	\$ 2,157.76	\$ 1,795.45	\$ 2,938.45	\$ 1,407.00	\$ 927.68
Judicial Fee State	JFCT	\$3.40	2050							
State Jury Fee	FEE	\$4.00	2050							
State Indigent Fee	ST-IDF	\$2.00	2050							
Corrections Management Inst.	CMI	\$0.50	2053							
Comp to Victims of Crime Fund	CVC	\$15.00	2050							
Juvenile Delinquency	JCD2	\$0.50	2050							
Consolidated Court Costs	CCC	\$17.00	2050							
Judicial Training	JCPT2	\$2.00	2050							
Civil Justice Fee State - MVF	CJFS	\$0.09	2050	\$ 0.45	\$ 0.36	\$ 0.45	\$ 0.45	\$ 0.27	\$ 0.27	
Civil Justice Fee Court - MVF	CJFC	\$0.01	462 - 2050	\$ 0.05	\$ 0.04	\$ 0.05	\$ 0.05	\$ 0.03	\$ 0.03	
Fugitive Apprehension	FA	\$5.00	2050							
Child Safety Seat	CSS	\$0.15	2050							
Texas Seat Belt - Children	TXSBLT	50%	2055	\$ 50.45	\$ 50.95	\$ 76.95	\$ 50.45	\$ 150.45	\$ 70.	\$ 1.30



**City of Wharton Municipal Court Monthly Report**

Description	Code	Amount	G/L Acct	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
Truancy Prevention Fund	TPF	\$2.00		\$ 28.67	\$ 14.00	\$ 29.31	\$ 16.80	\$ 12.00	\$ 14.00	\$ 4.00
Restitution	RST									
FTA Program - State	TLFTA1	\$20.00	10 2050	\$ 260.00	\$ 160.00	\$ 300.00	\$ 80.00	\$ 260.00	\$ 200.00	\$ 40.00
FTA Program - Vendor	TLFTA2	\$6.00	10 2059	\$ 136.68	\$ 103.32	\$ 126.00	\$ 97.08	\$ 204.00	\$ 108.00	\$ 90.00
FTA Program - City	TLFTA3	\$4.00	10 3451	\$ 91.12	\$ 68.88	\$ 84.00	\$ 64.72	\$ 136.00	\$ 72.00	\$ 60.00
Local Municipal Jury Fund	LMJF	\$0.10	2049	\$ 5.79	\$ 7.84	\$ 7.36	\$ 7.88	\$ 8.52	\$ 9.60	\$ 12.22
Time Payment Reimbursement Fee	TPRF	\$15.00	3448	\$ 75.00	\$ 159.36	\$ 136.70	\$ 198.31	\$ 138.12	\$ 88.28	\$ 123.92
CCC 2020	CCC20	\$62.00	2050	\$ 3,538.80	\$ 4,784.81	\$ 4,505.90	\$ 4,874.15	\$ 5,282.95	\$ 5,925.71	\$ 7,526.16
Local Court Technology Fund	LMCTF	\$4.00	13 3850	\$ 232.32	\$ 312.68	\$ 294.70	\$ 314.47	\$ 340.83	\$ 386.32	\$ 489.57
Local Truancy Prevention Fund	LTPDF	\$5.00	10 2050	\$ 290.39	\$ 390.87	\$ 368.38	\$ 393.06	\$ 426.05	\$ 482.87	\$ 611.95
Local Building Security Fund	LMCBSF	\$4.90	13 3851	\$ 284.61	\$ 383.04	\$ 361.01	\$ 385.22	\$ 417.52	\$ 473.25	\$ 599.71
<i>Total</i>				\$ 21,232.45	\$ 21,991.45	\$ 24,360.94	\$ 22,673.30	\$ 30,600.88	\$ 25,659.77	\$ 30,924.15
State Revenue				\$ 6,582.84	\$ 7,398.79	\$ 8,175.42	\$ 7,493.06	\$ 8,625.68	\$ 9,082.92	\$ 11,003.21
Less Service Fee				\$ 174.36	\$ 143.29	\$ 210.00	\$ 144.14	\$ 181.94	\$ 167.05	\$ 176.11
Total State Revenue				\$ 6,408.48	\$ 7,255.50	\$ 7,965.42	\$ 7,348.92	\$ 8,443.74	\$ 8,915.87	\$ 10,827.10
Monthly Separate Report										
Child Safety Seat	CSS	\$0.15	2050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Separate Report										
Texas Seat Belt - Children	TXSBLT	50%	2055	\$ 50.45	\$ 50.95	\$ 76.95	\$ 50.45	\$ 150.45	\$ 70.50	\$ 155.30
City Revenue				\$ 12,443.30	\$ 13,232.78	\$ 13,824.81	\$ 13,237.26	\$ 18,682.30	\$ 14,991.35	\$ 18,747.96
Collection Agency - Linebargar				\$ 2,019.18	\$ 1,205.61	\$ 2,157.76	\$ 1,795.45	\$ 2,938.45	\$ 1,407.00	\$ 927.68
FTA Program - Vendor				\$ 136.68	\$ 103.32	\$ 126.00	\$ 97.08	\$ 204.00	\$ 108.00	\$ 90.00
Grand Total				\$ 21,232.45	\$ 21,991.45	\$ 24,360.94	\$ 22,673.30	\$ 30,600.88	\$ 25,659.77	\$ 30,924.15
Traffic Non-Parking				138	119	124	111	124	134	224
Parking				0	0	3	0	0	1	1
Non-Traffic State Law				21	14	12	33	60	12	2
City Ordinance				11	9	8	12	7	18	16
Dispositions prior to Trial				19	9	13	13	49	14	14
Fined				16	9	13	13	19	14	14
Cases Dismissed				3	0	0	0	0	0	0
Dispositions dismissed by Prosecution				3	0	0	0	30		0

### City of Wharton Municipal Court Monthly Report

Description	Code	Amount	G/L Acct	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
Dispositions at Trial				99	105	0	96	149	107	165
Finding of Guilty				72	97	78	88	91	101	114
Dismissed at Trial by Prosecution				17	8	14	8	58	6	51
Dismissed After Driver Safety Course				6	6	7	3	1	8	5
Dismissed After Deferred Disposition				5	1	0	4	1	7	4
Dismissed After Proof of Financial Responsibility				0	0	2	0	1	0	0
Dismissed Compliance				11	10	13	21	12	14	22
Cases Appealed				0	6	0	2	0	1	0
Juvenile/Minor Transportation Code Cases Filed				3	3	2	0	3	3	5
Juvenile/Alcoholic Beverage Code				0	0	0	4	0	1	1
Juvenile - Non-Traffic				1	0	0	0	0	2	0
Search Warrants				0	0	0	0	0	0	0
Arrest Warrants Issued - Class C				13	0	0	64	175	0	0
Arrest Warrants Issued - Felonies, Class A & B				6	12	13	6	27	7	24
Magistrate - Class A & B & C				0	0	0	0	0	0	0
Magistrate - Felonies				0	0	0	0	0	0	0
Magistrate - Orders for Emergency Protection				0	0	0	0	0	0	0

# City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181



## MEMORANDUM

Date: January 2, 2024  
From: Paula Favors, City Secretary  
To: Joseph R. Pace, City Manager  
Subject: Wharton Municipal Court Monthly Report

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Please find attached the monthly report for Wharton Municipal Court for the month of December 2023.

If you have any questions, please contact Paula Favors at (979) 532-2491 Ext. 225. Thank you.

## City of Wharton Municipal Court Monthly Report

Description	Code	Amount	G/L Acct	Oct-23	Nov-23	Dec-23
Administration Fee	AF	\$10.00	3462	\$ 10.00	\$ 30.00	\$ 40.00
Arrest Fee	AR	\$5.00	3466	\$ 522.87	\$ 616.95	\$ 712.13
Administration Fee	AF2	\$20.00	3462	\$ 260.00	\$ 380.00	\$ 400.00
Court Technology Fund	CTF	\$4.00	13 3850	\$ 52.00	\$ 12.00	\$ 100.00
Driving Safety Course Administrative Fee	DSC	\$10.00	3453	\$ 70.00	\$ 220.00	\$ 140.00
Indigent Defense Fee	IDF	\$2.00	2050	\$ 18.00	\$ 4.00	\$ 38.00
State Traffic Fee & STF 19	STF - 5% SF	\$30.00	2050	\$ 2,480.31	\$ 3,330.25	\$ 3,877.56
School Crossing Guard Program	CS	\$20.00	3467			
Traffic Fee City	TFC	\$3.00	3471	\$ 156.62	\$ 202.82	\$ 247.05
Child Safety	CS-2	\$25.00	3467	\$ 25.00	\$ 211.95	\$ 34.12
Fine	FINE		3450	\$ 10,112.66	\$ 12,768.27	\$ 14,016.80
Judicial Fee City	JFCI	\$0.60	3462	\$ 5.40	\$ 1.20	\$ 11.40
Municipal Court Building Security	MCBS	\$3.00	19 3850	\$ 27.00	\$ 6.00	\$ 57.00
State Jury Fee	SJRF	\$4.00	2050	\$ 36.00	\$ 8.00	\$ 76.00
Time Payment Plan Local	TP-L	\$10.00	3448			\$ 30.00
<i>Time Payment Plan State</i>	<i>TP-S</i>	<i>\$12.50</i>	2050			\$ 37.50
Administration Fee	ADMIN	\$10.00	3462	\$ 866.40	\$ 961.30	\$ 1,014.50
Consolidated Costs	CC04	\$40.00	2050	\$ 360.00	\$ 80.00	\$ 760.00
<i>Judicial Fee State</i>	<i>JFCT2</i>	<i>\$5.40</i>	2050	\$ 48.60	\$ 10.80	
Time Payment Fee Local	TP-L-E	\$2.50	3449			\$ 7.50
Warrant Fee	WRNTFE	\$50.00	3462	\$ 1,371.08	\$ 1,440.10	\$ 1,433.23
Over Payment	OV		3462			\$ 0.10
Collection Agency Fee	COLAGY		2058	\$ 1,407.00	\$ 927.68	\$ 1,543.07
<i>Judicial Fee State</i>	<i>JFCT</i>	<i>\$3.40</i>	2050			
State Jury Fee	FEE	\$4.00	2050			
State Indigent Fee	ST-IDF	\$2.00	2050			
Corrections Management Inst.	CMI	\$0.50	2053			
Comp to Victims of Crime Fund	CVC	\$15.00	2050			
Juvenile Delinquency	JCD2	\$0.50	2050			
Consolidated Court Costs	CCC	\$17.00	2050			
Judicial Training	JCPT2	\$2.00	2050			\$ 102.60
Civil Justice Fee State - MVF	CJFS	\$0.09	2050	\$ 0.27		\$ 0.63
Civil Justice Fee Court - MVF	CJFC	\$0.01	462 - 2050	\$ 0.03		\$ 0.07
Fugitive Apprehension	FA	\$5.00	2050			
Child Safety Seat	CSS	\$0.15	2050			
Texas Seat Belt - Children	TXSBLT	50%	2055	\$ 70.50	\$ 155.30	\$ 50.95

**City of Wharton Municipal Court Monthly Report**

Description	Code	Amount	G/L Acct	Oct-23	Nov-23	Dec-23
Truancy Prevention Fund	TPF	\$2.00		\$ 14.00	\$ 4.00	\$ 34.00
Restitution	RST					
FTA Program - State	TLFTA1	\$20.00	10 2050	\$ 200.00	\$ 40.00	\$ 320.00
FTA Program - Vendor	TLFTA2	\$6.00	10 2059	\$ 108.00	\$ 90.00	\$ 136.92
FTA Program - City	TLFTA3	\$4.00	10 3451	\$ 72.00	\$ 60.00	\$ 91.28
Local Municipal Jury Fund	LMJF	\$0.10	2049	\$ 9.60	\$ 12.22	\$ 12.33
Time Payment Reimbursement Fee	TPRF	\$15.00	3448	\$ 88.28	\$ 123.92	\$ 203.21
CCC 2020	CCC20	\$62.00	2050	\$ 5,925.71	\$ 7,526.16	\$ 7,652.30
Local Court Technology Fund	LMCTF	\$4.00	13 3850	\$ 386.32	\$ 489.57	\$ 493.69
Local Truancy Prevention Fund	LTPDF	\$5.00	10 2050	\$ 482.87	\$ 611.95	\$ 617.13
Local Building Security Fund	LMCBSF	\$4.90	13 3851	\$ 473.25	\$ 599.71	\$ 604.78
<i>Total</i>				\$ 25,659.77	\$ 30,924.15	\$ 34,895.85
State Revenue				\$ 9,082.92	\$ 11,003.21	\$ 12,898.66
Less Service Fee				\$ 167.05	\$ 176.11	\$ 294.01
Total State Revenue				\$ 8,915.87	\$ 10,827.10	\$ 12,604.65
<b>Monthly Separate Report</b>						
Child Safety Seat	CSS	\$0.15	2050	\$ -	\$ -	\$ -
<b>Annual Separate Report</b>						
Texas Seat Belt - Children	TXSBLT	50%	2055	\$ 70.50	\$ 155.30	\$ 50.95
City Revenue				\$ 14,991.35	\$ 18,747.96	\$ 20,266.25
Collection Agency - Linebargar				\$ 1,407.00	\$ 927.68	\$ 1,543.07
FTA Program - Vendor				\$ 108.00	\$ 90.00	\$ 136.92
Grand Total				\$ 25,659.77	\$ 30,924.15	\$ 34,895.85
Traffic Non-Parking				134	224	110
Parking				1	1	0
Non-Traffic State Law				12	2	43
City Ordinance				18	16	23
Dispositions prior to Trial				14	14	9
Fined				14	14	9
Cases Dismissed				0	0	0
Dispositions dismissed by Prosecution				0	0	0

### City of Wharton Municipal Court Monthly Report

Description	Code	Amount	G/L Acct	Oct-23	Nov-23	Dec-23
Dispositions at Trial				107	165	126
Finding of Guilty				101	114	121
Dismissed at Trial by Prosecution				6	51	5
Dismissed After Driver Safety Course				8	5	12
Dismissed After Deferred Disposition				7	4	5
Dismissed After Proof of Financial Responsibility				0	0	3
Dismissed Compliance				14	22	24
Cases Appealed				1	0	0
Juvenile/Minor Transportation Code Cases Filed				3	5	3
Juvenile/Alcoholic Beverage Code				1	1	0
Juvenile - Non-Traffic				2	0	0
Search Warrants				0	0	0
Arrest Warrants Issued - Class C				0	0	173
Arrest Warrants Issued - Felonies, Class A & B				7	24	16
Magistrate - Class A & B & C				0	0	0
Magistrate - Felonies				0	0	0
Magistrate - Orders for Emergency Protection				0	0	0

# Memorandum

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**To:** Joseph R. Pace  
**From:** Chief Terry David Lynch  
**Date:** 12/6/2023  
**Re:** City Council Monthly Reports

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Mr. Pace,

The attached report for the Wharton Police Department is for the month of November, for inclusion in the City Council packet.

Please contact me if you have any questions.

**CONFIDENTIAL**

**WHARTON PD YR 2023**

<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YR END TOTAL</b>	<b>AVERAGE PER DAY</b>
CITATIONS	79	64	80	65	107	107	96	88	100	131	174		1,091	3.27
WARNINGS	81	68	89	62	68	113	83	62	91	201	213		1,131	3.39
CRASH REPORTS	13	25	22	22	17	21	24	23	27	23	33		250	0.75
CRIMINAL REPORTS	79	98	88	77	108	98	109	96	84	106	102		1,045	3.13
PATROL SECURITY CHECKS	3,310	2,774	2,780	2,480	2,215	2,617	2,329	1,905	1,750	934	522		23,616	70.71
POLICE CALLS FOR SERVICE	1,069	968	1,117	975	1,225	1,186	1,084	1,092	1,060	1,334	1,270		12,380	37.07
WEMS CALLS FOR SERVICE	266	246	240	235	258	283	264	330	272	249	227		2,870	8.59
WVFD CALLS FOR SERVICE	42	47	35	48	40	42	34	67	47	48	48		498	1.49
TOTAL CALLS FOR SERVICE-PD/FD/EMS	4,687	4,035	4,172	3,738	3,738	4,128	3,711	3,394	3,129	2,565	2,067		39,364	117.86
VICTIM ASSISTANCE CONTACTS						11	8	6	13	17	7		62	0.19
OPEN RECORDS REQUESTS	14	6	10	15	9	14	17	16	10	14	15		140	0.42
VISITOR LOG IN	40	46	46	26	32	30	29	23	23	16	20		331	0.99
911 CALL INTAKE	635	705	777	751	790	773	731	755	667	660	636		7,880	23.59
ANIMAL CONTROL CALLS	33	102	153	102	77	180	105	111	129	203	112		1,307	3.91
TAGGED JUNK VEHICLES	68	6	8	6	19	6	0	14	0	1	0		128	0.38

911 calls for November '23 were answered by WPD Telecommunicators under 10 seconds 91.35% of the time.



# Memorandum

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**To:** Joseph R. Pace  
**From:** Chief Terry David Lynch  
**Date:** 1/12/2024  
**Re:** City Council Monthly Reports

---

Mr. Pace,

The attached report for the Wharton Police Department is for the month of December, for inclusion in the City Council packet.

Please contact me if you have any questions.

**CONFIDENTIAL**

911 calls for December '23 were answered by WPD Telecommunicators under 10 seconds 91.81% of the time.

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR END TOTAL	AVERAGE PER DAY
CITATIONS	79	64	80	65	107	107	96	88	100	131	174	94	1,185	3.25
WARNINGS	81	68	89	62	68	113	83	62	91	201	213	155	1,286	3.52
CRASH REPORTS	13	25	22	22	17	21	24	23	27	23	33	31	281	0.77
CRIMINAL REPORTS	79	98	88	77	108	98	109	96	84	106	102	69	1,114	3.05
PATROL SECURITY CHECKS	3,310	2,774	2,780	2,480	2,215	2,617	2,329	1,905	1,750	934	522	1,568	25,184	69.00
POLICE CALLS FOR SERVICE	1,069	968	1,117	975	1,225	1,186	1,084	1,092	1,060	1,334	1,270	1,102	13,482	36.94
WEMS CALLS FOR SERVICE	266	246	240	235	258	283	264	330	272	249	227	284	3,154	8.64
WFFD CALLS FOR SERVICE	42	47	35	48	40	42	34	67	47	48	48	44	542	1.48
TOTAL CALLS FOR SERVICE-PD/FD/EMS	4,687	4,035	4,172	3,738	3,738	4,128	3,711	3,394	3,129	2,565	2,067	2,998	42,362	116.06
VICTIM ASSISTANCE CONTACTS						11	8	6	13	17	7	3	65	0.18
OPEN RECORDS REQUESTS	14	6	10	15	9	14	17	16	10	14	15	16	156	0.43
VISITOR LOG IN	40	46	46	26	32	30	29	23	23	16	20	10	341	0.93
911 CALL INTAKE	635	705	777	751	790	773	731	755	667	660	636	757	8,637	23.66
ANIMAL CONTROL CALLS	33	102	153	102	77	180	105	111	129	203	112	99	1,406	3.85
TAGGED JUNK VEHICLES	68	6	8	6	19	6	0	14	0	1	0	1	129	0.35

WHARTON PD YR 2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR END TOTAL	AVERAGE PER DAY
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City of Wharton  
Public Works Department  
1005 E. Milam Street ° Wharton, TX 77488  
Phone (979) 532-2491 ext. 801 ° Fax (979) 531-1744

## MEMORANDUM

**Date:** November 20, 2023  
**To:** Joseph R. Pace, City Manager  
**From:** Roderick Semien, Public Works Director  
**Subject:** Public Works Monthly Report

The monthly report for the Public Works Department for October 20, 2023, through November 20, 2023, is as follows:

### Streets

Asphalt all City streets  
Maintenance of all equipment; Completed inspections for equipment\vehicles due for the month  
Mow and weed-eat all City right of ways  
Street sweeper swept all City streets  
Repair/Replace street and stop signs  
Clean signs  
Mowed at the Airport  
Mowed Hwy 59 south and north  
Mowed Santa Fe Ditch  
Mowed Levee lots  
Set up and take down tables and chairs for Party Under the Bridge  
Haul scrap metal from old Alamo yard, Public Works Dept, and Parks Dept  
Staged and took down barrels for Harvest Festival and other festivals downtown  
Picked up premix from Waller County Asphalt  
Hauled off the dirt from Wharton Cemetery and 1301 near Greenbriar  
Fixed fence at Old Alamo  
Patched road to WWTP #2  
Picked up the premix at Quality Hot Mix  
Road repair on Wisteria

### Drainage

Cleaned catch basins during heavy rain  
Cleaned out ditch at 1411 Kingston to improve drainage  
Installed new driveway at 408 S. Ford due to existing culvert pipe separations

### Facility Maintenance

Mowing (Croom Park 1 & 2, Guadalupe Park, City Pool, Harris Park, Shooting Range, Santa Fe Trail, Mayfair ditch, Mockingbird Park, Pleasure Park, Dinosaur Park, Riverfront Park, Park on Black St, Girls Softball Park, Little League Park, Park Ln Park, at Welcome to Wharton signs)  
Trimming trees throughout Parks  
Weed-eat Santa Fe Trail  
Weed-eat and blow off Train Depot  
Park cleanup (Pick up and take out trash, inspect and clean bathrooms, and inspect park equipment)  
Conduct routine maintenance at facilities  
Clean and fill the fountain on Santa Fe Trail  
Repair men's toilet at Riverfront Park and City Hall  
Prep Pleasure Park baseball park for rental

Maintenance at the Civic Center  
Replaced nozzles at the Santa Fe Trail fountain  
Changed light timers at Santa Fe Trail  
Pressure washed, weed-eat, trimmed trees, and cleaned the curb at Guffey Park  
Weed eat at Fire Station  
Cleaned flower beds and raised flag at City Hall  
Set up trash cans downtown for festivals  
Put Christmas lights around the square  
Cleaned out shop for parking of ambulance chassis  
Sprayed for mosquitos  
Cleaned island in front of old Los Cucos

### **Water & Sewer**

Water samples from Wells  
Water well readings (daily)  
Sewer lift station readings (daily)  
Repaired water leak at 2307 Old Lane City Rd  
Repaired two water leaks on Evans  
Put in pumps at Wastewater Treatment Plant #2  
Repaired water leak on Alabama St at Rusk  
Replaced leaking fire hydrant in the 1900 block of Briar Ln  
Repaired water leak at 1821 Red River  
Repaired scraper blade on mini excavator  
Repaired water leak at 205 Second St  
Installed clean out at 710 Price Dr  
Relocated water line for the FM 1301 extension project  
Repaired water leak at 521 Correll

If you have any questions, please contact me at 979-532-2491 Ext. 800. Thank you.



City of Wharton  
Public Works Department  
1005 E. Milam Street ° Wharton, TX 77488  
Phone (979) 532-2491 ext. 801 ° Fax (979) 531-1744

## MEMORANDUM

**Date:** December 20, 2023  
**To:** Joseph R. Pace, City Manager  
**From:** Roderick Semien, Public Works Director  
**Subject:** Public Works Monthly Report

---

The monthly report for the Public Works Department for November 20, 2023, through December 20, 2023, is as follows:

### Streets

Asphalt all City streets  
Maintenance of all equipment; Completed inspections for equipment\vehicles due for the month  
Mow and weed-eat all City right of ways  
Street sweeper swept all City streets  
Repair/Replace street and stop signs  
Clean signs  
Mowed at the Airport  
Mowed Hwy 59 south and north  
Mowed Santa Fe Ditch  
Mowed Levee lots  
Replaced delineators on Spanish Camp Rd  
Moved tree out of road on Edwards Ln  
Patched bad areas of road on Ford St, Stavena, Hodges Ln, Walnut, Santa Fe, Wayside, Hamilton, Harris  
Set up and took down barrels for the Christmas Parade  
Assisted with chairs and clean up for the Levee Groundbreaking Ceremony at Hased House  
Hauled premix from Waller County Asphalt  
Load up tree bin at old Alamo  
Put out barrels for Snow Day

### Drainage

Cleaned catch basins during heavy rain  
Cut out a high spot in the ditch at 423 Reed to improve drainage  
Installed 20 ft of 12 in culvert at 205 McElroy  
Cut ditch on Correll to improve drainage  
Reset culvert pipe at 615 W Wayside and covered with premix  
Installed new driveway at 120 E Wayside  
Reinstalled driveway at 114 W Wayside

### Facility Maintenance

Mowing (Croom Park 1 & 2, Guadalupe Park, City Pool, Harris Park, Shooting Range, Santa Fe Trail, Mayfair ditch, Mockingbird Park, Pleasure Park, Dinosaur Park, Riverfront Park, Park on Black St, Girls Softball Park, Little League Park, Park Ln Park, at Welcome to Wharton signs)  
Trimming trees throughout Parks  
Weed-eat Santa Fe Trail  
Weed-eat and blow off Train Depot  
Park cleanup (Pick up and take out trash, inspect and clean bathrooms and inspect park equipment)  
Conduct routine maintenance at facilities

Clean and fill the fountain on Santa Fe Trail  
 Cleaned parking lot, moved railroad ties, and pulled up old plants at old Los Cucos  
 Fixed Christmas lights on top of City Hall  
 Set up Riverfront Park for the Farmer's Market  
 Cleaned up Croom Park 1 for a party  
 Prepped downtown around the square for Christmas lights for the parade  
 Set up light towers and put out trash barrels for the Christmas parade  
 Cut root at the new dog park  
 Checked Pedestrian crosswalk light on Fulton  
 Hung flags at City Hall  
 Hung basketball nets  
 Placed picnic table at Croom Park  
 Painted inside of Civic Center  
 Dropped off trash barrels for Snow Day

### **Water & Sewer**

Water samples from Wells  
 Water well readings (daily)  
 Sewer lift station readings (daily)  
 Repaired sewer force main line at 2614 Old Lane City Rd  
 Repaired water leak at 406 Burluson  
 Repaired water leak at 716 Price Drive  
 Repaired water leak at 3615 Fairway  
 Worked on leaking water valve at Second and Rusk  
 Worked on leaking water valve at 421 Kinkaid  
 Repaired water leak on Houston at Hawes  
 Repaired water leak on Belle at Fulton  
 Repaired sanitary sewer line at 301 W. Milam – Sorella's  
 Repaired sanitary sewer line at main at Richmond Rd for Italian restaurant – 305 Milam  
 Installed water and sewer taps at 1505 Connie  
 Repaired water leak at 1214 Crestmont  
 Met with contractor on Water Well 5 issues  
 Repaired water leak at 109 E. Alabama St  
 Repaired water leak at 522 Circle Dr  
 Repaired water leak behind Eastgate Plaza at Fulton  
 Repaired 2 in. water leak at 604 Sunny Ln  
 Repaired water leak at 1406 Crestmont  
 Repaired water leak at 503 University  
 Drain and clean the chlorine contact chamber at WWTP #2  
 Repaired 2 in. water leak on West St

If you have any questions, please contact me at 979-532-2491 Ext. 800. Thank you.



# City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181

## MEMORANDUM

Date: January 17, 2024  
From: Stacy Mader, Customer Service Clerk  
To: Mr. Joseph R. Pace, City Manager

**Subject: NOVEMBER 2023 Monthly Water / Sewer Report**

### SEWER TREATED

Plant # 1 (S. East Ave.)	0.523	Million Gallons per Day Capacity 1.5 MGD
Plant # 2 (Highway 59)	0.196	Million Gallons per Day Capacity 0.5 MGD

### DRINKING WATER PUMPED

Well # 1 (Alabama Road)	7.101	Million Gallons
Well # 2 (Cloud Street)	8.560	Million Gallons
Well # 3 (Alabama Road)	4.423	Million Gallons
Well # 4 (Valhalla Street)	14.627	Million Gallons

Re-Read & Check for Leak	13
Miscellaneous	6
Turn off for no deposit	0
OCC Chg-Read & Leave on	8
Turn off service	19
Turn on service	21
Reconnection	50
Check sewer backup	21
Water leak	17
Locate Lines	2
Meter Maintenance	25
Turn off for repairs	9
Check for leak @ meter	7
New Meter	8
Take off vacation	0
Put on vacation	1
Water/sewer taps	0
Pull Meter	0
Get reading - curr billing	9
Check for water pressure	0
Public Work Service Requests	19
Meter Information	0
Read Check after Billing	0

**GRAND TOTALS**

235

*Item-19.*





# City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181

## MEMORANDUM

Date: January 17, 2024  
From: Stacy Mader, Customer Service Clerk  
To: Mr. Joseph R. Pace, City Manager

**Subject: DECEMBER 2023 Monthly Water / Sewer Report**

### SEWER TREATED

Plant # 1 (S. East Ave.)	0.474	Million Gallons per Day Capacity 1.5 MGD
Plant # 2 (Highway 59)	0.187	Million Gallons per Day Capacity 0.5 MGD

### DRINKING WATER PUMPED

Well # 1 (Alabama Road)	0.215	Million Gallons
Well # 2 (Cloud Street)	0.268	Million Gallons
Well # 3 (Alabama Road)	0.141	Million Gallons
Well # 4 (Valhalla Street)	0.508	Million Gallons

Re-Read & Check for Leak	23
Miscellaneous	6
Turn off for no deposit	0
OCC Chg-Read & Leave on	9
Turn off service	32
Turn on service	16
Reconnection	9
Check sewer backup	16
Water leak	2
Locate Lines	0
Meter Maintenance	0
Turn off for repairs	11
Check for leak @ meter	10
New Meter	16
Take off vacation	0
Put on vacation	1
Water/sewer taps	0
Pull Meter	0
Get reading - curr billing	19
Check for water pressure	0
Public Work Service Requests	5
Meter Information	0
Read Check after Billing	0

**GRAND TOTALS**

175

*Item-19.*



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** December 6, 2023

**FROM:** Nathan Vogt, Code Enforcement Officer

**TO:** Joseph R. Pace, City Manager  
City of Wharton Council Members

**SUBJECT:** Weedy Lot Report for the month of November 2023

---

During this month, I mailed out **25** weedy lot letters. **49** properties were memorandum to be mowed. **53** properties were addressed during this time period.

If you should have any questions, please contact me at (979) 532-4811 ext. 235. Thank You.



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** January 2, 2024

**FROM:** Nathan Vogt, Code Enforcement Officer

**TO:** Joseph R. Pace, City Manager  
City of Wharton Council Members

**SUBJECT:** Weedy Lot Report for the month of December 2023

---

During this month, I mailed out **7** weedy lot letters. **5** properties were memorandum to be mowed. **17** properties were addressed during this time period.

If you should have any questions, please contact me at (979) 532-4811 ext. 235. Thank You.



# City of Wharton

120 E. Caney Street ° Wharton, TX 77488  
Phone (979) 532-2491° Fax (979) 532-0181

## MEMORANDUM

Date: November 01, 2023

From: Dwayne Pospisil, Airport Manager

To: Joseph R. Pace, City Manager

Subject: Wharton Regional Airport Fuel Report / Fuel Inventory Nov 2023

	100LL B	100LL T	JetA B	JetA T	Total
1	51.2	36.48			87.68
2		32.17			32.17
3	64.53	27.86			92.39
4	22.85		400		422.85
5	12.35	75.94			88.29
6	83.38	15			98.38
7	47.86		570		617.86
8		101.71			101.71
9		71.79	410	323.29	805.08
10					0
11					0
12					0
13			117		117
14	45.94				45.94
15	85.19	155.58			240.77
16					0
17				60	60
18				678.65	678.65
19		60.96			60.96
20	42.93		500	569.05	1111.98
21		127.47			127.47
22					0
23		112.75		27.59	140.34
24				250	250
25		15.64			15.64
26	57.1		500		557.1
27		67.97			67.97
28	29.12	114.49		379	522.61

29		70		50	120
30				500	500
31					0
Total	542.45	1085.81	2497	2837.58	6962.84

100LL...1,728G  
JetA.....5,267.63G  
Truck Usage 1,590G



**City of Wharton**  
 120 E. Caney Street ° Wharton, TX 77488  
 Phone (979) 532-2491° Fax (979) 532-0181

## MEMORANDUM

Date: January 02, 2024

From: Dwayne Pospisil, Airport Manager

To: Joseph R. Pace, City Manager

Subject: Wharton Regional Airport Fuel Report / Fuel Inventory December 2023.

	100LL B	100LL T	JetA B	JetA T	Total
1	61.91				61.91
2					0
3	66.33	16			82.33
4	17.66	10.8			28.46
5	12.93	41.89			54.82
6	10	24.12			34.12
7	26.36	59.13		530	615.49
8		77.3			77.3
9					0
10		11.15			11.15
11	58	21.49			79.49
12			63	400	463
13		54.63	295		349.63
14		37	452		489
15			166		166
16	2.77				2.77
17	114.32	31.12	360		505.44
18		131.23	300		431.23
19		126.67	242	176.46	545.13
20		5.57			5.57
21	11.39		200	165.13	376.52
22	36.78			110	146.78
23			6		6
24					0
25					0
26	12.13		600	377.36	989.49
27	9.56	27.16		140	176.72
28		44.76			44.76

29					0
30	32.16	105.71	380		517.87
31	46.04	105.77			151.81
Total	518.34	931.5	3064	1898.95	6412.79

100LL	9,002G
JetA	9,088G
Truck	
Usage	2,425G